

**BOROUGH OF WOOD-RIDGE  
REORGANIZATION MEETING OF JANUARY 1, 2020**

**1. CALL TO ORDER:**

The meeting is called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.

**2. SUNSHINE NOTICE:**

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

**3. CERTIFICATION OF ELECTION RESULTS:**

Announcement of results of November 5, 2019 Municipal Election.

- a. Paul A. Sarlo elected to a full four-year term as Mayor with a vote of 1,335.
- b. Catherine Cassidy elected to a full three-year term as Councilperson with a vote of 1,303.
- c. Joseph DiMarco elected to a full three-year term as Councilperson with a vote of 1,237.

Mayor Paul Sarlo, Councilperson Cassidy and Councilperson DiMarco to the Dais.

**4. ROLL CALL:**

|                        |                   |
|------------------------|-------------------|
| Mayor:                 | Paul Sarlo        |
| Council:               | Catherine Cassidy |
|                        | Ezio Altamura     |
|                        | Dominick Azzolini |
|                        | Edward Marino     |
|                        | Joseph DiMarco    |
|                        | Philip Romero     |
| Borough Attorney:      | Paul Barbire      |
| Borough Engineer:      | Brian Intindola   |
| Borough Clerk:         | Gina Affuso       |
| Borough Administrator: | Chris Eilert      |

**5. PLEDGE OF ALLEGIANCE:**

**6. OATH OF OFFICE (GOVERNING BODY):**

- a. Oath of Office is administered to Paul A. Sarlo by Paul Barbire.
- b. Oath of Office is administered to Catherine Cassidy by Paul Barbire.
- c. Oath of Office is administered to Joseph DiMarco by Paul Barbire.

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**7. ADOPTION OF BY-LAWS FOR THE YEAR 2020:**

Mayor Sarlo calls for a Motion to adopt the By-Laws for the year 2020.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the By-Laws for the year 2020.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

**8. SELECTION OF COUNCIL PRESIDENT:**

Mayor Sarlo requests Council to select President of Council.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ put forth the name of Councilperson \_\_\_\_\_ as Council President;

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

Oath of Office is administered to Council President.

**9. ROLL CALL OF 2020 MAYOR AND COUNCIL:**

Mayor Sarlo calls for a motion setting forth the following Roll Call for 2020.

Mayor: Paul Sarlo  
Council: Philip Romero  
Catherine Cassidy  
Ezio Altamura  
Dominick Azzolini  
Edward Marino  
Joseph DiMarco

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ setting forth the Roll Call for 2020 Mayor and Council.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

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**10. NOMINATIONS OF STATUTORY OFFICERS:**

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming CHRISTOPHER W. EILERT to the position of Borough Administrator.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

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Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

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Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

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**11. MEMBERS OF STANDING COMMITTEES AND LIAISONS:**

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

| <b>Standing Committee Name</b>      | <b>Chair</b> | <b>Vice Chair</b> | <b>Member</b> |
|-------------------------------------|--------------|-------------------|---------------|
| Buildings & Grounds                 | DiMarco      | Cassidy           | Romero        |
| Finance, Insurance & Administration | Marino       | DiMarco           | Azzolini      |
| Fire & Emergency Services           | Azzolini     | Romero            | Altamura      |
| Law, Land Use & Code Enforcement    | Cassidy      | DiMarco           | Marino        |
| Police & Drug/Alcohol Abuse         | Altamura     | Azzolini          | Cassidy       |
| Public Information & Events         | Altamura     | Marino            | DiMarco       |
| Public Works, Recycling & Utilities | Romero       | Altamura          | Azzolini      |

| <b>Board, Committee, Commission or Constituency Name</b> | <b>Liaison</b> |
|--|----------------|
| Board of Education                                       | Marino         |
| Board of Health  | DiMarco        |
| Community Development                                    | DiMarco        |
| D.A.R.E.   | Marino         |
| Emergency Management                                     | Azzolini       |
| Historical Society                                       | Cassidy        |
| Joint Insurance Fund                                     | Azzolini       |
| Keep Wood-Ridge Beautiful Committee                      | Altamura       |
| Library Board of Trustees                                | Cassidy        |
| Local Assistance Board                                   | Cassidy        |
| Local Businesses   | DiMarco        |
| Planning Board   | DiMarco        |
| Recreation Commission                                    | Altamura       |
| Senior Citizens  | Altamura       |
| Shade Tree Commission                                    | Romero         |
| Veterans   | Altamura       |

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the appointments to the Standing Committees and Liaisons.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

**12. MAYORAL APPOINTMENTS:**

a. **ALCOHOL AND DRUG ALLIANCE COMMITTEE:**

- John Korin, Chairman – 1 year term to 12/31/20
- David Marchitelli, Vice-Chairman – 1 year term to 12/31/20
- Joe Sutera, Recording Secretary – 1 year term to 12/31/20

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### b. **EMERGENCY MANAGEMENT:**

|                                    |   |                         |
|------------------------------------|---|-------------------------|
| Paul Dahl, Coordinator             | – | 3 year term to 12/31/22 |
| John Korin, 1st Deputy Coordinator | – | 3 year term to 12/31/22 |
| Ron Philips, Deputy EMO            | – | 3 year term to 12/31/22 |

### c. **LAND USE BOARD:**

|                        |   |                                    |
|------------------------|---|------------------------------------|
| Rich Pronti            | - | Class II – 1 year term to 12/31/20 |
| Dominick Azzolini, Jr. | - | Class IV – 4 year term to 12/31/23 |
| Paul A. Sarlo          | - | Member – 4 year term to 12/31/23   |

Mayor's designated Alternate:

|                       |   |                                   |
|-----------------------|---|-----------------------------------|
| Christopher W. Eilert | - | Class I – 1 year term to 12/31/20 |
|-----------------------|---|-----------------------------------|

### d. **LIBRARY BOARD OF TRUSTEES:**

|                  |   |                         |
|------------------|---|-------------------------|
| Lauren Magnussen | - | 5 year term to 12/31/24 |
| Judy Pepe        | - | 5 year term to 12/31/24 |

Mayor's designated member:

|                   |   |                         |
|-------------------|---|-------------------------|
| Catherine Cassidy | – | 1 year term to 12/31/20 |
|-------------------|---|-------------------------|

### e. **RECREATION COMMISSION:**

|                    |   |                                       |
|--------------------|---|---------------------------------------|
| Lori Ann Iacovino  | - | Full Member – 5 year term to 12/31/24 |
| Barbara Fischkelta | - | Full Member – 5 year term to 12/31/24 |

### f. **SHADE TREE COMMISSION:**

|               |   |                                  |
|---------------|---|----------------------------------|
| George Meglio | - | Member – 5 year term to 12/31/24 |
|---------------|---|----------------------------------|

## 13. **CONSENT AGENDA:**

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

### A. **MINUTES:**

Not applicable

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### B. RESOLUTIONS: Adoption of the following

- 001-2020 Appointment of the Borough Administrator and authorizing Mayor and Clerk to execute contract.
- 002-2020 Appointment of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 003-2020 Appointment of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 004-2020 Appointment of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 005-2020 Appointment of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 006-2020 Appointment of Insurance Consultant for one year.
- 007-2020 Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
- 008-2020 Appointment of Risk Management Consultant and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 009-2020 Appointment of Insurance Producer/Consultant for Bergen Municipal Employee Benefit Fund.
- 010-2020 Resolution designating various banks as depositories for Borough funds for the year 2020.
- 011-2020 Resolution ratifying bond for Tax Collector and Library Treasurer.
- 012-2020 Resolution approving of various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
- 013-2020 Resolution approving rate of interest on delinquent taxes.
- 014-2020 Resolution designating of The Record and the Star Ledger as the official newspapers.
- 015-2020 Adoption of dates, time and place for Council Meetings for year 2020.
- 016-2020 Approval of Chief Financial Officer to prepare and issue recreation checks in advance of the monthly meeting.
- 017-2020 Approval of Petty Cash Fund & Change Fund for the year 2020.
- 018-2020 Establishing of Temporary Budget Appropriations for 2020.
- 019-2020 Approval of blanket bond coverage for all employees not required to post individual bond.
- 020-2020 Adoption of Employee Manual dated October 1, 2018.
- 021-2020 Approval of Chief Financial Officer to prepare the payrolls for employees during the 2020 year.
- 022-2020 Approval of Chief Financial Officer to release semi-monthly payroll checks in advance of the monthly meeting.

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- 023-2020 Approval of Tax Collector to add additional penalties on delinquent property tax.
- 024-2020 Appointment of Bond Counsel for Municipal Debt and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L. Rogut/Rogut McCarthy, LLC).
- 025-2020 Appointment of Bond Counsel for Redevelopment and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Joseph P. Baumann, Jr. / McManimon Scotland & Bauman).
- 026-2020 Appointment of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/Neglia Engineering Associates).
- 027-2020 Designation of Financial Advisors and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (NW Financial Group; ACACIA Financial Group Inc.; Phoenix Advisors).
- 028-2020 Appointment for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution. (Joseph P. Baumann Jr. / McManimon, Scotland & Baumann LLC).
- 029-2020 Appointment for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Mott MacDonald Engineering).
- 030-2020 Designation of Architects and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Connolly & Hickey; DMR Architects; DiCara/ DiCara Rubino).
- 031-2020 Appointment for Tax Appeal Attorney and authorizing Mayor and Council to execute contract for services if needed as per the terms set forth in the appointing resolution. (Paul S. Barbire / Paul S. Barbire, Esq.; Brian M. Chewcaskie / Cleary, Giacobbe, Alfieri, Jacobs, LLP).
- 032-2020 Approval of Cash Management Plan for the Borough of Wood-Ridge.

### C. APPOINTMENTS:

a. ADA COORDINATOR:

Paul Barbire – 1 year term to 12/31/20

b. ASSESSMENT SEARCHER:

Gina Affuso – 1 year term to 12/31/20

c. CEPA OFFICER (Conscientious Employee Protection Act):

Paul Barbire – 1 year term to 12/31/20

d. CHIROPRACTOR:

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- Leonard Deleasa – 1 year term to 12/31/20
- e. **DEPUTY BOROUGH CLERK:**  
Cathleen Calabro – 1 year term to 12/31/20
- f. **BOARD OF HEALTH:**  
Maria Rojas - Member - 3 year term to 12/31/22  
Joseph Ianiro - Member - 3 year term to 12/31/22  
Michael D. Donato - Alt. #1 Member - 2 year term to fill unexpired term to 12/31/20
- g. **HISTORIAN:**  
Carl Dittman – 1 year term to 12/31/20
- h. **LAND USE BOARD:**  
Joseph DiMarco - Class III – 1 year term to 12/31/20
- i. **LOCAL ASSISTANCE BOARD:**  
Patricia Sloan - 4 year term to 12/31/23  
Catherine Cassidy - 1 year term to 12/31/20
- j. **PROSECUTOR:**  
Ronald Dario, Esq. – 1 year term to 12/31/20
- k. **ALTERNATE PROSECUTORS:**  
Elsbeth Crusius, Esq. – 1 year term to 12/31/20  
Kellie Reyes, Esq. – 1 year term to 12/31/20
- l. **PUBLIC DEFENDER:**  
John Bruno, Jr. Esq. – 1 year term to 12/31/20
- m. **ALTERNATE PUBLIC DEFENDER:**  
Jonathan Bruno, Esq. – 1 year term to 12/31/20
- n. **PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**  
Paul Barbire, Esq. – 1 year term to 12/31/20
- o. **PUBLIC HEARING OFFICIAL:**  
Christopher Eilert – 1 year term to 12/31/20
- p. **SAFETY COORDINATOR:**  
Paul Dahl – 1 year term to 12/31/20
- q. **TAX SEARCHER:**  
Kellie Romero – 1 year term to 12/31/20

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r. **TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**

Mayor's Designated Representative:

Gina Affuso – 1 year term to 12/31/20

s. **AUXILIARY POLICE:** as listed below – 1 year term to 12/31/20

|                        |                       |                      |
|------------------------|-----------------------|----------------------|
| Reinaldo Santiago, Lt. | Lucy Gebhardt, Sgt.   | Pedro Martin, Sgt.   |
| Kevin Metcalf, Sgt.    | Raymond Haebler, Sgt. | Matthew Hughes, Ptl. |
| Dan Diuro, Ptl.        | Oscar Sabillon, Ptl.  |                      |

t. **EMERGENCY SQUAD:** as listed below – 1 year term to 12/31/20

Dennis Kronyak III, Captain  
Adam Mahdy, Lieutenant  
Nick Riccio, Lieutenant  
Stephen Sarracino, Treasurer  
Vincent Giordano, Corresponding Secretary  
Nicholas Riccio, Recording Secretary

u. **FIRE DEPARTMENT OFFICERS:** as listed below – 1 year term to 12/31/20

Michael Cribben, Chief  
Kenneth Schulz, 1st Assistant Chief  
Kevin Cribben, 2<sup>nd</sup> Assistant Chief  
Justin Berta, Captain  
Daniel O'Beirne, Lieutenant  
Nicholas Meglio, Lieutenant  
Ronald Phillips, Jr., Lieutenant  
Gregory V. Gorab, Secretary  
Thomas Bischoff, Jr. Recording Secretary  
Ronald Phillips, Sr., Treasurer

v. **FIRE PREVENTION INSPECTORS LICENSED:** as listed below – 1 year term to 12/31/20

|                |                 |                 |
|----------------|-----------------|-----------------|
| James Bartlett | William Bergner | Elizabeth Ferry |
| Gilbert Ruiz   | Phillip Miuccio |                 |

**D. APPLICATIONS:**

Not Applicable

**E. HIRINGS/PROMOTIONS:**

Not Applicable

Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved to the adoption of all matters on the above **CONSENT AGENDA.**

## **REORGANIZATION MEETING OF JANUARY 1, 2020**

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

### **14. REMARKS BY GOVERNING BODY:**

- a. Council Statements
- b. Mayor's Annual Address
- c. Presentations

### **15. HEARING OF CITIZENS:**

Mayor Sarlo declares the Hearing of Citizens to be open.

### **16. ADJOURNMENT:**

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 1, 2020 was duly adjourned at \_\_\_\_\_ p.m.

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco