

**BOROUGH OF WOOD-RIDGE  
REORGANIZATION MEETING OF JANUARY 6, 2021**

**1. CALL TO ORDER:**

The meeting is called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.

**2. SUNSHINE NOTICE:**

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

**3. CERTIFICATION OF ELECTION RESULTS:**

Announcement of results of November 3, 2020 Municipal Election.

- a. Dominick Azzolini elected to a full three-year term as Councilperson with a vote of 3,159.
- b. Philip Romero elected to a full three-year term as Councilperson with a vote of 3,613.

Councilperson Azzolini and Councilperson Romero to the Dais.

**4. ROLL CALL:**

Mayor:	Paul Sarlo
Council:	Philip Romero
	Catherine Cassidy
	Ezio Altamura
	Dominick Azzolini
	Edward Marino
	Joseph DiMarco
Borough Attorney:	Paul Barbire
Borough Engineer:	Brian Intindola
Borough Clerk:	Gina Affuso
Borough Administrator:	Chris Eilert

**5. PLEDGE OF ALLEGIANCE:**

**6. OATH OF OFFICE (GOVERNING BODY):**

- a. Oath of Office is administered to Dominick Azzolini by Mayor Paul Sarlo.
- b. Oath of Office is administered to Philip Romero by Mayor Paul Sarlo.

## REORGANIZATION MEETING OF JANUARY 6, 2021

### 7. ADOPTION OF BY-LAWS FOR THE YEAR 2021:

Mayor Sarlo calls for a Motion to adopt the By-Laws for the year 2021.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the By-Laws for the year 2021.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

### 8. SELECTION OF COUNCIL PRESIDENT:

Mayor Sarlo requests Council to select **President** of Council.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ put forth the name of Councilperson \_\_\_\_\_ as Council President;

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

Oath of Office will be privately administered to Council President by Mayor Paul Sarlo.

### 9. ROLL CALL OF 2021 MAYOR AND COUNCIL:

Mayor Sarlo calls for a motion setting forth the following Roll Call for 2021.

Mayor: Paul Sarlo  
Council: Edward Marino  
Catherine Cassidy  
Ezio Altamura  
Dominick Azzolini  
Joseph DiMarco  
Philip Romero

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ setting forth the Roll Call for 2021 Mayor and Council.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**10. NOMINATIONS OF STATUTORY OFFICERS:**

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming CHRISTOPHER W. EILERT to the position of Borough Administrator.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Christopher W. Eilert by Mayor Paul Sarlo.

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Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Paul S. Barbire by Mayor Paul Sarlo.

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Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Michael J. Neglia by Mayor Paul Sarlo.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**11. MEMBERS OF STANDING COMMITTEES AND LIAISONS:**

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

<b>Standing Committee Name</b>	<b>Chair</b>	<b>Vice Chair</b>	<b>Member</b>
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Altamura
Law, Land Use & Code Enforcement	Cassidy	DiMarco	Marino
Police & Drug/Alcohol Abuse	Altamura	Azzolini	Cassidy
Public Information & Events	Altamura	Marino	DiMarco
Public Works, Recycling & Utilities	Romero	Altamura	Azzolini

<b>Board, Committee, Commission or Constituency Name</b>	<b>Liaison</b>
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Marino
Emergency Management	Azzolini
Historical Society	Cassidy
Joint Insurance Fund	Azzolini
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board of Trustees	Cassidy
Local Assistance Board	Cassidy
Local Businesses	DiMarco
Planning Board	DiMarco
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Veterans	Altamura

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the appointments to the Standing Committees and Liaisons.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

## REORGANIZATION MEETING OF JANUARY 6, 2021

### 12. MAYORAL APPOINTMENTS:

#### a. ALCOHOL AND DRUG ALLIANCE COMMITTEE:

John Korin, Chairman	–	1 year term to 12/31/21
David Marchitelli, Vice-Chairman	–	1 year term to 12/31/21
Joe Sutera, Recording Secretary	–	1 year term to 12/31/21

#### b. EMERGENCY MANAGEMENT:

Not applicable until 2022

#### c. LAND USE BOARD:

Rich Pronti	-	Class II – 1 year term to 12/31/21
Robert Ruhle	-	Class IV – 4 year term to 12/31/24
Kevin Trotter	-	Class IV – 4 year term to 12/31/24
Michael Donato (to fill unexpired term)	-	Class IV – 4 year term to 12/31/21
Anthony Iacovino	-	Class IV Alt #1 – 2 year term to 12/31/22
Chris Inserra	-	Class IV Alt #2 – 2 year term to 12/31/22

Mayor's designated Alternate:

Christopher W. Eilert	-	Class I – 1 year term to 12/31/21
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#### d. LIBRARY BOARD OF TRUSTEES:

Dolores McAlinden	-	5 year term to 12/31/25
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Mayor's designated member:

Catherine Cassidy	–	1 year term to 12/31/21
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#### e. RECREATION COMMISSION:

Ray Crews	-	Full Member – 5 year term to 12/31/25
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#### f. SHADE TREE COMMISSION:

Philip Romero	-	Member – 5 year term to 12/31/25
Dominick Azzolini	-	Member – 5 year term to 12/31/25

## REORGANIZATION MEETING OF JANUARY 6, 2021

### 13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### A. MINUTES:

Not applicable

#### B. RESOLUTIONS: Adoption of the following

- 001-2021 Appointment of the Borough Administrator and authorizing Mayor and Clerk to execute contract.
- 002-2021 Appointment of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 003-2021 Appointment of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 004-2021 Appointment of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 005-2021 Appointment of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 006-2021 Appointment of Insurance Consultant for one year.
- 007-2021 Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
- 008-2021 Appointment of Risk Management Consultant and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 009-2021 Appointment of Insurance Producer/Consultant for Bergen Municipal Employee Benefit Fund.
- 010-2021 Resolution designating various banks as depositories for Borough funds for the year 2021.
- 011-2021 Resolution ratifying bond for Tax Collector and Library Treasurer.
- 012-2021 Resolution approving of various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
- 013-2021 Resolution approving rate of interest on delinquent taxes.
- 014-2021 Resolution designating of The Record and the Star Ledger as the official newspapers.
- 015-2021 Adoption of dates, time and place for Council Meetings for year 2021.
- 016-2021 Approval of Chief Financial Officer to prepare and issue recreation checks in advance of the monthly meeting.
- 017-2021 Approval of Petty Cash Fund & Change Fund for the year 2021.
- 018-2021 Establishing of Temporary Budget Appropriations for 2021.

## REORGANIZATION MEETING OF JANUARY 6, 2021

- 019-2021 Approval of blanket bond coverage for all employees not required to post individual bond.
- 020-2021 Adoption of Employee Manual dated October 1, 2018.
- 021-2021 Approval of Chief Financial Officer to prepare the payrolls for employees during the 2021 year.
- 022-2021 Approval of Chief Financial Officer to release semi-monthly payroll checks in advance of the monthly meeting.
- 023-2021 Approval of Tax Collector to add additional penalties on delinquent property tax.
- 024-2021 Appointment of Bond Counsel for Municipal Debt and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L. Rogut/Rogut McCarthy, LLC).
- 025-2021 Appointment of Bond Counsel for Redevelopment and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Joseph P. Baumann, Jr. / McManimon Scotland & Bauman).
- 026-2021 Appointment of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/Neglia Engineering Associates).
- 027-2021 Designation of Financial Advisors and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (NW Financial Group; ACACIA Financial Group Inc.; Phoenix Advisors).
- 028-2021 Appointment for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution. (Joseph P. Baumann Jr. / McManimon, Scotland & Baumann LLC).
- 029-2021 Appointment for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Mott MacDonald Engineering).
- 030-2021 Designation of Architects and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Connolly & Hickey; DMR Architects; DiCara Rubino).
- 031-2021 Appointment for Tax Appeal Attorney and authorizing Mayor and Council to execute contract for services if needed as per the terms set forth in the appointing resolution. (Paul S. Barbire / Paul S. Barbire, Esq.; Brian M. Chewcaskie / Cleary, Giacobbe, Alfieri, Jacobs, LLP).
- 032-2021 Resolution Approving of Cash Management Plan for the Borough of Wood-Ridge.
- 033-2021 Resolution Approving Interlocal Mutual Aid and Rapid Deployment Force.
- 034-2021 Resolution Approving Rules and Regulations for the Wood-Ridge Police Department.
- 035-2021 Resolution Authorizing Participation in Department of Defense 1033 Equipment Program.
- 036-2021 Resolution Appointing John J. Kurz as the Wood-Ridge Fire Prevention Official.

## REORGANIZATION MEETING OF JANUARY 6, 2021

### C. APPOINTMENTS:

a. ADA COORDINATOR:

Paul Barbire – 1 year term to 12/31/21

b. ASSESSMENT SEARCHER:

Gina Affuso – 1 year term to 12/31/21

c. CEPA OFFICER (Conscientious Employee Protection Act):

Paul Barbire – 1 year term to 12/31/21

d. CHIROPRACTOR:

Leonard Deleasa – 1 year term to 12/31/21

e. DEPUTY BOROUGH CLERK:

Cathleen Calabro – 1 year term to 12/31/21

f. BOARD OF HEALTH:

Robert Keller - Member - 3 year term to 12/31/23

Debbie Greenaway - Member - 3 year term to 12/31/23

James Love, Jr. - Member - 3 year term to 12/31/23

Frank Kaiser - Alt #2 - 3 year term to 12/31/23

g. HISTORIAN:

Carl Dittman – 1 year term to 12/31/21

h. LAND USE BOARD:

Joseph DiMarco - Class III – 1 year term to 12/31/21

i. LOCAL ASSISTANCE BOARD:

Jackie Goldklang - 4 year term to 12/31/24

Catherine Cassidy - 1 year term to 12/31/21

j. PROSECUTOR:

Ronald Dario, Esq. – 1 year term to 12/31/21

k. ALTERNATE PROSECUTORS:

Elsbeth Crusius, Esq. – 1 year term to 12/31/21

Kellie Reyes, Esq. – 1 year term to 12/31/21

l. PUBLIC DEFENDER:

John Bruno, Jr. Esq. – 1 year term to 12/31/21

m. ALTERNATE PUBLIC DEFENDER:

Jonathan Bruno, Esq. – 1 year term to 12/31/21

**REORGANIZATION MEETING OF JANUARY 6, 2021**

- n. **PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**  
Paul Barbire, Esq. – 1 year term to 12/31/21
  
- o. **PUBLIC HEARING OFFICIAL:**  
Christopher Eilert – 1 year term to 12/31/21
  
- p. **SAFETY COORDINATOR:**  
Paul Dahl – 1 year term to 12/31/21
  
- q. **TAX SEARCHER:**  
Kellie Romero – 1 year term to 12/31/21
  
- r. **TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**  
Mayor's Designated Representative:  
Gina Affuso – 1 year term to 12/31/21
  
- s. **AUXILIARY POLICE:** as listed below – 1 year term to 12/31/21  
Reinaldo Santiago, Lt. Lucy Gebhardt, Sgt. Pedro Martin, Sgt.  
Matthew Hughes, Ptl. Dan Diuro, Sgt. Oscar Sabillon, Ptl.
  
- t. **EMERGENCY SQUAD:** as listed below – 1 year term to 12/31/21  
Dennis Kronyak III, Captain  
Emily Gage, Lieutenant  
Nicholas Riccio, Lieutenant  
Stephen Sarracino, Treasurer  
Vincent Giordano, Secretary  
Alyssa Roughgarden, Recording Secretary
  
- u. **FIRE DEPARTMENT OFFICERS:** as listed below – 1 year term to 12/31/21  
Michael Cribben, Chief  
Kenneth Schulz, 1st Assistant Chief  
Kevin Cribben, 2<sup>nd</sup> Assistant Chief  
Justin Berta, Captain  
Nicholas Meglio, Lieutenant  
Ronald Phillips, Jr., Lieutenant  
Daniel O'Beirne, Lieutenant  
Gregory V. Gorab, Secretary  
Thomas Bischoff, Jr. Recording Secretary  
Ronald Phillips, Sr., Treasurer
  
- v. **FIRE PREVENTION INSPECTORS LICENSED:** as listed below – 1 year term to 12/31/21  
James Bartlett William Bergner Elizabeth Ferry  
Gilbert Ruiz Phillip Miuccio

## REORGANIZATION MEETING OF JANUARY 6, 2021

### **D. APPLICATIONS:**

Not Applicable

### **E. HIRINGS/PROMOTIONS:**

Not Applicable

Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved to the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

### **14. REMARKS BY GOVERNING BODY:**

- a. Council Statements
- b. Mayor's Annual Address
- c. Presentations

### **15. HEARING OF CITIZENS:**

Mayor Sarlo declares the Hearing of Citizens to be open.

### **16. ADJOURNMENT:**

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 6, 2021 was duly adjourned at \_\_\_\_\_ p.m.

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

***MINUTES OF THE REORGANIZATION MEETING OF JANUARY 6, 2021***

**1. CALLED TO ORDER:**

The meeting was called to order at 6:05 p.m. by Mayor Paul Sarlo.

**2. SUNSHINE NOTICE:**

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the "Sunshine Law". The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

**3. CERTIFICATION OF ELECTION RESULTS:**

Borough Clerk Affuso read the results of November 3, 2020 Municipal Election.

- a. Dominick Azzolini elected to a full three-year term as Councilperson with a vote of 3,159.
- b. Philip Romero elected to a full three-year term as Councilperson with a vote of 3,613.

**4. ROLL CALL:**

Mayor:	Paul Sarlo – present in council chambers
Council:	Philip Romero – present in council chambers
	Catherine Cassidy – present by telephone
	Ezio Altamura – present in council chambers
	Dominick Azzolini – present in council chambers
	Edward Marino – present in council chambers
	Joseph DiMarco – present in council chambers
Borough Attorney:	Paul Barbire – present in council chambers
Borough Engineer:	Brian Intindola - excused
Borough Clerk:	Gina Affuso – present in council chambers
Borough Administrator:	Chris Eilert – present in council chambers

- 5. PLEDGE OF ALLEGIANCE:** was led by Councilman Azzolini. A moment of silence was taken in remembrance of all the lives lost this past year.

**6. OATH OF OFFICE (GOVERNING BODY):**

- a. Oath of Office was administered to Dominick Azzolini by Mayor Paul Sarlo. His wife, Toni Ann Azzolini held the bible.
- b. Oath of Office was administered to Philip Romero by Mayor Paul Sarlo. His wife, Kellie Romero held the bible.

## REORGANIZATION MEETING OF JANUARY 6, 2021

Mayor Sarlo stated that as we sit here today, there is a difficult and tense situation going on in Washington DC at the Capitol Building. Regardless of what political party you are from and who you vote for, this type of situation should never happen. We pray for everyone there right now.

We are very lucky to have 2 Councilman being sworn in this evening who have been re-elected. Our Reorganization Meetings are usually packed with people and family members of those being sworn in to all the boards and commissions. Unfortunately, this year has been a very different and difficult year for everyone. We hope that we can resume life as normal as soon as possible and look forward to next year when we can all enjoy this day together.

### 7. ADOPTION OF BY-LAWS FOR THE YEAR 2021:

Mayor Sarlo calls for a Motion to adopt the By-Laws for the year 2021.

Motion: Councilperson Marino, seconded by Councilperson Azzolini to adopt the By-Laws for the year 2021.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

### 8. SELECTION OF COUNCIL PRESIDENT:

Mayor Sarlo requests Council to select President of Council.

Motion: Councilperson Altamura, seconded by Councilperson DiMarco put forth the name of Councilperson Marino as Council President;

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Oath of Office will be privately administered to Council President by Mayor Paul Sarlo.

### 9. ROLL CALL OF 2021 MAYOR AND COUNCIL:

Mayor Sarlo calls for a motion setting forth the following Roll Call for 2021.

Mayor: Paul Sarlo  
Council: Edward Marino  
Catherine Cassidy  
Ezio Altamura  
Dominick Azzolini  
Joseph DiMarco  
Philip Romero

Motion: Councilperson Altamura, seconded by Councilperson Cassidy setting forth the Roll Call for 2021 Mayor and Council.

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**10. NOMINATIONS OF STATUTORY OFFICERS:**

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson Marino, seconded by Councilperson Romero naming **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Roll Call: Marino yes, Cassidy yes, Altamura abstain, Azzolini yes, DiMarco yes, Romero yes

Oath of Office was privately administered to Christopher Eilert by Mayor Paul Sarlo.

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Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson DiMarco, seconded by Councilperson Romero naming **PAUL S. BARBIRE** to the position of Borough Attorney.

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

Oath of Office was privately administered to Paul Barbire by Mayor Paul Sarlo.

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Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson Marino, seconded by Councilperson Cassidy naming **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Discussion:

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

Oath of Office was privately administered to Michael J. Neglia by Mayor Paul Sarlo.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**11. MEMBERS OF STANDING COMMITTEES AND LIAISONS:**

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

<b>Standing Committee Name</b>	<b>Chair</b>	<b>Vice Chair</b>	<b>Member</b>
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Altamura
Law, Land Use & Code Enforcement	Cassidy	DiMarco	Marino
Police & Drug/Alcohol Abuse	Altamura	Azzolini	Cassidy
Public Information & Events	Altamura	Marino	DiMarco
Public Works, Recycling & Utilities	Romero	Altamura	Azzolini

<b>Board, Committee, Commission or Constituency Name</b>	<b>Liaison</b>
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Marino
Emergency Management	Azzolini
Historical Society	Cassidy
Joint Insurance Fund	Azzolini
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board of Trustees	Cassidy
Local Assistance Board	Cassidy
Local Businesses	DiMarco
Planning Board	DiMarco
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Veterans	Altamura

Motion: Councilperson Azzolini, seconded by Councilperson Romero to approve the appointments to the Standing Committees and Liaisons.

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**12. MAYORAL APPOINTMENTS:**

**a. ALCOHOL AND DRUG ALLIANCE COMMITTEE:**

- John Korin, Chairman - 1 year term to 12/31/21
- David Marchitelli, Vice-Chairman - 1 year term to 12/31/21
- Joe Sutera, Recording Secretary - 1 year term to 12/31/21

**b. EMERGENCY MANAGEMENT:**

Not applicable until 2022

**c. LAND USE BOARD:**

- Rich Pronti - Class II - 1 year term to 12/31/21
- Robert Ruhle - Class IV - 4 year term to 12/31/24
- Kevin Trotter - Class IV - 4 year term to 12/31/24
- Michael Donato (to fill unexpired term) - Class IV - 4 year term to 12/31/21
- Anthony Iacovino - Class IV Alt #1 - 2 year term to 12/31/22
- Chris Inserra - Class IV Alt #2 - 2 year term to 12/31/22

Mayor's designated Alternate:

- Christopher W. Eilert - Class I - 1 year term to 12/31/21

**d. LIBRARY BOARD OF TRUSTEES:**

- Dolores McAlinden - 5 year term to 12/31/25

Mayor's designated member:

- Catherine Cassidy - 1 year term to 12/31/21

**e. RECREATION COMMISSION:**

- Ray Crews - Full Member - 5 year term to 12/31/25

**f. SHADE TREE COMMISSION:**

- Philip Romero - Member - 5 year term to 12/31/25
- Dominick Azzolini - Member - 5 year term to 12/31/25

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**VOTED SEPARATELY:**

**l. PUBLIC DEFENDER:**

John Bruno, Jr. Esq. — 1 year term to 12/31/20

**m. ALTERNATE PUBLIC DEFENDER:**

Jonathan Bruno, Esq. — 1 year term to 12/31/20

Motion: Councilperson Cassidy, seconded by Councilperson Romero to approve the l. and m. Public Defender and Alternate Public Defender Appointments with abstentions.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini abstain, Marino yes, DiMarco yes

**q. TAX SEARCHER:**

Kellie Romero — 1 year term to 12/31/20

Motion: Councilperson Marino, seconded by Councilperson DiMarco to approve the q. Tax Searcher Appointment with abstentions.

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero abstain

**RESOLUTION NO.: 001-2020**

**RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ADMINISTRATOR**

**WHEREAS**, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed contract agreement with the Administrator; and

**WHEREAS**, the said Governing Body has been advised as to the merits of the proposed agreement by legal counsel and the Governing Body's Negotiation Committee; and

**WHEREAS**, the agreement to be executed by the Borough of Wood-Ridge and Administrator is annexed hereto and is made a part of this resolution; and

**WHEREAS**, it is in the best interest of the Borough of Wood-Ridge to enter into said contract agreement in accordance with the terms noted herein.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Christopher W. Eilert is hereby appointed Borough Administrator for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

**BE IT FURTHER RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with Christopher W. Eilert as Borough Administrator; and

**BE IT FURTHER RESOLVED**, that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject negotiation; and

**BE IT FURTHER RESOLVED**, that the Certificate of Availability of Funds pursuant to N.J.S.A. 40A:4-57 has been certified to by the Chief Financial Officer and is attached hereto and made a part hereof.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 006-2020  
RESOLUTION AUTHORIZING APPOINTMENT OF INSURANCE CONSULTANT  
WITHOUT COMPETITIVE BIDDING**

**WHEREAS**, in order to properly transact the business of the Borough of Wood-Ridge it is necessary to retain the services of an Insurance Counselor; and

**WHEREAS**, the judgmental nature of the Insurance Counselor's duties renders comparative bidding impractical; and

**WHEREAS**, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, N.J.S.A. 40A:11-2(6) requires that persons so designated and retained be set forth in a resolution; and

**WHEREAS**, the Borough will incur no expense for the services of said Insurance Counselor in that any remuneration received by said Counselor will be in the form of commissions paid by the several insurance companies engaged to insure the Borough's interest; and

**WHEREAS**, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Insurance Counselor for 2020.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.
- 5.

**RESOLUTION NO: 008-2020  
RESOLUTION AUTHORIZING APPOINTMENT OF RISK MANAGER**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of a Risk Manager for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

## REORGANIZATION MEETING OF JANUARY 6, 2021

**WHEREAS**, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 2, 2019 at 3:00 p.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Frank Covelli/Professional Insurance Associates is hereby appointed Risk Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

**BE IT FURTHER RESOLVED** that the award of the contract for Risk Manager for the year 2020 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 009-2020**  
**RESOLUTION AUTHORIZING APPOINTMENT OF PRODUCER/CONSULTANT**  
**WITHOUT COMPETITIVE BIDDING**

**WHEREAS**, the Borough of Wood-Ridge is a current member of the Bergen Municipal Employee Benefits Fund, which provides Dental Benefits for municipal employees; and

**WHEREAS**, the bylaws of the Fund require that each member municipality shall appoint an insurance Producer/Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Producer/Consultant's Agreement with the Borough; and

**WHEREAS**, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**WHEREAS**, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

**WHEREAS**, the anticipated term of this contract is one (1) year; and

**WHEREAS**, the bylaws for the Bergen Municipal Employee Benefits Fund indicate the Fund shall pay the Producer/Consultant a fee of 1.18% of the municipal assessment which represents reasonable compensation for the services required and is included in the assessment generated by the Fund; and

**WHEREAS**, the insurance services rendered by the Producer Consultant are categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

**WHEREAS**, P.I.A. Security Programs Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A. Security Programs Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit from making any reportable contributions P.I.A. Security Programs Inc. through the term of the contract.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. P.I.A. Security Programs Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Producer/Consultant for 2020 in accordance with the Fund's bylaws.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

**k. ALTERNATE PROSECUTORS:**

- Elsbeth Crusius, Esq. - 1 year term to 12/31/20
- Kellie Reyes, Esq. - 1 year term to 12/31/20

**o. PUBLIC HEARING OFFICIAL:**

- Christopher Eilert - 1 year term to 12/31/20

Motion: Councilperson Azzolini, seconded by Councilperson Marino to approve the Resolution #001-2021, 006-2021, 008-2021, 009-2021, and Appointments k. and o. with abstentions.

Roll Call: Marino yes, Cassidy yes, Altamura abstain, Azzolini yes, DiMarco yes, Romero yes

## REORGANIZATION MEETING OF JANUARY 6, 2021

### 13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES: Not applicable

B. RESOLUTIONS: Adoption of the following

#### **RESOLUTION NO.: 002-2021 RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ATTORNEY**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Attorney for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire is hereby appointed Borough Attorney for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Borough Attorney for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO: 003-2021  
RESOLUTION AUTHORIZING APPOINTMENT OF ENGINEER**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Engineer for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO: 004-2021  
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Auditor for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Gary J. Vinci C.P.A., R.M.A. & P.S.A./ Lerch, Vinci & Higgins, LLP is hereby appointed Auditor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Auditor for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO: 005-2021  
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH APPRAISER**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Appraiser for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Darren Raymond./Associated Appraisal Group is hereby appointed Appraiser for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Appraiser for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 007-2021**

**RESOLUTION AUTHORIZING APPOINTMENT OF COMMISSIONER TO SOUTH BERGEN MUNICIPAL JOINT INSURANCE FUND**

**WHEREAS**, the Borough of Wood-Ridge has resolved to join the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund; and

**WHEREAS**, the by-laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that **Dominick Azzolini** is hereby appointed as **Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund** for the year 2021.

**RESOLUTION NO.: 010-2021**

**RESOLUTION DESIGNATING BANKS FOR 2021**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Valley National, JP Morgan Chase, Spencer Savings Bank and Bank of New Jersey be designated as depositories for the Borough funds for the year 2021.

**RESOLUTION NO.: 011-2021**

**RESOLUTION RATIFYING BOND FOR TREASURER**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Bond of the Tax Collector, Kellie Romero and the Library Treasurer, Dolores McAlinden of the Borough of Wood-Ridge be and the same are hereby ratified at \$1,000,000.00.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 012-2021  
RESOLUTION APPROVING DRIVERS OF FIRE TRUCKS**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following persons, Volunteer Firefighters of the Borough of Wood-Ridge, are hereby designated and appointed as drivers of the fire engines and emergency vehicles of the Borough of Wood-Ridge for the period of one year only

W. Bergner	E. Ferry	A. Martinez	G. Ruiz
J. Berta	A. Giordano	N. Meglio	S. Russo
T. Bischoff	V. Giordano	P. Miuccio	S. Sarracino
T. Burniston	G. Gorab	D. O'Beirne	B. Pachucki
K. Cribben	N. Granados	R. Phillips	A. Rougharden
R. Cribben	R. Ippolito	R. Phillips, Jr	
M. Cribben	D. Kronyak, III	D. Potchoiba	
M. Czwakiel	D. Kronyak, Jr	N. Riccio	
F. Dressel V	T. Sullivan	T. Sarracino	
M. Donato	E. Yaple	K. Schulz	
E. Loucka	M. Popejoy	E. Gaige	
A. Mahdy	N. Fallon	J. Hohn	

and be it

**FURTHER RESOLVED** that said volunteer firefighters, heretofore designated as drivers, be instructed that in the event they become involved in any accident by reason of their operation of fire and/or emergency vehicles, they shall immediately give written notice of said accident to the Police Department of the Borough of Wood-Ridge; and be it

**FURTHER RESOLVED** that a copy of this Resolution be given to each firefighter hereinbefore designated as a driver.

**RESOLUTION NO.: 013-2021  
RESOLUTION APPROVING RATE OF INTEREST FOR DELINQUENT TAXES**

**WHEREAS**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that a rate of eight (8%) **percent per annum** be charged on all delinquent taxes up to the amount of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2021, and eighteen (18%) percent per annum shall be charged on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2021; further in accordance with NJSA 54:4-67; and be it

**BE IT FURTHER RESOLVED**, that no interest shall be charged if payment of an installment is made within ten (10) days after the date upon which the sum became due and payable.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 014-2021  
RESOLUTION APPROVING OFFICIAL NEWSPAPERS**

**WHEREAS**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that THE RECORD and the STAR LEDGER, be designated as the official newspapers of the Borough of Wood-Ridge for the year 2021.

**RESOLUTION 015-2021  
RESOLUTION APPROVING MEETING DATES FOR 2021**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge that the Regular Meetings of the Mayor and Council for the year 2021 will be held in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, NJ at 7:00 p.m. (prevailing time) and the Finance Committee shall meet at 6:30 p.m. (prevailing time) as follows:

- January 6, 2021 Reorganization Meeting
- January 20, 2021
- February 3, 2021
- February 17, 2021
- March 3, 2021
- March 17, 2021
- April 7, 2021
- April 21, 2021
- May 5, 2021
- May 19, 2021
- June 16, 2021
- July 21, 2021
- August 18, 2021
- September 15, 2021
- October 6, 2021
- October 20, 2021
- November 10, 2021
- December 4, 2021
- December 15, 2021

**FORMAL ACTION MAY BE TAKEN:** The Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting, a regular monthly meeting session and/or a special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any such meetings and/or sessions.

**BE IT FURTHER RESOLVED** that this information and schedule of meetings be distributed to the Bergen County Clerk, the RECORD and the STAR LEDGER and a copy thereof be posted on the bulletin board in the Municipal Building.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 016-2021  
RESOLUTION AUTHORIZING RECREATION CHECKS**

**WHEREAS**, from time to time it is necessary for the Recreation Commission to draw certain checks in advance of the Mayor and Council Meeting; and

**WHEREAS**, the Governing Body authorizes the Chief Financial Officer to draw checks from the Borough's Operating Account not to exceed \$2,500.00; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Chief Financial Officer be allowed to draft these checks in an appropriate fashion not to exceed \$2,500.00.

**RESOLUTION NO.: 017-2021  
RESOLUTION APPROVING CHANGE FUND**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following Petty Cash Funds and Change Funds are hereby authorized for the year 2021:

**CHANGE FUND:**

Board of Health \$100.00 Gina Affuso  
Tax Office \$100.00 Kellie Romero  
Municipal Court \$100.00 Sharon Grimaldi  
Finance Office \$100.00 Steve Drotos

**PETTY CASH:**

Finance Office \$500.00 Kellie Romero  
Public Assistance \$100.00 Susan Frattarelli  
Police Department \$250.00 John Korin

**RESOLUTION NO. 018-2021**

**Resolution Re: Establishing Temporary Budget Appropriation for 2021**

improvement fund in the said 2020 Budget.

be transmitted to the Chief Financial Officer for the Borough's records.

**GENERAL GOVERNMENT FUNCTIONS**

General Administration	
Salaries and Wages	\$ 30,000
Other Expenses	15,000
Mayor and Council	
Salaries and Wages	10,000
Other Expenses	1,500

REORGANIZATION MEETING OF JANUARY 6, 2021

Municipal Clerk		
Salaries and Wages		70,000
Other Expenses		18,000
Financial Administration		
Salaries and Wages		40,000
Other Expenses		7,500
Technology and Information Systems		
Other Expenses		16,000
Audit Services		25,000
Revenue Administration		
Salaries and Wages		35,000
Other Expenses		5,000
Tax Assessment Administration		
Salaries and Wages		6,500
Other Expenses		2,600
Legal Services and Costs		
Other Expenses		55,000
Engineering Services and Costs		
Other Expenses		20,000
Historical Sites Office		
Other Expenses		1,500
LAND USE ADMINISTRATION		
Planning Board		
Salaries and Wages	\$	2,700
Other Expenses		7,000
INSURANCE		
General Liability Insurance		85,000
Workers Compensation		85,000
Employee Group Insurance		425,000
Unemployment Insurance		3,500
PUBLIC SAFETY FUNCTIONS		
Police		
Salaries and Wages		1,300,000
Other Expenses		35,000
ADAC Program		1,500
Police		
Auxiliary		
Other Expenses		2,000
Office of Emergency Management		
Salaries and Wages		14,000
Other Expenses		1,000
Aid to Volunteer Ambulance		
Other Expenses		10,000
Fire Department		
Clothing Allowance		47,000
Other Expenses - Miscellaneous		25,000
Fire Hydrant Service		30,000
Uniform Fire Safety		

**REORGANIZATION MEETING OF JANUARY 6, 2021**

Fire Official	
Salaries and Wages	3,000
Other Expenses	6,000
Municipal Prosecutor	
Other Expenses	6,000
<b>PUBLIC WORKS FUNCTIONS</b>	
Streets and Road Maintenance	
Salaries and Wages	285,000
Other Expenses	30,000
Sewer System Maintenance	
Other Expenses	25,000
Shade Tree	
Salaries and Wages	1,500
Other Expenses	1,500
Solid Waste Collection	
Recycling	
Other Expenses	30,000
Garbage and Trash Removal	225,000
Buildings and Grounds	
Other Expenses	50,000
Vehicle Maintenance	
Salaries and Wages	65,000
Other Expenses	35,000
<b>HEALTH AND HUMAN SERVICES FUNCTIONS</b>	
Public Health Services (Board of Health)	
Salaries and Wages	\$ 5,000
Other Expenses	15,000
Administration of Public Assistance	
Salaries and Wages	2,500
Other Expenses	300
<b>PARK AND RECREATION FUNCTIONS</b>	
Recreation Services and Programs	
Salaries and Wages	25,000
Other Expenses	25,000
Senior Citizen Organizations	3,000
Celebration of Public Events	
Other Expenses	25,000
<b>MUNICIPAL COURT</b>	
Salaries and Wages	32,000
Other Expenses	4,000
Public Defender	
Other Expenses	1,500
<b>CODE ENFORCEMENT AND ADMINISTRATION</b>	
Construction Code Official	
Salaries and Wages	50,000

**REORGANIZATION MEETING OF JANUARY 6, 2021**

Other Expenses	10,000
<b>UTILITY EXPENSES AND BULK PURCHASES</b>	
Street	45,000
Lighting	
Telephone and Telegraph	30,000
Water	12,000
Natural Gas and Electricity	70,000
Gasoline	30,000
<b>OTHER</b>	
Bergen County Utilities Authority	200,000
Sewer Fees	
Borough of Lodi	50,000
PVSC	17,000
Maintenance of Free Public Library	140,000
Defined Contribution Retirement Program (DCRP)	1,500
Contribution to Social Security System	75,000
<hr/>	
Subtotal Current Fund	4,064,100
<b>CAPITAL IMPROVEMENTS</b>	
Capital Improvement Fund	\$ 50,000
<b>MUNICIPAL DEBT SERVICE</b>	
Principal on Bonds	450,000
Interest on Bonds	401,840
Interest on Notes	171,500
<hr/>	
Total Current Fund	\$ 5,137,440
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**RESOLUTION NO.: 019-2021  
RESOLUTION APPROVING BLANKET BOND**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge that all employees of the Borough, not required to post individual bonds, are hereby covered under a blanket bond provided by the Borough's membership in the South Bergen Joint Insurance Fund up to one million dollars.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 020-2021  
RESOLUTION ADOPTING EMPLOYEE MANUAL DATED OCTOBER 1, 2018**

**WHEREAS**, the Mayor and Council of the Borough of Wood-Ridge has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge that the Employee Manual attached hereto is hereby adopted; and

**BE IT FURTHER RESOLVED** that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State Law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Wood-Ridge.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the Borough of Wood-Ridge will operate under the legal doctrine known as "employment at will".

**BE IT FURTHER RESOLVED**, that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

**RESOLUTION NO.: 021-2021  
RESOLUTION AUTHORIZING PREPARATION OF PAYROLL**

**BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to prepare the necessary payrolls for the employees during the year 2021.

**RESOLUTION NO.: 022-2021  
RESOLUTION AUTHORIZING SEMI-MONTHLY PAYROLL**

**WHEREAS**, the largest percentage of the Borough Payroll is on a semi-monthly basis; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that the Chief Financial Officer be authorized to release in advance the semi-monthly payroll checks prior to the monthly regular meeting at which time the payroll will be ratified.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 023-2021  
RESOLUTION AUTHORIZING TAX COLLECTOR TO ADD ADDITIONAL PENALTIES ON  
DELINQUENT PROPERTY TAXES**

**WHEREAS,** Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 4, 1991 respectively amending NJSA 54:4-67; AND

**WHEREAS,** the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, are desirous of enacting the following changes with respect to the aforementioned bills:

- Interest now charged on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis;
- An additional penalty of 6% will be added on the amount of a property tax delinquency in excess of \$10,000. In regard to tax sale redemption, refer to N.J.S.A. 54:5-61 which sets forth the statutory penalties to be imposed, in addition to other charges and interest; i.e 2% of the amount paid for the certificate over \$200.00 up to \$5,000.00 ; up to \$10,000.00 4%; over \$10,000.00 6%. This shall also apply to all existing certificates held by the Borough on the effective date of this act.

**NOW THEREFORE, BE IT RESOLVED,** that the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes.

**RESOLUTION NO.: 024-2021  
RESOLUTION AUTHORIZING APPOINTMENT OF BONDING ATTORNEY-GENERAL  
MUNICIPAL DEBT**

**WHEREAS,** the Borough of Wood-Ridge has a need to engage the services of Bond Attorney for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS,** the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS,** by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS,** the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS,** the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS,** the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS,** the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

## REORGANIZATION MEETING OF JANUARY 6, 2021

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Steven L. Rogut/Rogut, McCarthy, LLC is hereby appointed as Bond Counsel for general municipal debt for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Bond Attorneys for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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### RESOLUTION NO: 025-2021

#### RESOLUTION AUTHORIZING APPOINTMENT OF BONDING ATTORNEY FOR REDEVELOPMENT

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of Bond Attorney for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey Joseph P. Baumann, Jr./McMahimon Scotland & Baumann is hereby appointed Bond Counsel for redevelopment debt for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Bond Attorneys for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 026-2021**

**RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PLANNER**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of a Planner for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/Neglia Engineering Associates is hereby appointed Planner for Redevelopment and any other municipal issues for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

## REORGANIZATION MEETING OF JANUARY 6, 2021

**BE IT FURTHER RESOLVED** that the award of the contract for Planner for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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### RESOLUTION NO.: 027-2021

#### RESOLUTION AUTHORIZING DESIGNATION OF FINANCIAL ADVISORS

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of a Financial Advisors for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et. seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that NW Financial Group, LLC; ACACIA Financial Group, Inc.; and Phoenix Advisors are hereby deemed qualified as Financial Advisors and are authorized to be contracted with on a as need basis for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Financial Advisor for the year 2021 is made pursuant to a "Fair and Open" process; and

## REORGANIZATION MEETING OF JANUARY 6, 2021

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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### RESOLUTION NO: 028-2021 RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR REDEVELOPMENT

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Attorney for Redevelopment for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Joseph P. Baumann, Jr./McManimon Scotland & Baumann is hereby appointed Special Counsel for Redevelopment for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Attorney for Redevelopment for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 029-2021**  
**RESOLUTION AUTHORIZING APPOINTMENT OF ENVIRONMENTAL ENGINEER**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Environmental Engineer for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Mott MacDonald Engineering is hereby appointed Environmental Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Environmental Engineer for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO: 030-2021  
RESOLUTION AUTHORIZING THE DESIGNATION OF ARCHITECTS**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of an Architect for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Connolly & Hickey Historical Architects; DMR Architects; and DiCara Rubino are hereby deemed qualified Architects and authorized to be contracted on a project by project basis for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for the Architect for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO.: 031-2021  
RESOLUTION AUTHORIZING DESIGNATION OF TAX ATTORNEYS**

**WHEREAS**, the Borough of Wood-Ridge has a need to engage the services of Attorneys for tax appeals for the year 2021, to provide services which are a vital and necessary operation of the Borough; and

**WHEREAS**, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

**WHEREAS**, by Resolution No. 157-2020 adopted on October 21, 2020, the Borough determined it intended to acquire professional services for the year 2021 pursuant to a "Fair and Open" process; and

**WHEREAS**, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

**WHEREAS**, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

**WHEREAS**, the request for RFQ(s) was closed as of 10:00 a.m. on November 30, 2020, and

**WHEREAS**, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 30, 2020 at 11:00 a.m.; and

**WHEREAS**, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire/Paul S. Barbire, Esq. and Brian M. Chewcaskie/ Cleary, Giacobbe, Alfieri, Jacobs, LLP, are hereby appointed Tax Attorneys for the Borough of Wood-Ridge from the date of this resolution through December 31, 2021; and

**BE IT FURTHER RESOLVED** that the award of the contract for Tax Attorneys for the year 2021 is made pursuant to a "Fair and Open" process; and

**BE IT FURTHER RESOLVED** that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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# REORGANIZATION MEETING OF JANUARY 6, 2021

## RESOLUTION NO: 032-2021 CASH MANAGEMENT PLAN OF THE BOROUGH OF WOOD-RIDGE IN THE COUNTY OF BERGEN, NEW JERSEY

### **I. STATEMENT OF PURPOSE**

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in the order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Wood-Ridge, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Deposits and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

### **II. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WOOD-RIDGE AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "CFO") of the Borough of Wood-Ridge is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

### **III. DESIGNATION OF DEPOSITORIES**

The governing body shall designate on an annual basis, the banks and financial institutions for the Deposit of all public funds referred to in the Plan, including any certificates Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

### **IV. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL**

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Official(s) of the Borough of Wood-Ridge referred to in this Plan may deal for purposes of buying and selling securities identifies in the Plan as Permitted Investments or otherwise providing for Deposits.

### **V. AUTHORIZED INVESTMENTS**

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:

## REORGANIZATION MEETING OF JANUARY 6, 2021

- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash managements plan);
- (2) Government money market mutual funds;
- (3) Any obligation that a federal agency or a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management fund established pursuant to section I of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
  - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
  - (b) the custody of collateral is transferred to a third party;
  - (c) the maturity of the agreement is not more than 30 days;
  - (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
  - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

## REORGANIZATION MEETING OF JANUARY 6, 2021

- (c) which has:
  - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
  - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

### Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act, "P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high-price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has a least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U. S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

## REORGANIZATION MEETING OF JANUARY 6, 2021

### VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Wood-Ridge, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Wood-Ridge to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involve securities shall be executed by a "delivery versus payment" method to ensure that such Permitted Investments are either received by the Borough of Wood-Ridge or by a third-party custodian prior to or upon the release of the Borough's funds.

### VII. REPORTING REQUIREMENTS

The Designated Official referred to in Section II hereof shall supply on a monthly basis to the Governing Body of the Borough of Wood-Ridge a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Wood-Ridge as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such Amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Wood-Ridge.

### VIII. OTHER ITEMS

#### 1. DEPOSIT OF FUNDS

All monies collected by the CFO/Finance Department turned over to the CFO/Finance Departments shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

## REORGANIZATION MEETING OF JANUARY 6, 2021

The CFO shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or invested in accordance with this plan.

### 2. BONDING

The Chief Financial Officer and Tax Collector shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution.

### 3. COMPLIANCE

The Cash Management Plan of the Borough of Wood-Ridge shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

## IX. TERM OF PLAN

This plan shall be in effect from January 6, 2021 to December 31, 2021. Attached to this Plan is a resolution of the governing body of the Borough of Wood-Ridge approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

### **RESOLUTION NO: 033-2021 RESOLUTION APPROVING INTER LOCAL MUTUAL AID PLAN AND RAPID DEPLOYMENT FORCE**

**WHEREAS**, the Police Departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

**WHEREAS**, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

**WHEREAS**, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan, Bergen County Regional Swat Team and Rapid Deployment Force to deal with these emergencies; and

**WHEREAS**, the Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

**WHEREAS**, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, or in order to protect life and property; and

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**WHEREAS**, it is the desire of the Mayor and County of the Borough of Wood-Ridge to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

**NOW THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge, that the Police Department of the Borough of Wood-Ridge, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force and Bergen County Regional Swat Teams; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in the County of Bergen.

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**RESOLUTION NO: 034-2021**  
**RESOLUTION APPROVING RULE AND REGULATIONS FOR THE**  
**WOOD-RIDGE POLICE DEPARTMENT**

**WHEREAS**, Section 60-12 of the Code of the Borough of Wood-Ridge mandates that the Police Chief of the Borough of Wood-Ridge promulgate Rules and Regulations for the Wood-Ridge Police Department and that same shall be approved by the Mayor and Council; and

**WHEREAS**, the Police Chief of the Wood-Ridge Police Department has prepared and submitted to the Mayor and Council a proposed set of Rules and Regulations copy of which are attached hereto and made a part hereof; and

**WHEREAS**, the Mayor and Council in consultation with the Borough Administrator and the Borough Attorney has accepted and approved said Rules and Regulations.

**NOW, THEREBY, BE IT RESOLVED** by the Mayor and Council of the Borough of Wood-Ridge that the Wood-Ridge Police Department Rules and Regulations attached hereto and made a part hereof are hereby approved and accepted.

**BE IT FURTHER RESOLVED** that these Rules and Regulations shall apply to all sworn employees and to all civilian employees of the department. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these rules and regulations shall prevail.

**BE IT FURTHER RESOLVED** that the Police Chief and all managerial/supervisory personnel of the Police Department are responsible for the enforcement and compliance of said Rules and Regulations.

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**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO: 035-2021  
RESOLUTION AUTHORIZING PARTICIPATION IN THE DEPARTMENT OF DEFENSE 1033  
EQUIPMENT PROGRAM**

**WHEREAS**, Congress authorizes the 1033 Program to make use of excess Department of Defense (DOD) equipment by making it available at the local, county and state level. This excess DOD equipment has been purchased with taxpayer funds. Law enforcement may request resources from this program. The Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency. The equipment may enhance community preparedness, response, and resiliency while off-setting the costs in a time of fiscal constraints; and

**WHEREAS**, Senate Bill No. 2364 2(a) requires that all local or county law enforcement agencies be approved by resolution by the majority of the full membership of the governing body prior to the transmittal of 1033 Program application. The DLA requires that applications for program participation be submitted every 365 days; and

**WHEREAS**, the minutes of the Wood-Ridge Mayor and Council Public Meeting of August 17, 2016 provide that:

**WHEREAS**, the Wood-Ridge Mayor and Council (also herein referred to as the "Council") requires that the designated Law Enforcement Support Office (LESO) Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property to the Chief Executive Official of the venue. In the event that any property had been obtained contrary to the intent of Senate Bill No. 2364 2(a), the State Coordinator shall be contacted and equipment shall be transferred or returned via the federal inventory database system (FEMPMIS); and

**WHEREAS**, the Wood-Ridge Mayor and Council finds that the Wood-Ridge Police Department may request and acquire certain DEMIL B thru H (controlled) property in the RTD system without restriction and additional resolutions from the Council. However, it has been determined that based on the Wood-Ridge Police Department's needs, it may not acquire armored tactical vehicles, marine vessels over 28 feet, aircraft, weapons, or any items deemed without approval of the governing body. Any special application for weapons, aircraft or MRAP's must be authorized by the Council by resolution prior to the submission of the application/requisition; and

**WHEREAS**, the Wood-Ridge Mayor and Council shall have complete oversight of the Wood-Ridge Police Department's participation in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program and of any and all items obtained from the program; and

**WHEREAS**, the Wood-Ridge Mayor and Council recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated to all States based on time-stamp of requisition. In the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of the resolution, the LESO Point of Contact may cancel the request prior to the acquisition of the property, without being in violation of S2364 2(a).

**NOW THEREFORE BE IT RESOLVED**, that the Wood-Ridge Mayor and Council hereby authorizes the Wood-Ridge Police Department to apply and to continue to participate in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program; and

**BE IT FURTHER RESOLVED** that the Wood-Ridge Police Department shall be in accordance with all terms, conditions, and requirements set forth by the New Office of Emergency Management-Law Enforcement Support Office State Plan of Operation and Memorandum of Agreement.

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**RESOLUTION NO. 036-2021  
RESOLUTION APPOINTING JOHN J. KURZ AS  
WOOD-RIDGE FIRE PREVENTION OFFICIAL**

**WHEREAS**, Damian Cauceglia resigned as Borough Fire Prevention Official effective December 31, 2020; and

**WHEREAS**, John J. Kurz, a resident of the Borough of Wood-Ridge, is licensed by the New Jersey Department of Community Affairs, Division of Fire Safety as a Certified Fire Official (License # 127721) and has served other municipalities as a Fire Prevention Official;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Wood-Ridge that John J. Kurz is hereby appointed as Fire Prevention Official in the Borough of Wood-Ridge, effective January 1, 2021, with compensation determined as per the salary ordinance adopted by the Borough of Wood-Ridge. The said appointment shall be in accordance with all applicable Statutes of the State of New Jersey and all applicable Rules and Regulations of the New Jersey Division of Fire Safety and the New Jersey Civil Service Commission, respectively.

**C. APPOINTMENTS:**

a. **ADA COORDINATOR:**

Paul Barbire - 1 year term to 12/31/21

b. **ASSESSMENT SEARCHER:**

Gina Affuso - 1 year term to 12/31/21

c. **CEPA OFFICER (Conscientious Employee Protection Act):**

Paul Barbire - 1 year term to 12/31/21

d. **CHIROPRACTOR:**

Leonard Deleasa - 1 year term to 12/31/21

e. **DEPUTY BOROUGH CLERK:**

Cathleen Calabro - 1 year term to 12/31/21

f. **BOARD OF HEALTH:**

Robert Keller - Member - 3 year term to 12/31/23  
Debbie Greenaway - Member - 3 year term to 12/31/23  
James Love, Jr. - Member - 3 year term to 12/31/23  
Frank Kaiser - Alt #2 - 3 year term to 12/31/23

g. **HISTORIAN:**

Carl Dittman - 1 year term to 12/31/21

h. **LAND USE BOARD:**

Joseph DiMarco - Class III - 1 year term to 12/31/21

**REORGANIZATION MEETING OF JANUARY 6, 2021**

**i. LOCAL ASSISTANCE BOARD:**

Jackie Goldklang - 4 year term to 12/31/24  
Catherine Cassidy - 1 year term to 12/31/21

**j. PROSECUTOR:**

Ronald Dario, Esq. - 1 year term to 12/31/21

**r. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**

Paul Barbire, Esq. - 1 year term to 12/31/21

**p. SAFETY COORDINATOR:**

Paul Dahl - 1 year term to 12/31/21

**r. TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**

Mayor's Designated Representative:

Gina Affuso - 1 year term to 12/31/21

**s. AUXILIARY POLICE: as listed below - 1 year term to 12/31/21**

Reinaldo Santiago, Lt. Lucy Gebhardt, Sgt. Pedro Martin, Sgt.  
Matthew Hughes, Ptl. Dan Diuro, Sgt. Oscar Sabillon, Ptl.

**t. EMERGENCY SQUAD: as listed below - 1 year term to 12/31/21**

Dennis Kronyak III, Captain  
Emily Gage, Lieutenant  
Nicholas Riccio, Lieutenant  
Stephen Sarracino, Treasurer  
Vincent Giordano, Secretary  
Alyssa Roughgarden, Recording Secretary

**u. FIRE DEPARTMENT OFFICERS: as listed below - 1 year term to 12/31/21**

Michael Cribben, Chief  
Kenneth Schulz, 1st Assistant Chief  
Kevin Cribben, 2<sup>nd</sup> Assistant Chief  
Justin Berta, Captain  
Nicholas Meglio, Lieutenant  
Ronald Phillips, Jr., Lieutenant  
Daniel O'Beirne, Lieutenant  
Gregory V. Gorab, Secretary  
Thomas Bischoff, Jr. Recording Secretary  
Ronald Phillips, Sr., Treasurer

**v. FIRE PREVENTION INSPECTORS LICENSED: as listed below - 1 year term to 12/31/21**

James Bartlett William Bergner Elizabeth Ferry  
Gilbert Ruiz Phillip Miuccio

Mayor Sarlo stated that he will be swearing in the members of the fire department in a private ceremony.

## REORGANIZATION MEETING OF JANUARY 6, 2021

### D. APPLICATIONS:

Not Applicable

### E. HIRINGS/PROMOTIONS:

Not Applicable

Motion: Councilperson Azzolini, seconded by Altamura moved to the adoption of all matters on the above **CONSENT AGENDA.**

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

### 14. REMARKS BY GOVERNING BODY:

Mayor Sarlo recognized Toni Ann Azzolini and Kellie Romero who are present this evening. He also recognized TapInto.Net for all the work they do all year in getting information out to our community. He welcomed newly elected official to the Board of Ed, Dylan O'Byrne.

#### a. Council Statements:

Councilman Azzolini stated how difficult this past year has been for everyone, but himself personally having gone through heart surgery. He realized how lucky he is to have his family and friends and put his trust in God. He thanked Father Ron and Deacon Frank for coming to his home the night before his surgery to pray with him. He announced that he is back to 100% and thank everyone for all their love and support. He also wished his wife, Toni Ann a happy birthday.

Councilman Romero stated this was a difficult year with all the restraints on everyone. He thanked his lovely wife and his extended council family. He also extended his thanks to fire, EMS and police for all they do and a special thanks to the residents of the community. He added his thanks to Borough Clerk Affuso for all she does to help him and the council all year.

Council President Marino congratulated Dominick and Phil on their re-election and look forward to a good year.

Councilman Altamura echoed President Marino's statement. He added that we have a great team that is led by a terrific leader. He thanked all our emergency services and the residents for having faith in them.

Councilman DiMarco congratulated Dominick and Phil and expressed how proud he is to continue to work along side them.

Councilwoman Cassidy wished everyone a happy new year. She congratulated to Dominick and Phil on their victory and as well as achieving the second highest vote count in the Wood-Ridge history, and looks forward to working with everyone again this year.

## REORGANIZATION MEETING OF JANUARY 6, 2021

Councilman Altamura presented Dominick and Phil with a gift from the council.

Chris Eilert thanked the Mayor for his nomination as Borough Administrator and the council for confirming it. He reassured the community, that although the residents deal mostly with himself and the borough clerk on a daily basis, this is a very engaged council and active in the day to day operations. He assured them that we will continue to deliver the services and a high quality of product to the residents of the community. He stated that it is a pleasure to work for the members of this governing body. He also thanked them for all the support that they have given to the employees and department head by giving them the right tools, equipment and support to do their jobs.

Paul Barbire thanked everyone for their support and wishes for a happy and healthy new year.

Borough Clerk Affuso stated her thanks and expressed what a pleasure it is to serve this Mayor and Council.

Mayor's Annual Address:

Due to the COVID-19 protocols which requires reduced room occupancies we could not have our usual Reorganization Ceremony this year on January 1st, which is always very festive and very well attended.

In keeping with the condensed and downsized nature of this year's reorganization ceremony I will not issue an annual address which has been my custom since I was inaugurated as Mayor in the year 2000.

However, I will make some brief comments and highlight some achievements of the prior year and some goals for the new year.

First, I want to thank all of our residents for their cooperation and patience in following the COVID-19 protocols. I know it hasn't always been easy, but it's been for the greater good.

Second, I want to thank all of the Borough Officials, Employees and Volunteers for keeping our town functioning at a very high level during the pandemic. You never stopped serving our residents and for that I commend you and thank you.

I'm very proud to report that in 2020 we broke ground on the Wood-Ridge Athletic Complex in the Wesmont Station neighborhood and completed the Soccer Field in time for it to be used by our high school and recreation teams. Construction is continuing on the Softball/Little League Field and the Baseball Field so that they will be ready for use in April of this year. Other amenities at the WRAC such as the concession stand, the playground, the dog-run, the walking paths and the parking lots will also be completed this year.

Last year we built and opened the new Marshall Lane Playground which brings our town's playground count up to four (4).

## REORGANIZATION MEETING OF JANUARY 6, 2021

We also started construction on the nature walk along the Burma Road paper street which helps to connect our older neighborhoods to the Wesmont neighborhood. The path, which will be completed this Spring, provides thousands of our residents in the northwest section of town with more direct access to the Wesmont Train Station.

In 2021, I look forward to being able to unveil plans and a time-table for the NJ Transit Maintenance Facility to vacate Wood-Ridge so that the property can be converted into open space and made a part of the WRAC. I also look forward to receiving news on the State Library Grant Program which will enable us to expand our Library and restore a children's section within the Library facility.

In closing, I pledge to our residents that I will continue to work hard every day to keep Wood-Ridge on the Road to Progress in 2021. Thank you and God Bless the Borough of Wood-Ridge.

### **15. HEARING OF CITIZENS:**

Mayor Sarlo declared the Hearing of Citizens to be open. With no citizens wishing to be heard, the hearing of citizens was closed.

### **16. ADJOURNMENT:**

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson Azzolini, seconded by Councilperson Marino, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 6, 2021 was duly adjourned at 6:48 p.m.

Roll Call: Marino yes, Cassidy yes, Altamura yes, Azzolini yes, DiMarco yes, Romero yes

Respectfully submitted,

Gina Affuso, RMC  
Borough Clerk