

**BOROUGH OF WOOD-RIDGE
REORGANIZATION MEETING OF JANUARY 1, 2022**

1. CALL TO ORDER:

The meeting is called to order at _____ p.m. by _____.

2. SUNSHINE NOTICE:

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

3. CERTIFICATION OF ELECTION RESULTS:

Announcement of results of November 2, 2021 Municipal Election.

- a. Ezio Altamura elected to a full three-year term as Councilperson with a vote of 2,029.
- b. Ed Marino elected to a full three-year term as Councilperson with a vote of 1,875.

Councilperson Altamura and Councilperson Marino to the Dais.

4. ROLL CALL:

Mayor:	Paul Sarlo
Council:	Edward Marino
	Catherine Cassidy
	Ezio Altamura
	Dominick Azzolini
	Joseph DiMarco
	Philip Romero
Borough Attorney:	Paul Barbire
Borough Engineer:	Brian Intindola
Borough Clerk:	Gina Affuso
Borough Administrator:	Chris Eilert

5. PLEDGE OF ALLEGIANCE:

6. OATH OF OFFICE (GOVERNING BODY):

- a. Oath of Office is administered to Ezio Altamura by Mayor Paul Sarlo.
- b. Oath of Office is administered to Ed Marino by Mayor Paul Sarlo.

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7. ADOPTION OF BY-LAWS FOR THE YEAR 2022:

Mayor Sarlo calls for a Motion to adopt the By-Laws for the year 2022.

Motion: Councilperson _____, seconded by Councilperson _____ to adopt the By-Laws for the year 2022.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

8. SELECTION OF COUNCIL PRESIDENT:

Mayor Sarlo requests Council to select **President** of Council.

Motion: Councilperson _____, seconded by Councilperson _____ put forth the name of Councilperson _____ as Council President;

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office administered to Council President by Mayor Paul Sarlo.

9. ROLL CALL OF 2022 MAYOR AND COUNCIL:

Mayor Sarlo calls for a motion setting forth the following Roll Call for 2022.

Mayor: Paul Sarlo
Council: Catherine Cassidy
Ezio Altamura
Dominick Azzolini
Edward Marino
Joseph DiMarco
Philip Romero

Motion: Councilperson _____, seconded by Councilperson _____ setting forth the Roll Call for 2022 Mayor and Council.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

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10. NOMINATIONS OF STATUTORY OFFICERS:

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson _____, seconded by Councilperson _____ naming CHRISTOPHER W. EILERT to the position of Borough Administrator.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

Oath of Office administered to Christopher W. Eilert by Mayor Paul Sarlo.

Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson _____, seconded by Councilperson _____ naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

Oath of Office administered to Paul S. Barbire by Mayor Paul Sarlo.

Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson _____, seconded by Councilperson _____ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

Oath of Office administered to Michael J. Neglia by Mayor Paul Sarlo.

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11. MEMBERS OF STANDING COMMITTEES AND LIAISONS:

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Altamura
Law, Land Use & Code Enforcement	Cassidy	DiMarco	Marino
Police & Drug/Alcohol Abuse	Altamura	Azzolini	Cassidy
Public Information & Events	Altamura	Marino	DiMarco
Public Works, Recycling & Utilities	Romero	Altamura	Azzolini

Board, Committee, Commission or Constituency Name	Liaison
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Marino
Emergency Management	Azzolini
Historical Society	Cassidy
Joint Insurance Fund	Azzolini
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board of Trustees	Cassidy
Local Assistance Board	Cassidy
Local Businesses	DiMarco
Planning Board	DiMarco
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Veterans	Altamura

Motion: Councilperson _____, seconded by Councilperson _____ to approve the appointments to the Standing Committees and Liaisons.

Discussion:

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

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12. MAYORAL APPOINTMENTS:

a. ALCOHOL AND DRUG ALLIANCE COMMITTEE:

Michael O'Donnell, Chairman	–	1 year term to 12/31/22
David Marchitelli, Vice-Chairman	–	1 year term to 12/31/22
Joe Sutera, Recording Secretary	–	1 year term to 12/31/22

b. EMERGENCY MANAGEMENT:

Not applicable until 2022

c. LAND USE BOARD:

Rich Pronti	-	Class II – 1 year term to 12/31/22
Frank Finke	-	Chairman – 4 year term to 12/31/25
Michael Donato	-	Class IV – 4 year term to 12/31/25

Mayor's designated Alternate:

Christopher W. Eilert	-	Class I – 1 year term to 12/31/22
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d. LIBRARY BOARD OF TRUSTEES:

Ann Riccardella	-	5 year term to 12/31/26
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Mayor's designated member:

Catherine Cassidy	–	1 year term to 12/31/22
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e. LOCAL ASSISTANCE BOARD:

Audrey Musella	-	4 year term to 12/31/25
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f. RECREATION COMMISSION:

Dennis Brubaker	-	Full Member – 5 year term to 12/31/26
Michele Mabel	-	Full Member – 5 year term to 12/31/26
Patrick Ambrosio	-	Full Member – 5 year term to 12/31/26
Rich Wall	-	Alternate #1 – 5 year term to 12/31/26

g. SHADE TREE COMMISSION:

Elizabeth Gil	-	Member – 5 year term to 12/31/26
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13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES:

Not applicable

B. RESOLUTIONS: Adoption of the following

- 001-2022 Appointment of the Borough Administrator and authorizing Mayor and Clerk to execute contract. (Christopher W. Eilert)
- 002-2022 Appointment of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof. (Paul S. Barbire, Esq.)
- 003-2022 Appointment of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/ Neglia Engineering Associates)
- 004-2022 Appointment of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Gary J. Vinci C.P.A., R.M.A. & P.S.A./ Lerch, Vinci & Higgins, LLP)
- 005-2022 Appointment of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof. (Darren Raymond./Associated Appraisal Group)
- 006-2022 Appointment of Insurance Consultant for one year.
- 007-2022 Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
- 008-2022 Appointment of Risk Management Consultant and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 009-2022 Appointment of Insurance Producer/Consultant for Bergen Municipal Employee Benefit Fund.
- 010-2022 Resolution designating various banks as depositories for Borough funds for the year 2022.
- 011-2022 Resolution ratifying bond for Tax Collector and Library Treasurer.
- 012-2022 Resolution approving of various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
- 013-2022 Resolution approving rate of interest on delinquent taxes.
- 014-2022 Resolution designating of The Record and the Star Ledger as the official newspapers.
- 015-2022 Adoption of dates, time and place for Council Meetings for year 2022.
- 016-2022 Approval of Chief Financial Officer to prepare and issue recreation checks in advance of the monthly meeting.
- 017-2022 Approval of Petty Cash Fund & Change Fund for the year 2022.
- 018-2022 Establishing of Temporary Budget Appropriations for 2022.

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- 019-2022 Approval of blanket bond coverage for all employees not required to post individual bond.
- 020-2022 Adoption of Employee Manual dated October 1, 2022.
- 021-2022 Approval of Chief Financial Officer to prepare the payrolls for employees during the 2022 year.
- 022-2022 Approval of Chief Financial Officer to release semi-monthly payroll checks in advance of the monthly meeting.
- 023-2022 Approval of Tax Collector to add additional penalties on delinquent property tax.
- 024-2022 Appointment of Bond Counsel for Municipal Debt and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L. Rogut/Rogut McCarthy, LLC)
- 025-2022 Appointment of Bond Counsel for Redevelopment and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Joseph P. Baumann, Jr. / McManimon Scotland & Bauman)
- 026-2022 Appointment of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/Neglia Engineering Associates)
- 027-2022 Designation of Financial Advisors and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (NW Financial Group; ACACIA Financial Group Inc.; Phoenix Advisors)
- 028-2022 Appointment for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution. (Joseph P. Baumann Jr. / McManimon, Scotland & Baumann LLC)
- 029-2022 Appointment for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Mott MacDonald Engineering)
- 030-2022 Designation of Architects and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Connolly & Hickey; DMR Architects; DiCara Rubino)
- 031-2022 Appointment for Tax Appeal Attorney and authorizing Mayor and Council to execute contract for services if needed as per the terms set forth in the appointing resolution. (Paul S. Barbire / Paul S. Barbire, Esq.; Brian M. Chewcaskie / Cleary, Giacobbe, Alfieri, Jacobs, LLP)
- 032-2022 Resolution Approving of Cash Management Plan for the Borough of Wood-Ridge.
- 033-2022 Resolution Approving Interlocal Mutual Aid and Rapid Deployment Force.
- 034-2022 Resolution Approving Rules and Regulations for the Wood-Ridge Police Department.
- 035-2022 Resolution Authorizing Participation in Department of Defense 1033 Equipment Program.
- 036-2022 Resolution to Contract for Special Counsel to Monitor a Development Application in the Borough of Wallington for the Borough of Wood-Ridge.

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C. APPOINTMENTS:

h. ADA COORDINATOR:

Paul Barbire – 1 year term to 12/31/22

i. ASSESSMENT SEARCHER:

Gina Affuso – 1 year term to 12/31/22

j. CEPA OFFICER (Conscientious Employee Protection Act):

Paul Barbire – 1 year term to 12/31/22

k. CHIROPRACTOR:

Leonard Deleasa – 1 year term to 12/31/22

l. DEPUTY BOROUGH CLERK:

Cathleen Calabro – 1 year term to 12/31/22

m. BOARD OF HEALTH:

Joe Ianiro - Member - 3 year term to 12/31/24

Providence Sarlo - Member - 3 year term to 12/31/24

Mary Ondrof - Member - 3 year term to 12/31/24

Michael Donato, Jr. - Alt #1 - 2 year term to 12/31/23

n. HISTORIAN:

Carl Dittman – 1 year term to 12/31/22

o. LAND USE BOARD:

Joseph DiMarco - Class III – 1 year term to 12/31/22

p. LOCAL ASSISTANCE BOARD:

Catherine Cassidy - 1 year term to 12/31/22

q. PROSECUTOR:

Ronald Dario, Esq. – 1 year term to 12/31/22

r. ALTERNATE PROSECUTORS:

Kellie Reyes, Esq. - Alt. #1 – 1 year term to 12/31/22

Elsbeth Crusius, Esq. - Alt. #2 – 1 year term to 12/31/22

s. PUBLIC DEFENDER:

John Bruno, Jr. Esq. – 1 year term to 12/31/22

t. ALTERNATE PUBLIC DEFENDER:

Jonathan Bruno, Esq. – 1 year term to 12/31/22

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- u. **PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**
Paul Barbire, Esq. – 1 year term to 12/31/22

- v. **PUBLIC HEARING OFFICIAL:**
Christopher Eilert – 1 year term to 12/31/22

- w. **TAX SEARCHER:**
Kellie Romero – 1 year term to 12/31/22

- x. **TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**
Mayor's Designated Representative:
Gina Affuso – 1 year term to 12/31/22

- y. **AUXILIARY POLICE:** as listed below – 1 year term to 12/31/22
Reinaldo Santiago, Lt. Lucy Gebhardt, Sgt. Matthew Hughes, Ptl.
Dan Diuro, Sgt. Oscar Sabillon, Ptl.

- z. **EMERGENCY SQUAD:** as listed below – 1 year term to 12/31/22
Dennis Kronymak III, Captain
Alison Moran, 1st Lieutenant
Emmanuel Vasquez Recording Secretary
Alyssa Roughgarden Corresponding Secretary

- aa. **FIRE DEPARTMENT OFFICERS:** as listed below – 1 year term to 12/31/22
Kenneth Schulz, Chief
Kevin Cribben, 1st Assistant Chief
Justin Berta, 2nd Assistant Chief
Daniel O'Bierne, Captain
Nicholas Meglio, Lieutenant
Ronald Phillips, Jr., Lieutenant
Fred Dressel, Lieutenant
Gregory V. Gorab, Secretary
Thomas Bischoff, Jr. Recording Secretary
Ronald Phillips, Sr., Treasurer

- bb. **FIRE PREVENTION INSPECTORS LICENSED:** as listed below – 1 year term to 12/31/22
John Kurz
Christopher Mazzocchi
Gilbert Ruiz
Bill Bergner

D. APPLICATIONS:
Not Applicable

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E. HIRINGS/PROMOTIONS:

Not Applicable

Motion: Councilperson _____, seconded by _____ moved to the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

14. REMARKS BY GOVERNING BODY:

- a. Council Statements
- b. Mayor's Annual Address
- c. Presentations

15. HEARING OF CITIZENS:

Mayor Sarlo declares the Hearing of Citizens to be open.

16. ADJOURNMENT:

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson _____, seconded by Councilperson _____, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 1, 2022 was duly adjourned at _____ p.m.

Roll Call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero