

**BOROUGH OF WOOD-RIDGE
REORGANIZATION MEETING OF JANUARY 1, 2024**

1. CALL TO ORDER:

The meeting is called to order at _____ p.m. by _____.

2. SUNSHINE NOTICE:

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

3. CERTIFICATION OF ELECTION RESULTS:

Announcement of results of November 7, 2023 Municipal Election.

- a. Paul A. Sarlo elected to fill a full four-year term as Mayor with a vote of 1,804.
- b. Dominick Azzolini elected to a full three-year term as Councilperson with a vote of 1,718.
- c. Philip Romero elected to a full three-year term as Councilperson with a vote of 1,868.

Mayor Sarlo and Councilmembers Azzolini and Romero to the Dais.

4. ROLL CALL:

Mayor:	Paul Sarlo
Council:	Dominick Azzolini
	Ezio Altamura
	Edward Marino
	Philip Romero
	Michele Mabel
	Michael Donato
Borough Attorney:	Paul Barbire
Borough Engineer:	Michael Neglia - Brian Intindola
Borough Clerk:	Gina Affuso
Borough Administrator:	Chris Eilert

5. PLEDGE OF ALLEGIANCE:

6. ADMINISTRATION OF OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS:

- a. Oath of Office is administered to Paul A. Sarlo by Thomas A. Sarlo, Esq.
- b. Oath of Office is administered to Dominick Azzolini by Mayor Paul Sarlo.
- c. Oath of Office is administered to Philip Romero by Mayor Paul Sarlo.

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7. ADOPTION OF THE BY-LAWS OF THE MAYOR & COUNCIL:

Mayor Sarlo calls for a Motion to adopt the By-Laws.

Motion: Councilperson _____, seconded by Councilperson _____ to adopt the By-Laws.

Discussion:

Roll Call: Azzolini, Altamura, Marino, Romero, Mabel, Donato

8. SELECTION OF PRESIDENT OF THE BOROUGH COUNCIL:

Mayor Sarlo requests Council to select a President of the Council.

Motion: Councilperson _____, seconded by Councilperson _____ to nominate Councilperson **EZIO ALTAMURA** as Council President.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

9. ADOPTION OF THE ROLL CALL OF THE MAYOR & COUNCIL:

Mayor Sarlo calls for a motion adopting the following Roll Call.

Mayor: Paul Sarlo
Council: Ezio Altamura
Dominick Azzolini
Edward Marino
Philip Romero
Michele Mabel
Michael Donato

Motion: Councilperson _____, seconded by Councilperson _____ to adopt the Roll Call.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

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10. NOMINATIONS OF STATUTORY OFFICERS: All Effective as of January 1, 2024

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson _____, seconded by Councilperson _____ appointing **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson _____, seconded by Councilperson _____ appointing **PAUL S. BARBIRE** to the position of Borough Attorney.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson _____, seconded by Councilperson _____ appointing **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

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11. MEMBERS OF COUNCIL COMMITTEES AND LIAISONS:

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	Donato	Mabel	Marino
Finance, Insurance & Administration	Marino	Donato	Azzolini
Fire & Emergency Management	Romero	Azzolini	Donato
Law, Land Use & Code Enforcement	Donato	Marino	Azzolini
Police & Public Safety	Altamura	Azzolini	Mabel
Public Information & Events	Mabel	Altamura	Romero
Public Works, Sanitation, Recycling & Utilities	Azzolini	Romero	Altamura

Special Committee Name	Chair	Vice Chair	Member
Special Committee on School Facilities	Romero	Mabel	Azzolini
Special Committee on Recreation Facilities	Marino	Donato	Altamura

Board, Committee, Commission or Constituency	Liaison
Board of Education & PTA	Mabel
Board of Health	Marino
Community Development	Marino
Emergency Management	Romero
Historical Society	Azzolini
Joint Insurance Fund	Azzolini
Library Board of Trustees	Romero
Municipal Alliance	Mabel
Planning Board	Donato
Public Events Committee	Mabel - Altamura - Romero
Recreation Commission	Altamura
Senior Citizens	Mabel - Altamura
Veterans	Donato - Altamura

Motion: Councilperson _____, seconded by Councilperson _____ to approve the appointments to the Standing Committees and Liaisons.

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

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12. MAYORAL APPOINTMENTS: All Effective as of January 1, 2024

Not requiring advice and consent of the Borough Council

a. **Municipal Alcohol & Drug Alliance Committee:**

Michael O'Donnell, Chairperson	1-year term to 12/31/24
David Marchitelli, Vice-Chairperson	1-year term to 12/31/24
Anthony Albro, Secretary	1-year term to 12/31/24

b. **Library Board of Trustees:**

Veronica York - Member	5-year term to 12/31/28
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Designated Alternate of the Mayor:

Catherine Cassidy - Member	1-year term to 12/31/24
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Designated Alternate of the Superintendent of Schools:

Keri Focarino - Member	1-year term to 12/31/24
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c. **Planning Board:**

Richard Pronti - Class II Member	1-year term to 12/31/24
Christopher Inserra – Class IV Member	4-year term to 12/31/27
Omid Irani – Class IV Member	unexpired term to 12/31/26
Anthony Sarlo – Class IV Alternate #1 Member	unexpired term to 12/31/24
Donald Conger – Class IV Alternate #2 Member	2-year term to 12/31/25
Christian Leone – Class IV Alternate #3 Member	unexpired term to 12/31/24

Designated Alternate of the Mayor:

Christopher W. Eilert – Class I Member	1-year term to 12/31/24
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d. **Recreation Commission:**

Jon Wollerman – Member	5-year term to 12/31/28
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13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. RESOLUTIONS: Adoption of the following, **All Effective as of January 1, 2024**

- 001-2024 Appointment of the Borough Administrator and authorizing Mayor and Clerk to execute contract. (Christopher W. Eilert).
- 002-2024 Appointment of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof. (Paul S. Barbire, Esq.).
- 003-2024 Appointment of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/ Neglia Engineering Associates).
- 004-2024 Appointment of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Lerch, Vinci & Bliss, LLP).
- 005-2024 Appointment of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof. (Associated Appraisal Group).
- 006-2024 Appointment of Insurance Consultant. (Professional Insurance Associates, Inc.).
- 007-2024 Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
- 008-2024 Appointment of Risk Management Consultant and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Professional Insurance Associates, Inc.).
- 009-2024 Appointment of Insurance Producer/Consultant for Bergen Municipal Employee Benefit Fund. (PIA Security Programs, Inc.).
- 010-2024 Designating various banks as depositories for Borough funds.
- 011-2024 Ratifying bond for Tax Collector and Library Treasurer.
- 012-2024 Approving various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
- 013-2024 Approving rate of interest on delinquent taxes.
- 014-2024 Designating The Record and the Star Ledger as official newspapers.
- 015-2024 Adoption of Schedule of Council Meetings.
- 016-2024 Authorizing Chief Financial Officer to prepare and issue recreation checks in advance of the monthly meetings.
- 017-2024 Authorizing Petty Cash Fund & Change Fund for the year.
- 018-2024 Establishing Temporary Budget Appropriations for the year.
- 019-2024 Approving blanket bond coverage for all employees not required to post individual bond.
- 020-2024 Adoption of Employee Manual dated January 1, 2024.
- 021-2024 Authorizing Chief Financial Officer to prepare employee payrolls.
- 022-2024 Authorizing Chief Financial Officer to release semi-monthly payroll checks.

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- 023-2024 Authorizing additional penalties on delinquent property taxes.
- 024-2024 Approving Cash Management Plan.
- 025-2024 Approving Interlocal Mutual Aid and Rapid Deployment Force.
- 026-2024 Approving Rules and Regulations for the Wood-Ridge Police Department.
- 027-2024 Authorizing Participation in Department of Defense 1033 Equipment Program.
- 028-2024 Appointment of Special Counsel for Bond Issuance and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Rogut, McCarthy, LLC., Parker McCay PA, and McManimon, Scotland & Bauman LLC).
- 029-2024 Appointment of Special Counsel for Redevelopment and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Aronsohn, Weiner, Salerno & Kaufman, PC, McManimon, Scotland & Bauman LLC and Parker McCay PA).
- 030-2024 Appointment of Special Counsel for Land Use and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Aronsohn, Weiner, Salerno & Kaufman, PC).
- 031-2024 Appointment of Special Counsel for Tax Appeals and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution. (Paul S. Barbire, Esq.; Cleary, Giacobbe, Alfieri, Jacobs, LLC)
- 032-2024 Appointment of Special Counsel for Litigation and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Waters, McPherson & McNeill, PC).
- 033-2024 Appointment of Planning Consultants and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Neglia Engineering Associates).
- 034-2024 Appointment of Financial Advisor for Bond Issuance and Continuing Disclosure and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Phoenix Advisors).
- 035-2024 Appointment of Environmental Engineer and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Mott MacDonald Engineering)
- 036-2024 Appointment of Architectural Firms and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Connolly & Hickey; DiCara Rubino).
- 037-2024 Authorizing Use of Home Depot Store Credit Card.
- 038-2024 Contracting for Elevator Inspection Services.

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B. APPOINTMENTS: All Effective as of January 1, 2024

Nomination by the Mayor requiring advice and consent of the Borough Council, unless otherwise noted

- a. **ADA Coordinator:**
Paul S. Barbire, Esq. 1-year term to 12/31/24
- b. **Assessment Searcher:**
Gina Affuso 1-year term to 12/31/24
- c. **Deputy Borough Clerk:**
Cathleen Calabro 1-year term to 12/31/24
- d. **C.E.P.A. Officer (Conscientious Employee Protection Act):**
Paul S. Barbire, Esq. 1-year term to 12/31/24
- e. **Chiropractor:**
Leonard V. Deleasa, D.C. 1-year term to 12/31/24
- f. **Office of Community Services:**
Catherine Cassidy – Coordinator 1-year term to 12/31/24
- g. **Office of Emergency Management:** Not applicable until 12/31/25
- h. **Emergency Management Council:**
Jerome A. Cala, Jr. – Public Member 1-year term to 12/31/24
- i. **Board of Health:**
James Love, Jr. - Member 3-year term to 12/31/26
Robert Keller - Member 3-year term to 12/31/26
- j. **Historian:** 1-year terms to 12/31/24
Catherine Cassidy – Historian
Patricia Sloan – Deputy Historian
Dorothy Dobek – Assistant Historian
- k. **Municipal Court Judge:**
Giuseppe Randazzo, Esq. 3-year term to 12/31/26
- l. **Municipal Court Prosecutor:** 1-year terms to 12/31/24
Ronald Dario, Esq. - Prosecutor
Kellie Reyes, Esq. - Alternate #1
Elsbeth Crusius, Esq. - Alternate #2

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- m. **Municipal Court Public Defender:** 1-year terms to 12/31/24
John Bruno Jr., Esq. - Public Defender
Jonathan Bruno, Esq. - Alternate #1
- n. **Planning Board:** (Nominated by the Borough Council) 1-year term to 12/31/24
Michael Donato – Class II Member
- o. **Office of Property Maintenance:** 1-year terms to 12/31/24
William Wolfsohn - Code Enforcement Officer
Richard Pronti - Deputy Code Enforcement Officer
Thomas Bischoff, Jr. - Assistant Code Enforcement Officer
- p. **Public Agency Compliance Officer (P.A.C.O.):** 1-year term to 12/31/24
Paul S. Barbire, Esq.
- q. **Public Hearing Official:** 1-year term to 12/31/24
Christopher W. Eilert
- r. **Office of Safety and Risk Management:** 1-year term to 12/31/24
William Wolfsohn – Coordinator
- s. **Tax Searcher:** 1-year term to 12/31/24
Kellie Romero
- t. **Teterboro Aircraft Noise Abatement Advisory Committee:**
Designated Representatives of the Mayor and Council:
Gina Affuso 1-year term to 12/31/24
- u. **Assistant Treasurer:** 1-year term to 12/31/24
Kyle Wiedemann
- v. **Bureau of Vital Statistics:** Not applicable until 1/1/26
- w. **Zoning Officer:** 1-year term to 12/31/24
Richard Pronti
- x. **Fire Prevention Bureau (Licensed Inspectors):** 1-year terms to 12/31/24
John Kurz – Fire Official
Christopher Mazzocchi – Deputy Fire Official
Gilbert Ruiz - Inspector
Al Cirelli - Inspector
Thomas Bischoff, Jr. - Inspector

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y. **Fire Department Officers:**

1-year terms to 12/31/24

- Kevin Cribben –Chief
- Justin Berta – 1st Assistant Chief
- Nicholas Meglio – 2nd Assistant Chief
- Fred Dressel, V – Captain
- Liam Maloney – Lieutenant
- Michael Cribben - Lieutenant
- Matt Czwakiel – Lieutenant
- Nicholas Fallon - Secretary
- Thomas Bischoff, Jr. - Recording Secretary
- Ronald Phillips, Sr. - Treasurer

ADOPTION OF THE CONSENT AGENDA:

Motion: Councilperson _____, seconded by _____ moved to the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

14. GOVERNING BODY REMARKS & PRESENTATIONS:

- a. Council Statements
- b. Mayor’s Annual Address
- c. Presentations

15. HEARING OF CITIZENS:

Mayor Sarlo declares the Hearing of Citizens to be open.

16. ADJOURNMENT:

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson _____, seconded by Councilperson _____, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 1, 2024 was duly adjourned at _____ p.m.

Minutes of the Reorganization Meeting of January 1, 2024

1. CALL TO ORDER:

The meeting was called to order at 2:00 p.m. by Administrator Christopher W. Eilert.

2. SUNSHINE NOTICE:

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

3. CERTIFICATION OF ELECTION RESULTS:

Borough Clerk Gina Affuso announced the results of the November 7, 2023 General Election.

- a. Paul A. Sarlo elected to fill a full four-year term as Mayor with a vote of 1,804.
- b. Dominick Azzolini elected to a full three-year term as Councilperson with a vote of 1,718.
- c. Philip Romero elected to a full three-year term as Councilperson with a vote of 1,868.

Mayor Sarlo and Councilmembers Azzolini and Romero took their seats on the Dais. Mayor Sarlo presided for the remainder of the meeting.

4. ROLL CALL:

Mayor:	Paul Sarlo – present
Council:	Dominick Azzolini – present
	Ezio Altamura – present
	Edward Marino – present
	Philip Romero – present
	Michele Mabel – present
	Michael Donato – present
Borough Attorney:	Paul Barbire – present
Borough Engineer:	Michael Neglia - Brian Intindola – excused
Borough Clerk:	Gina Affuso – present
Borough Administrator:	Chris Eilert – present

5. PLEDGE OF ALLEGIANCE: was led by Councilperson Azzolini

Mayor Sarlo introduced and welcomed Congressman Bill Pascrell to the dais to say a few words. Congressman Pascrell spoke about family and the undertaking that local government officers commit to. He spoke of his years in service as Mayor of Paterson before moving on to Congress. He thanked Mayor Sarlo for his years in service and wished him luck in all his future endeavors.

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6. ADMINISTRATION OF OATHS OF OFFICE TO NEWLY ELECTED OFFICIALS:

- a. Oath of Office was administered to Paul A. Sarlo by Thomas A. Sarlo, Esq. The bible was held by his wife Connie and sons Anthony and Michael.
- b. Oath of Office was administered to Dominick Azzolini by Mayor Paul Sarlo. The bible was held by his wife, Toni Ann and his son Dominick and daughter-in-law Brianna.
- c. Oath of Office was administered to Philip Romero by Mayor Paul Sarlo. The bible was held by his wife Kellie and his granddaughters Ava, Aubrey and Madison.

7. ADOPTION OF THE BY-LAWS OF THE MAYOR & COUNCIL:

Mayor Sarlo called for a Motion to adopt the By-Laws.

Motion: Councilperson Altamura, seconded by Councilperson Donato to adopt the By-Laws.

Roll Call: Azzolini yes, Altamura yes, Marino yes, Romero yes, Mabel yes, Donato yes

8. SELECTION OF PRESIDENT OF THE BOROUGH COUNCIL:

Mayor Sarlo requested Council to select a President of the Council.

Motion: Councilperson Azzolini, seconded by Councilperson Marino to nominate Councilperson **EZIO ALTAMURA** as Council President.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

Oath of Office was administered to Council President Altamura. The bible was held by his fiancé Jaine.

9. ADOPTION OF THE ROLL CALL OF THE MAYOR & COUNCIL:

Mayor Sarlo called for a motion adopting the following Roll Call.

Mayor: Paul Sarlo
Council: Ezio Altamura
Dominick Azzolini
Edward Marino
Philip Romero
Michele Mabel
Michael Donato

Motion: Councilperson Azzolini, seconded by Councilperson Romero to adopt the Roll Call.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

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10. NOMINATIONS OF STATUTORY OFFICERS: All Effective as of January 1, 2024

Mayor Sarlo nominated **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson Marino, seconded by Councilperson Mabel appointing **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Roll Call: Altamura abstain, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

Mayor Sarlo nominated **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson Azzolini, seconded by Councilperson Donato appointing **PAUL S. BARBIRE** to the position of Borough Attorney.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

Mayor Sarlo nominated **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson Altamura, seconded by Councilperson Mabel appointing **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

11. MEMBERS OF COUNCIL COMMITTEES AND LIAISONS:

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	Donato	Mabel	Marino
Finance, Insurance & Administration	Marino	Donato	Azzolini
Fire & Emergency Management	Romero	Azzolini	Donato
Law, Land Use & Code Enforcement	Donato	Marino	Azzolini
Police & Public Safety	Altamura	Azzolini	Mabel
Public Information & Events	Mabel	Altamura	Romero
Public Works, Sanitation, Recycling & Utilities	Azzolini	Romero	Altamura

Special Committee Name	Chair	Vice Chair	Member
Special Committee on School Facilities	Romero	Mabel	Azzolini
Special Committee on Recreation Facilities	Marino	Donato	Altamura

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Board, Committee, Commission or Constituency	Liaison
Board of Education & PTA	Mabel
Board of Health	Marino
Community Development	Marino
Emergency Management	Romero
Historical Society	Azzolini
Joint Insurance Fund	Azzolini
Library Board of Trustees	Romero
Municipal Alliance	Mabel
Planning Board	Donato
Public Events Committee	Mabel - Altamura - Romero
Recreation Commission	Altamura
Senior Citizens	Mabel - Altamura
Veterans	Donato - Altamura

Motion: Councilperson Romero, seconded by Councilperson Donato to approve the appointments to the Standing Committees and Liaisons.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

12. MAYORAL APPOINTMENTS: All Effective as of January 1, 2024

Not requiring advice and consent of the Borough Council

a. Municipal Alcohol & Drug Alliance Committee:

Michael O'Donnell, Chairperson	1-year term to 12/31/24
David Marchitelli, Vice-Chairperson	1-year term to 12/31/24
Anthony Albro, Secretary	1-year term to 12/31/24

b. Library Board of Trustees:

Veronica York - Member	5-year term to 12/31/28
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Designated Alternate of the Mayor:

Catherine Cassidy - Member	1-year term to 12/31/24
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Designated Alternate of the Superintendent of Schools:

Keri Focarino - Member	1-year term to 12/31/24
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c. Planning Board:

Richard Pronti - Class II Member	1-year term to 12/31/24
Christopher Inserra – Class IV Member	4-year term to 12/31/27
Omid Irani – Class IV Member	unexpired term to 12/31/26
Anthony Sarlo – Class IV Alternate #1 Member	unexpired term to 12/31/24
Donald Conger – Class IV Alternate #2 Member	2-year term to 12/31/25
Christian Leone – Class IV Alternate #3 Member	unexpired term to 12/31/24

Designated Alternate of the Mayor:

Christopher W. Eilert – Class I Member	1-year term to 12/31/24
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d. Recreation Commission:

Jon Wollerman – Member	5-year term to 12/31/28
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ITEMS REMOVED FROM CONSENT AGENDA REQUIRING A SEPARATE VOTE:

Councilperson Azzolini requested a separate vote for Item m. on Appointments.

m. Municipal Court Public Defender:

John Bruno Jr., Esq. - Public Defender	1-year terms to 12/31/24
Jonathan Bruno, Esq. - Alternate #1	

Motion: Councilperson Marino, seconded by Councilperson Altamura to approve Item m. on Appointments.

Roll Call: Altamura yes, Azzolini abstain, Marino yes, Romero yes, Mabel yes, Donato yes

Councilperson Romero requested a separate vote for Item s. on Appointments.

s. Tax Searcher:

Kellie Romero	1-year term to 12/31/24
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Motion: Councilperson Marino, seconded by Councilperson Altamura to approve Item s. on Appointments.

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero abstain, Mabel yes, Donato yes

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Councilperson Altamura requested a separate vote for Resolutions 001-2024, 006-2024, 008-2020, 009-2024 and Items l. and q. on Appointments.

RESOLUTION NO.: 001-2024
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ADMINISTRATOR

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed contract agreement with the Administrator; and

WHEREAS, the said Governing Body has been advised as to the merits of the proposed agreement by legal counsel and the Governing Body’s Negotiation Committee; and

WHEREAS, the agreement to be executed by the Borough of Wood-Ridge and Administrator is annexed hereto and is made a part of this resolution; and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to enter into said contract agreement in accordance with the terms noted herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Christopher W. Eilert is hereby appointed Borough Administrator for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with Christopher W. Eilert as Borough Administrator; and

BE IT FURTHER RESOLVED, that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject negotiation; and

BE IT FURTHER RESOLVED, that the Certificate of Availability of Funds pursuant to N.J.S.A. 40A:4-57 has been certified to by the Chief Financial Officer and is attached hereto and made a part hereof.

RESOLUTION NO.: 006-2024
RESOLUTION AUTHORIZING APPOINTMENT OF INSURANCE CONSULTANT

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Insurance Consultant for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

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WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Professional Insurance Associates is hereby appointed as Insurance Consultant for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Insurance Consultant for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 008-2024
RESOLUTION AUTHORIZING APPOINTMENT OF RISK MANAGER

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Risk Manager for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

Minutes of the Reorganization Meeting of January 1, 2024

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Professional Insurance Associates is hereby as appointed Risk Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Risk Manager for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 009-2024

RESOLUTION AUTHORIZING APPOINTMENT OF INSURANCE PRODUCER/CONSULTANT

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Insurance Producer/Consultant for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

Minutes of the Reorganization Meeting of January 1, 2024

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Professional Insurance Associates is hereby appointed as Insurance Producer/Consultant for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Insurance Producer/Consultant for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

- l. **Municipal Court Prosecutor:** 1-year terms to 12/31/24
Ronald Dario, Esq. - Prosecutor
Kellie Reyes, Esq. - Alternate #1
Elsbeth Crusius, Esq. - Alternate #2

- q. **Public Hearing Official:** 1-year term to 12/31/24
Christopher W. Eilert

Motion: Councilperson Romero, seconded by Councilperson Azzolini to approve Resolutions 001-2024, 006-2024, 008-2020, 009-2024 and Items l. and q. on Appointments.

Roll Call: Altamura abstain, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

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13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. RESOLUTIONS: Adoption of the following, All Effective as of January 1, 2024

**RESOLUTION NO.: 002-2024
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ATTORNEY**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Paul S. Barbire is hereby appointed as Borough Attorney for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Attorney for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 003-2024
RESOLUTION AUTHORIZING APPOINTMENT OF ENGINEER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed as Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Engineer for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 004-2024
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Auditor for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Lerch, Vinci & Bliss, LLP is hereby appointed as Auditor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Auditor for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO: 005-2024
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH APPRAISER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Appraiser for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Associated Appraisal Group is hereby appointed as Appraiser for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024; and

BE IT FURTHER RESOLVED that the award of the contract for Appraiser for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

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**RESOLUTION NO.: 007-2024
RESOLUTION AUTHORIZING APPOINTMENT OF COMMISSIONER TO SOUTH BERGEN
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Wood-Ridge has resolved to join the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund; and

WHEREAS, the by-laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that **Dominick Azzolini** is hereby appointed as **Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund** for the year 2024.

**RESOLUTION NO.: 010-2024
RESOLUTION DESIGNATING BANKS FOR 2024**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Valley National, JP Morgan Chase, Spencer Savings Bank and Bank of New Jersey be designated as depositories for the Borough funds for the year 2024.

**RESOLUTION NO.: 011-2024
RESOLUTION RATIFYING BOND FOR TAX COLLECTOR AND LIBRARY TREASURER**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Bond of the Tax Collector, Kellie Romero and the Library Treasurer, Dolores McAlinden of the Borough of Wood-Ridge be and the same are hereby ratified at \$1,000,000.00.

**RESOLUTION NO.: 012-2024
RESOLUTION APPROVING DRIVERS OF FIRE TRUCKS**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following persons, Volunteer Firefighters of the Borough of Wood-Ridge, are hereby designated and appointed as drivers of the fire engines and emergency vehicles of the Borough of Wood-Ridge for the period of one year only

L. Cho	K. Cribben	T. Sarracino
E. Loucka	L. Maloney	M. Czwakiel
T.H. Burniston	M. Donato	G. Ruiz
K. Ozuna	D. O’Beirne	J. Gaige
T. Bischoff, Jr.	J. Hone	M. Cribben
F. Dressel V	N. Fallon	R. Cribben
P. Muccio	N. Riccio	V. Giordano
S. Sarracino	E. Vazquez	G. Gorab
R. Phillips	K. Schulz	N. Meglio
R. Phillip, Jr.	M. Maceri	K. Saul
A. Martinez	E. Gaige	D. Kronyak, Jr.
J. Berta	N. Granados	T.M. Burniston
J. Fogge		

and be it

FURTHER RESOLVED that said volunteer firefighters, heretofore designated as drivers, be instructed that in the event they become involved in any accident by reason of their operation of fire and/or emergency vehicles, they shall immediately give written notice of said accident to the Police Department of the Borough of Wood-Ridge; and be it

FURTHER RESOLVED that a copy of this Resolution be given to each firefighter hereinbefore designated as a driver.

**RESOLUTION NO.: 013-2024
RESOLUTION APPROVING RATE OF INTEREST FOR DELINQUENT TAXES**

WHEREAS, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that a rate of eight (**8%**) **percent per annum** be charged on all delinquent taxes up to the amount of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2024, and eighteen (18%) percent per annum shall be charged on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2024; further in accordance with NJSA 54:4-67; and be it

BE IT FURTHER RESOLVED, that no interest shall be charged if payment of an installment is made within ten (10) days after the date upon which the sum became due and payable.

Minutes of the Reorganization Meeting of January 1, 2024

**RESOLUTION NO.: 014-2024
RESOLUTION APPROVING OFFICIAL NEWSPAPERS**

WHEREAS, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that THE RECORD and the STAR LEDGER, be designated as the official newspapers of the Borough of Wood-Ridge for the year 2024.

**NOTICE OF MEETING DATES FOR 2024
RESOLUTION 015-2024**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that the Regular Meetings of the Mayor and Council for the year 2024 will be held in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, NJ at 7:00 p.m. (prevailing time) and the Finance Committee shall meet at 6:30 p.m. (prevailing time) as follows:

January 1, 2024 Reorganization Meeting at 2:00 pm
January 17, 2024
February 7, 2024
February 21, 2024
March 6, 2024 - Youth Government Night – meeting at 5:00 pm
March 20, 2024
April 3, 2024
April 17, 2024
May 1, 2024
May 15, 2024
June 12, 2024
July 17, 2024
August 21, 2024
September 18, 2024
October 2, 2024
October 16, 2024
November 13, 2024
December 4, 2024
December 18, 2024

FORMAL ACTION MAY BE TAKEN: The Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically, whether a reorganization meeting, an executive meeting, a regular monthly meeting session and/or a special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any such meetings and/or sessions.

BE IT FURTHER RESOLVED that this information and schedule of meetings be distributed to the Bergen County Clerk, the RECORD and the STAR LEDGER and a copy thereof be posted on the bulletin board in the Municipal Building.

Minutes of the Reorganization Meeting of January 1, 2024

**RESOLUTION NO.: 016-2024
RESOLUTION AUTHORIZING RECREATION CHECKS**

WHEREAS, from time to time it is necessary for the Recreation Commission to draw certain checks in advance of the Mayor and Council Meeting; and

WHEREAS, the Governing Body authorizes the Chief Financial Officer to draw checks from the Borough's Operating Account not to exceed \$2,500.00; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Chief Financial Officer be allowed to draft these checks in an appropriate fashion not to exceed \$2,500.00.

**RESOLUTION NO.: 017-2024
RESOLUTION APPROVING CHANGE FUND**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following Petty Cash Funds and Change Funds are hereby authorized for the year 2024:

CHANGE FUND:

Board of Health	\$100.00	Gina Affuso
Tax Office	\$100.00	Kellie Romero
Finance Office	\$100.00	Steve Drotos

PETTY CASH:

Finance Office	\$500.00	Kyle Wiedemann
Police Department	\$250.00	Michael O'Donnell

RESOLUTION NO. 018-2024

Resolution Re: Establishing Temporary Budget Appropriation for 2024

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2024 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on the first day of January, 2024, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2023 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2023 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Wood-Ridge, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

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GENERAL GOVERNMENT FUNCTIONS

General Administration		
Salaries and Wages	\$	40,000
Other Expenses		15,000
Mayor and Council		
Salaries and Wages		12,000
Other Expenses		1,500
Municipal Clerk		
Salaries and Wages		85,000
Other Expenses		18,000
Financial Administration		
Salaries and Wages		65,000
Other Expenses		10,000
Technology and Information Systems		
Other Expenses		25,000
Audit Services		25,000
Revenue Administration		
Salaries and Wages		35,000
Other Expenses		5,000
Tax Assessment Administration		
Salaries and Wages		7,000
Other Expenses		5,500
Legal Services and Costs		
Other Expenses		65,000
Engineering Services and Costs		
Other Expenses		30,000
Historical Sites Office		
Other Expenses		1,600

LAND USE ADMINISTRATION

Planning Board		
Salaries and Wages	\$	2,700
Other Expenses		7,000

INSURANCE

General Liability Insurance	90,000	
Workers Compensation		90,000
Employee Group Insurance		550,000

PUBLIC SAFETY FUNCTIONS

Police		
Salaries and Wages		1,500,000
Other Expenses		50,000
ADAC Program		1,500
Office of Emergency Management		
Salaries and Wages		15,000

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Other Expenses		1,000
Fire Department		
Salaries and Wages		35,000
Other Expenses - Miscellaneous		40,000
Fire Hydrant Service		35,000
Uniform Fire Safety		
Fire Official		
Salaries and Wages		25,000
Other Expenses		6,000
Municipal Prosecutor		
Other Expenses		8,000

PUBLIC WORKS FUNCTIONS

Streets and Road Maintenance		
Salaries and Wages		425,000
Other Expenses		40,000
Sewer System Maintenance		
Other Expenses		25,000
Solid Waste Collection		
Recycling		
Other Expenses		45,000
Garbage and Trash Removal		400,000
Garbage and Trash Removal - Condominium Svcs		11,000
Buildings and Grounds		
Other Expenses		75,000
Vehicle Maintenance		
Salaries and Wages		40,000
Other Expenses		40,000

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)		
Salaries and Wages	\$	5,000
Other Expenses		17,000

PARK AND RECREATION FUNCTIONS

Recreation Services and Programs		
Salaries and Wages	30,000	
Other Expenses		45,000
Senior Citizen Organizations		5,000
Celebration of Public Events		
Other Expenses		35,000

MUNICIPAL COURT

Salaries and Wages		7,500
Other Expenses		30,000
Public Defender		
Other Expenses		1,500

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CODE ENFORCEMENT AND ADMINISTRATION

Construction Code Official		
Salaries and Wages		70,000
Other Expenses		10,000

UTILITY EXPENSES AND BULK PURCHASES

Street Lighting		55,000
Telephone and Telegraph		45,000
Water		25,000
Natural Gas and Electricity		85,000
Gasoline		35,000

OTHER

Bergen County Utilities Authority	200,000	
Sewer Fees		
Borough of Lodi	50,000	
PVSC	25,000	
Maintenance of Free Public Library		190,000
Defined Contribution Retirement Program (DCRP)		1,500
Unemployment Insurance		3,500
Contribution to Social Security System		100,000

Subtotal Current Fund		5,073,800
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MUNICIPAL DEBT SERVICE

Principal on Bonds	\$ 975,000	
Interest on Bonds		427,144
Interest on Notes		478,497

Total Current Fund		\$ 6,954,441
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RESOLUTION NO.: 019-2024
RESOLUTION APPROVING BLANKET BOND

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that all employees of the Borough, not required to post individual bonds, are hereby covered under a blanket bond provided by the Borough's membership in the South Bergen Joint Insurance Fund up to one million dollars.

**RESOLUTION NO.: 020-2024
RESOLUTION ADOPTING EMPLOYEE MANUAL DATED JANUARY 1, 2024**

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that the Employee Manual attached hereto is hereby adopted; and

BE IT FUTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State Law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Wood-Ridge.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Wood-Ridge will operate under the legal doctrine known as “employment at will”.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey the Manual dated January 1, 2024 shall serve as the Borough’s Policies and Procedures serving and applying to every Employee, Volunteer, Elected & Appointed Official and Independent Contractor(s) serving the Municipality; and

BE IT FURTHER RESOLVED, that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

**RESOLUTION NO.: 021-2024
RESOLUTION AUTHORIZING PREPARATION OF PAYROLL**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that the Chief Financial Officer be and is hereby authorized and directed to prepare the necessary payrolls for the employees during the year 2024.

**RESOLUTION NO.: 022-2021
RESOLUTION AUTHORIZING SEMI-MONTHLY PAYROLL**

WHEREAS, the largest percentage of the Borough Payroll is on a semi-monthly basis; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that the Chief Financial Officer be authorized to release in advance the semi-monthly payroll checks prior to the monthly regular meeting at which time the payroll will be ratified.

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**RESOLUTION NO.: 023-2024
RESOLUTION AUTHORIZING TAX COLLECTOR TO ADD ADDITIONAL PENALTIES ON
DELINQUENT PROPERTY TAXES**

WHEREAS, Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 4, 1991 respectively amending NJSA 54:4-67; AND

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, are desirous of enacting the following changes with respect to the aforementioned bills:

- Interest now charged on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis;
- An additional penalty of 6% will be added on the amount of a property tax delinquency in excess of \$10,000. In regard to tax sale redemption, refer to N.J.S.A. 54:5-61 which sets forth the statutory penalties to be imposed, in addition to other charges and interest; i.e 2% of the amount paid for the certificate over \$200.00 up to \$5,000.00; up to \$10,000.00 4%; over \$10,000.00 6%. This shall also apply to all existing certificates held by the Borough on the effective date of this act.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is given to the Tax Collector.

**RESOLUTION NO: 024-2024
CASH MANAGEMENT PLAN OF THE BOROUGH OF WOOD-RIDGE
IN THE COUNTY OF BERGEN, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in the order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Wood-Ridge, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Depositions and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to ensure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WOOD-RIDGE
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the “CFO”) of the Borough of Wood-Ridge is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

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III. DESIGNATION OF DEPOSITORIES

The governing body shall designate on an annual basis, the banks and financial institutions for the Deposit of all public funds referred to in the Plan, including any certificates Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

IV. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE DESIGNATED OFFICIALS MAY DEAL

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Official(s) of the Borough of Wood-Ridge referred to in this Plan may deal for purposes of buying and selling securities identifies in the Plan as Permitted Investments or otherwise providing for Deposits.

V. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash managements plan);
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management fund established pursuant to section I of P.L. 1977, c.281 (C.52:18A-90.4); or
 - (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

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For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the “Investment Advisors Act of 1940”, 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act, “P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has a least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits,

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or through a securities dealer who makes primary markets in U. S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Wood-Ridge, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Wood-Ridge to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involve securities shall be executed by a “delivery versus payment” method to ensure that such Permitted Investments are either received by the Borough of Wood-Ridge or by a third-party custodian prior to or upon the release of the Borough’s funds.

VII. REPORTING REQUIREMENTS

The Designated Official referred to in Section II hereof shall supply on a monthly basis to the Governing Body of the Borough of Wood-Ridge a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Wood-Ridge as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such Amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Wood-Ridge.

VIII. OTHER ITEMS

1. DEPOSIT OF FUNDS

All monies collected by the CFO/Finance Department turned over to the CFO/Finance Departments shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

The CFO shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or invested in accordance with this plan.

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2. BONDING

The Chief Financial Officer and Tax Collector shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution.

3. COMPLIANCE

The Cash Management Plan of the Borough of Wood-Ridge shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

IX. TERM OF PLAN

This plan shall be in effect from January 1, 2024 to December 31, 2024. Attached to this Plan is a resolution of the governing body of the Borough of Wood-Ridge approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

**RESOLUTION NO: 025-2024
RESOLUTION APPROVING INTER LOCAL MUTUAL AID PLAN AND
RAPID DEPLOYMENT FORCE**

WHEREAS, the Police Departments in Bergen County have a day to day responsibility to provide for the security of lives and property, for the maintenance and preservation of the public peace and order; and

WHEREAS, Law Enforcement Officials also have a responsibility to provide for preparedness against natural emergencies, such as floods, hurricanes, earthquakes, major storms, etc., man-made causes, civil unrest, and civil disobedience such as riots, strikes, jail or prison riots, train wrecks, aircraft crashes, major fires, ethnic disorders, riots, terrorist incidents and bombings, state and national emergencies; and

WHEREAS, the Bergen County Police Chief's Association has proposed a Mutual Aid Plan, Bergen County Regional Swat Team and Rapid Deployment Force to deal with these emergencies; and

WHEREAS, the Plan is adopted in accordance with the provisions of N.J.S.A. 40A:14-156, N.J.S.A. 40A:14-156.1, N.J.S.A. 40A:14-156.4, and N.J.S.A. App. A:9-40.6; and

WHEREAS, this Plan will provide a uniform procedure for the coordination of the requesting, dispatching, and utilization of law enforcement personnel and equipment whenever a local law enforcement agency requires mutual aid assistance from any other jurisdiction, both contiguous and non-contiguous, in the event of an emergency, riot or disorder, or in order to protect life and property; and

WHEREAS, it is the desire of the Mayor and County of the Borough of Wood-Ridge to participate in a Mutual Aid Plan and Rapid Deployment Force in accordance with the Plan as submitted by the Bergen County Police Chief's Association.

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NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, that the Police Department of the Borough of Wood-Ridge, under the direction of the Chief of Police, cooperate with the Bergen County Police Chief's Association to create an Interlocal Services Agreement with all municipalities in the County of Bergen in order to put into place the Mutual Aid Plan and Rapid Deployment Force and Bergen County Regional Swat Teams; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the County Executive, the Board of Chosen Freeholders, the County Prosecutor and all municipalities in the County of Bergen.

RESOLUTION NO: 026-2024
RESOLUTION APPROVING RULE AND REGULATIONS FOR THE
WOOD-RIDGE POLICE DEPARTMENT

WHEREAS, Section 60-12 of the Code of the Borough of Wood-Ridge mandates that the Police Chief of the Borough of Wood-Ridge promulgate Rules and Regulations for the Wood-Ridge Police Department and that same shall be approved by the Mayor and Council; and

WHEREAS, the Police Chief of the Wood-Ridge Police Department has prepared and submitted to the Mayor and Council a proposed set of Rules and Regulations copy of which are attached hereto and made a part hereof; and

WHEREAS, the Mayor and Council in consultation with the Borough Administrator and the Borough Attorney has accepted and approved said Rules and Regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Wood-Ridge Police Department Rules and Regulations attached hereto and made a part hereof are hereby approved and accepted.

BE IT FURTHER RESOLVED that these Rules and Regulations shall apply to all sworn employees and to all civilian employees of the department. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these rules and regulations shall prevail.

BE IT FURTHER RESOLVED that the Police Chief and all managerial/supervisory personnel of the Police Department are responsible for the enforcement and compliance of said Rules and Regulations.

RESOLUTION NO: 027-2024
RESOLUTION AUTHORIZING PARTICIPATION IN THE DEPARTMENT OF DEFENSE 1033
EQUIPMENT PROGRAM

WHEREAS, Congress authorizes the 1033 Program to make use of excess Department of Defense (DOD) equipment by making it available at the local, county and state level. This excess DOD equipment has been purchased with taxpayer funds. Law enforcement may request resources from this program. The Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency. The equipment may enhance community preparedness, response, and resiliency while off-setting the costs in a time of fiscal constraints; and

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WHEREAS, Senate Bill No. 2364 2(a) requires that all local or county law enforcement agencies be approved by resolution by the majority of the full membership of the governing body prior to the transmittal of 1033 Program application. The DLA requires that applications for program participation be submitted every 365 days; and

WHEREAS, the minutes of the Wood-Ridge Mayor and Council Public Meeting of August 17, 2016 provide that:

WHEREAS, the Wood-Ridge Mayor and Council (also herein referred to as the “Council”) requires that the designated Law Enforcement Support Office (LESO) Point of Contact for this venue submit a monthly report regarding acquired 1033 Program property to the Chief Executive Official of the venue. In the event that any property had been obtained contrary to the intent of Senate Bill No. 2364 2(a), the State Coordinator shall be contacted and equipment shall be transferred or returned via the federal inventory database system (FEMPMIS); and

WHEREAS, the Wood-Ridge Mayor and Council finds that the Wood-Ridge Police Department may request and acquire certain DEMIL B thru H (controlled) property in the RTD system without restriction and additional resolutions from the Council. However, it has been determined that based on the Wood-Ridge Police Department’s needs, it may not acquire armored tactical vehicles, marine vessels over 28 feet, aircraft, weapons, or any items deemed without approval of the governing body. Any special application for weapons, aircraft or MRAP’s must be authorized by the Council by resolution prior to the submission of the application/requisition; and

WHEREAS, the Wood-Ridge Mayor and Council shall have complete oversight of the Wood-Ridge Police Department’s participation in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program and of any and all items obtained from the program; and

WHEREAS, the Wood-Ridge Mayor and Council recognizes that the acquisition of 1033 Program property is time-sensitive as resources are allocated to all States based on time-stamp of requisition. In the event that a LESO Point of Contact requests an item in good faith and said item is determined to be contrary to the intent of the resolution, the LESO Point of Contact may cancel the request prior to the acquisition of the property, without being in violation of S2364 2(a).

NOW THEREFORE BE IT RESOLVED, that the Wood-Ridge Mayor and Council hereby authorizes the Wood-Ridge Police Department to apply and to continue to participate in the Department of Defense-Defense Logistics Agency-Law Enforcement Support Office/1033 Program; and

BE IT FURTHER RESOLVED that the Wood-Ridge Police Department shall be in accordance with all terms, conditions, and requirements set forth by the New Office of Emergency Management-Law Enforcement Support Office State Plan of Operation and Memorandum of Agreement.

RESOLUTION NO: 028-2024
RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR BOND
ISSUANCE

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Special Counsel for Bond Issuance for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

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WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Rogut, McCarthy, LLC., Parker McCay, PA and McManimon, Scotland & Bauman, LLC are hereby appointed as Special Counsel for Bond Issuance for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Special Counsel for Bond Issuance for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 029-2024
RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR
REDEVELOPMENT**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Special Counsel for Redevelopment for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

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WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Aronsohn, Weiner, Salerno & Kaufman, PC, McManimon, Scotland & Bauman, LLC and Parker McCay, PC are hereby appointed as Special Counsel for Redevelopment for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Special Counsel for Redevelopment for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 030-2024

RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR LAND USE

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Special Counsel for Land Use for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

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WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Aronsohn, Weiner, Salerno & Kaufman, PC. is hereby appointed as Special Counsel for Land Use for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Special Counsel for Land Use for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO.: 031-2024
RESOLUTION AUTHORIZING DESIGNATION OF SPECIAL COUNSEL FOR TAX APPEALS

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Special Counsel for Tax Appeals for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

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WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Paul S. Barbire, Esq. and Cleary, Jacobbe, Alfieri, Jacobs, LLC are hereby appointed as Special Counsel for Tax Appeals for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Special Counsel for Tax Appeals for the year 2024 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 032-2024

RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR LITIGATION

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Special Counsel for Litigation for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on November 29, 2023 at 11:00 a.m.; and

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WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Waters, McPherson & McNeill, PC is hereby appointed as Special Counsel for Litigation for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Special Counsel for Litigation for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 033-2024
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PLANNER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Planner for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

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NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Neglia Engineering Associates is hereby appointed as Planner for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Planner for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO.: 034-2024
RESOLUTION AUTHORIZING APPOINTMENT OF FINANCIAL ADVISORS FOR BOND
ISSUANCE AND CONTINUING DISCLOSURE

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Financial Advisor for Bond Issuance and Continuing Disclosure for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Phoenix Advisors is hereby appointed as Financial Advisor for Bond Issuance and Continuing Disclosure for the Borough of Wood-Ridge from the date of this resolution

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through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Financial Advisor for Bond Issuance and Continuing Disclosure for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 035-2024
RESOLUTION AUTHORIZING APPOINTMENT OF ENVIRONMENTAL ENGINEER

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Environmental Engineer for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Mott MacDonald Engineering is hereby appointed as Environmental Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for Environmental Engineer for the year 2024 is made pursuant to a “Fair and Open” process; and

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BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 036-2024
RESOLUTION AUTHORIZING APPOINTMENT OF ARCHITECTS**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Architect for the year 2024, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 100-2023 adopted on October 18, 2023, the Borough determined it intended to acquire professional services for the year 2024 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 p.m. on November 29, 2023, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on November 29, 2023 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Connolly & Hickey Historical Architects; and DiCara Rubino are hereby appointed as Architects for the Borough of Wood-Ridge from the date of this resolution through December 31, 2024, subject to assignment of work and authorization to proceed with performance of services by the Borough Administrator; and

BE IT FURTHER RESOLVED that the award of the contract for the Architect for the year 2024 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract, if needed, between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

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BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO.: 037-2024
RESOLUTION TO ADOPT A FORMAL POLICY FOR THE HOME DEPOT CREDIT ACCOUNT STORE CARD

WHEREAS, the Borough of Wood-Ridge maintains a Home Depot Credit Account and store card for the convenience and efficiency of Borough business; and

WHEREAS, the formal policy with respect to this credit account should be adopted on an annual basis; and **WHEREAS**, upon recommendation of the Borough Administrator and the CFO to authorize the formal store card policy;

NOW, THEREFORE, BE IT RESOLVED as follows:

- 1) Only authorized personnel are to have use of the Home Depot Store Card. Those individuals are as follows: The Department of Public Works Superintendent, Assistant Superintendent, Supervisor, Assistant Supervisor, Supervising Maintenance Repairer, Supervising Mechanic and the Fire Chief, 1st Assistant Fire Chief and 2nd Assistant Fire Chief.
- 2) Upon using the store card, the individual must take a hard copy of the Purchase Order to be signed by the store as well as enter a requisition into the Edmunds software for proper approvals.
- 3) After each purchase, the receipts and corresponding purchase order must be turned into the Finance Department for verification. Copies of these items will also be maintained in the department of the employee who made the purchase(s).
- 4) For material purchase(s), the Assistant Treasurer will verify the physical asset was purchased.

RESOLUTION NO: 038-2024
RESOLUTION TO CONTRACT FOR ELEVATOR INSPECTION SERVICES

WHEREAS, there exists a need for elevator inspection services in the Borough of Wood-Ridge; and

WHEREAS, the maximum amount of the Contract is \$25,000.00 and funds are subject to an appropriation by the Borough of Wood-Ridge; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Wood-Ridge as follows:

1. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Top Floor Elevated Solutions, LLC
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the local newspaper.

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- B. APPOINTMENTS: All Effective as of January 1, 2024**
Nomination by the Mayor requiring advice and consent of the Borough Council, unless otherwise noted
- a. **ADA Coordinator:**
Paul S. Barbire, Esq. 1-year term to 12/31/24
 - b. **Assessment Searcher:**
Gina Affuso 1-year term to 12/31/24
 - c. **Deputy Borough Clerk:**
Cathleen Calabro 1-year term to 12/31/24
 - d. **C.E.P.A. Officer (Conscientious Employee Protection Act):**
Paul S. Barbire, Esq. 1-year term to 12/31/24
 - e. **Chiropractor:**
Leonard V. Deleasa, D.C. 1-year term to 12/31/24
 - f. **Office of Community Services:**
Catherine Cassidy – Coordinator 1-year term to 12/31/24
 - g. **Office of Emergency Management:** Not applicable until 12/31/25
 - h. **Emergency Management Council:**
Jerome A. Cala, Jr. – Public Member 1-year term to 12/31/24
 - i. **Board of Health:**
James Love, Jr. - Member 3-year term to 12/31/26
Robert Keller - Member 3-year term to 12/31/26
 - j. **Historian:** 1-year terms to 12/31/24
Catherine Cassidy – Historian
Patricia Sloan – Deputy Historian
Dorothy Dobek – Assistant Historian
 - k. **Municipal Court Judge:**
Giuseppe Randazzo, Esq. 3-year term to 12/31/26
 - l. **Municipal Court Prosecutor:** 1-year terms to 12/31/24
Ronald Dario, Esq. - Prosecutor
Kellie Reyes, Esq. - Alternate #1
Elsbeth Crusius, Esq. - Alternate #2
 - m. **Municipal Court Public Defender:** 1-year terms to 12/31/24
John Bruno Jr., Esq. - Public Defender
Jonathan Bruno, Esq. - Alternate #1
 - n. **Planning Board:** (Nominated by the Borough Council)
Michael Donato – Class II Member 1-year term to 12/31/24

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- o. **Office of Property Maintenance:** 1-year terms to 12/31/24
William Wolfsohn - Code Enforcement Officer
Richard Pronti - Deputy Code Enforcement Officer
Thomas Bischoff, Jr. - Assistant Code Enforcement Officer

- p. **Public Agency Compliance Officer (P.A.C.O.):** 1-year term to 12/31/24
Paul S. Barbire, Esq.

- q. **Public Hearing Official:** 1-year term to 12/31/24
Christopher W. Eilert

- r. **Office of Safety and Risk Management:** 1-year term to 12/31/24
William Wolfsohn – Coordinator

- s. **Tax Searcher:** 1-year term to 12/31/24
Kellie Romero

- t. **Teterboro Aircraft Noise Abatement Advisory Committee:** 1-year term to 12/31/24
Designated Representatives of the Mayor and Council:
Gina Affuso

- u. **Assistant Treasurer:** 1-year term to 12/31/24
Kyle Wiedemann

- v. **Bureau of Vital Statistics:** Not applicable until 1/1/26

- w. **Zoning Officer:** 1-year term to 12/31/24
Richard Pronti

- x. **Fire Prevention Bureau (Licensed Inspectors):** 1-year terms to 12/31/24
John Kurz – Fire Official
Christopher Mazzocchi – Deputy Fire Official
Gilbert Ruiz - Inspector
Al Cirelli - Inspector
Thomas Bischoff, Jr. – Inspector

- y. **Fire Department Officers:** 1-year terms to 12/31/24
Kevin Cribben –Chief
Justin Berta – 1st Assistant Chief
Nicholas Meglio – 2nd Assistant Chief
Fred Dressel, V – Captain
Liam Maloney – Lieutenant
Michael Cribben - Lieutenant
Matt Czwakiel – Lieutenant
Nicholas Fallon - Secretary
Thomas Bischoff, Jr. - Recording Secretary
Ronald Phillips, Sr. - Treasurer

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ADOPTION OF THE CONSENT AGENDA:

Motion: Councilperson Azzolini, seconded by Donato moved to the adoption of all matters on the above **CONSENT AGENDA.**

Roll Call: Altamura yes, Azzolini yes, Marino yes, Romero yes, Mabel yes, Donato yes

14. GOVERNING BODY REMARKS & PRESENTATIONS:

a. Council Statements:

Councilperson Azzolini:

It's been an amazing journey one that started 18 years ago and today it feels the same as it did then, full of excitement and ambition to continue to be a voice of the residents of this great community.

We have an awesome team that works well together, beginning with our Mayor, Paul Sarlo and the members of this dynamic council.

But I can't say enough about my great campaign partner Phil Romero. We were literally inseparable for two months as we canvassed the borough in our bid for reelection. We walked and talked and went to every door in town to let the folks know how much we appreciate their endless support.

And their show of confidence was evident in this year's election results.

Our mission and vision are and will always be the to make the Borough of Wood Ridge the best and greatest neighborhood to own a home, raise and educate a family.

As I've said time and time again I am not a politician. I am public servant and you are my extended family. Thank you for this great opportunity.

May all of God's love, joy and blessing be with you and your family this New Year.

Thank you and Happy Birthday to my wife Toni Ann. Thank you to my son, Dominick and daughter-in-law Brianna who are here today.

Councilperson Romero:

Thank you to my family who are all here today, my wife Kellie, my son Nicholas, my son Justin and daughter-in-law Danielle, my daughter Amanda, and my 3 ½ granddaughters Ava, Aubrey and Madison. My daughter Amanda is expecting again with another baby girl.

Thank you to my councilmembers for all your guidance and help in everything we do. You are all an extended family that I appreciate every day. Congratulations to my running mate, Dominick with whom I spent a lot of time campaigning together. There is no one I would rather be doing this with. I am proud to serve this community and consider this to be an honor and privilege. Thank you.

Councilperson Altamura presented Mayor Sarlo, Councilperson Azzolini and Councilperson Romero with a gift from the entire council.

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Mayor's Annual Address

Today I begin my 7th term and 25th year as the Mayor of Wood-Ridge. When I was sworn into my first term as Mayor in the year 2000, I could never have dreamed that I would serve as the Mayor of my beloved hometown for 24 years. Serving as Mayor has been one of the greatest privileges of my life. There is no other elected office that allows you to experience instant gratification. In most elected positions, more time is spent debating complicated or abstract policies such as renewable energy or the impact of AI on our society. Often these debates produce with no real conclusions. As a Mayor, you make a decision about a program or service and the quality of life of our residents is improved. You make a phone call and someone is helped. You make a plan and something gets built that gives joy and happiness to our children and senior citizens. I love being able to help people and I love seeing our vision come to fruition. That's why I look forward to serving as Mayor for many more years.

In the past 24 years as Mayor, a lot has changed in my life and the world we live in. I passionately believe that some of my success has been due to my ability to adapt to constant changes in society, to be open minded to new ideas and to collaborate and listen to my colleagues on the dais and to our constituents. The adage of "this is how we've always done it" has quite frankly become stale. So change is welcome provided that it does not compromise our beliefs and values. For the last 24 years, for instance, I have been steadfast about our Reorganization Meetings being held on January 1st. However, over the years I have listened to my colleagues, supporters, friends and family, who believe that New Year's Day should be a day for spending time with family. So, for the balance of my career as Mayor, I intend to have this august body reorganize no longer on New Year's Day, but as by statute in the first 7 days of the new year, unless there is some compelling reason that it must be done on the 1st.

Normally my annual address contains a litany of accomplishments that the Mayor and Council achieved in the prior year. In preparing these remarks, I decided that I don't need to recite all our accomplishments here today. That's because it occurred to me that the amazing residents of Wood-Ridge just re-elected me, along with Phil and Dom, with 70% of the vote. That means the vast majority of our residents know what we have achieved together and the vast majority of our residents are extremely satisfied with the quality of services we provide. Truth be told, I suspect that most of the 30% of people that did not vote for me, also know about our tremendous accomplishments. Unfortunately, their partisanship sometimes is so blinding that they can't bring themselves to vote for good candidates and good government. They would rather vote for a gadfly who specializes in self-promotion but wouldn't know the first thing about how to deliver good government like the men and women up here on this dais. But that's ok. Even those who don't vote for the dedicated and highly qualified public officials sitting on this dais, still get the benefit of our leadership and vision and they still get to experience the great government that is in action every day here in the Borough of Wood-Ridge.

So today, my remarks will not include a long list of accomplishments that we've achieved collectively, but they will include a long list of thank you's. My first thank you is to the residents of Wood-Ridge for their support of this administration and trusting us to lead their community. As I always say, we are all in this together.

You have heard me say this time and again, but it always needs to be said: thank you to all volunteers that serve the residents of Wood-Ridge. Small communities like ours do not function without dedicated volunteers. Those who volunteer in our Fire Department, our School Activities, our Recreation Programs and our Civic Organizations provide our residents with an invaluable service and help keep Wood-Ridge on the Road to Progress.

Thank you to the members of the Board of Education, represented by President Albie Nieves who is with us here today, for your dedication to an often-thankless public service. No community in the state has the collaboration and cooperation that we have with our Board of Education and it has been the key to

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transforming our community.

Thank you to all our Borough Officials and Employees. Many of them were mentioned by name today as part of our annual appointments, but I want to give a shout out to a few of them.

To Gina Affuso, our Borough Clerk, your professionalism, leadership and toughness are great qualities that embody what this administration is all about.

To Paul Barbire, our Borough Attorney, who has been at my side for the last 3 decades, you are not just a mentor to me, but a dear part of my family. Four more years my friend.

To Chris Eilert, our Borough Administrator, I say this up and down the state to whoever will listen: there is no debate that Wood-Ridge is on the map in New Jersey because of your brilliant political strategy, extraordinary governmental management ability and unmatched financial acumen. I am blessed to have you as my advisor and confidant and as a dear friend to my family and me. Nothing can ever replace the late-night drinks and talks.

Thank you to the members of the Borough Council for your trust in me as your leader. Your commitment and passion for this community amazes me. Our relationships go well beyond being running-mates or colleagues but are imbedded with deep friendship and care for one another. We help each other and our families through their trials and tribulations. But we also celebrate, rejoice and party together at special times in the lives of our families just like we did Friday night for the celebration of Ezio's daughter Christina's wedding. The picture of the seven of us outside the reception by the Christmas Tree with the fire pit was priceless.

Thank you to my family.

Thank you to my Dad, who was able to see me sworn in to my first term as Mayor. I know you are looking down on me today. I actually felt your presence as I walked out of church this morning and the sun came out.

Thank you to my Mom, who never waivers in her support of her children and grandchildren and who preaches that family always comes first. There is no doubt that your tough love when I was growing up helped mold me into the person I am today.

Thank you to my two brothers and to my sister for your support and love.

Thank you to my sister, Diane, who could not be here today, for showing me what strength and toughness really means. Watching you fearlessly confront your health challenge inspires me to want to continue serving and helping others.

Thank you to my brother Charles, who has been my long-time mentor, confidant, and legal advisor.

Thank you to my brother Tom, who swore me in earlier today. The next time you will have the opportunity to swear me in you will be wearing judicial robes as the Honorable Superior Court Judge Thomas Sarlo. Congratulations. Well deserved.

Thank you to my in-laws, the Rossi Family, thank you for all your love and support. I know my schedule is not easy to deal with at times but you are always there for the Sarlo family; we are truly one family. And special thank you Mom for always being there at our house over the years to help with the kids and with family gatherings, which made them so special.

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Thank you to my immediate family.

Thank you to my wife, Maria Concetta Sarlo, who you all know as Connie. I know when we met you were unaware of the journey we were about to embark on. Thank you for being a partner on this wild journey that we have been on. I know I am not easy to deal with, especially with my OCD at home and my bizarre and busy schedule. But I am adapting every day! You have raised 2 amazing boys.

Thank you to my son Anthony. I have never met a person who can walk into a room of strangers and light the room up with smiles and laughs. Your ability to bring people together never ceases to amaze me. Just the other night, when I was waiting outside for the Wood-Ridge Fire Department to arrive with Santa Claus, I was shocked to see a party bus pull up in front of our house and about 30 Wood-Ridge kids instantly show up and pile in to head to Jenkinson's in Point Pleasant Beach for a Christmas Party. It never ceases to amaze me how you bring people together. I am also so delighted that you have come to work for me at our strong construction company. There is no doubt that you will be a leader in that firm one day.

Thank you to my son Michael. One of the hardest times of Mom's and my life was the end of June through August this year when we had no contact with you while you were off in Annapolis at the U.S. Naval Academy attending Officers Training Boot Camp. Not being in contact with you was especially hard because during the last ten years of your life, I have either coached or watched you pretty much every day of the year playing football, basketball and baseball. And yes, I would even sneak in to watch practices even though you would get mad at me. I'll always cherish all our times traveling up and down the east coast in the summers for baseball. I am amazed by what you have already accomplished in such a short time as a Midshipman; it is truly remarkable. We know the next 3 ½ years of school will be a journey with ups and downs that all of us here will ride with you. When you graduate with a great education and discipline unchiseled, it will all be worth it. We are honored that you have chosen this path freely and enthusiastically. We are so proud that upon graduation you will be commissioned to serve our great country as an Officer in the United States Navy.

In conclusion, thank you to my family for allowing me to serve the people of Wood-Ridge and thank you to the people of Wood-Ridge for allowing me to serve you.

May God Bless the Borough of Wood-Ridge.

15. HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. With no citizens wishing to speak, the hearing of citizens was closed.

16. ADJOURNMENT:

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson Donato, seconded by Councilperson Romero moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 1, 2024 was duly adjourned at 2:51 p.m.

Respectfully submitted,

Gina Affuso, RMC
Borough Clerk