

EXECUTIVE MEETING

January 4, 2011

6:00 P.M. FINANCE COMMITTEE TO SIGN VOUCHERS

Meeting called to order at _____ P.M

ROLLCALL: Mayor: Paul A. Sarlo
Dominick Azzolini
Thomas Gonnella
Catherine Cassidy
Ezio Altamura
Edward Marino
Joseph DiMarco
Borough Attorney: Paul S. Barbire
Borough Engineer: Brian Intindola
Borough Clerk: Diane Thornley
Borough Admin: Chris Eilert

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News and Wood-Ridge Independent setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

Engineering: (Neglia)

General items to be discussed:

RESOLUTIONS

- A. Authorizing Borough of Wood-Ridge to submit an application for a Bergen County Open Space Trust Fund project: Veterans Park and Bianchi House Site Amenities
- B. Request for Qualifications
- C. Appointing Joseph DiMarco as it's representative to participate on the Community Development Regional Committee
- D. Emergency Appropriation - Under N.J.S.A.40A:4-48-Snow Storm Related Expenses-Department of Public Works - Other Expenses

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Tax Appeals: (Barbire)

Other Legal: (Barbire)

Administrator Eilert:

Councilman Azzolini:

Finance, Insurance & Administration
Board of Education
Shade Tree Commission

Councilman Gonnella:

Fire & Emergency Services
Emergency Management
Senior Citizens
Traffic Safety Committee

Councilwoman Cassidy:

Police & Drug/Alcohol Abuse
Historical Society
MDA - D.A.R.E
Library Board
Local Assistance Board

Councilman Altamura:

Public Information & Events
Public Works, Recycling & Utilities
Veterans
Recreation Commission
Keep Wood-Ridge Beautiful Committee

Councilman Marino:

Law, Land Use & Code Enforcement
Zoning Board
Planning Board

Councilman DiMarco:

Buildings & Grounds, Board of Health
Community Development, Merchants Relations

Mayor:

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Applications:

A. Assumption Church Instant raffles for Bingo, from Jan 5, 2011 to December 30, 2011 at 142 Second Street, Parish Hall Wood-Ridge.

Seminar Approvals: None

Outstanding Agenda Items:

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson _____ seconded by _____ moved for adjournment. By unanimous vote of the members of the Council present, the Executive Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 4, 2011 was duly adjourned at _____ P.M.

Executive Meeting of January 4, 2011

Resolution #A

WHEREAS, the Bergen County Open Space, Recreation, Farmland & Historic Preservation Trust Fund ("County Trust Fund"), provides matching grants to municipal governments and to nonprofit organizations for assistance in the development or redevelopment of municipal recreation facilities; and,

WHEREAS, the Borough of Woo-Ridge desires to further the public interest by obtaining a matching grant of \$30,000.00 from the County Trust Fund to fund the following project: Veterans Park and Bianchi House Site Amenities and,

WHEREAS, the governing body/board has reviewed the County Trust Fund Program Statement, and the Trust Fund Municipal Program Park Improvement application and instructions and desires to make an application for such a matching grant and provide application information and furnish such documents as may be required; and,

WHEREAS, as part of the application process, the governing body/board will hold/has held a public hearing on January 4, 2011 to receive comments prior to the submission of said application(s); and,

WHEREAS, the County of Bergen shall determine whether the application is complete and in conformance with the scope and intent of the County Trust Fund; and,

WHEREAS, the applicant is willing to use the County Trust Fund in accordance with such rules, regulations and applicable statutes, and is willing to enter into an agreement with the County of Bergen for the above named project(s).

NOW, THEREFORE, BE IT RESOLVED by the Borough of Wood-Ridge Mayor and Council:

1. That it is hereby authorized to submit the above completed project application to the County as an amended application to the October 2010 submission.
2. That, in the event of a County Trust Fund award that may be less than the grant amount requested above, the applicant has, or will secure, the balance of funding necessary to complete the project, or modify the project as necessary; and,
3. That the applicant is committed to providing a dollar for dollar cash match for the project; and,
4. That the applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project; and,
5. That this resolution shall take effect immediately.

APPROVED:

PAUL A. SARLO, MAYOR

ATTEST:

DIANE THORNLEY, Borough Clerk

EXECUTIVE MEETING, JANUARY 4, 2011

RESOLUTION NO. B

WHEREAS, pursuant to the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44a-20.4 et seq., the Mayor and Council may decide to use a “fair and Open Process” in awarding certain professional service contracts for which public bidding is not required by the Local Public contracts Law; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the Mayor and Council’s decision as to what constitutes a fair and open process if final.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, and State of New Jersey that the Borough of Wood-Ridge shall use as its Fair and Open Process criteria in 2011 the Request of Qualification criteria on file with the Borough Clerk, the terms of which are incorporated herein by reference.

PAUL A. SARLO
Mayor

ATTEST:

DIANE THORNLEY
Borough Clerk

**BOROUGH OF WOOD-RIDGE
FAIR AND OPEN
REQUEST FOR QUALIFICATIONS**

I. Notice of Request for Qualifications Statements

The Borough of Wood-Ridge ("Borough") is soliciting Qualifications Statements from interested persons and/or firms for the awarding of 2011 contracts for the provision of the services listed below, by a Request for Qualifications process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provisions of these services must prepare and submit a Qualifications Statement in accordance with the procedure and schedule in the RFQ. The Borough will review Qualifications Statements only from those persons or firms that submit a Qualifications Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firms(s) that (a) possess(es) the professional, financial and administrative familiarity with the Borough, experience, training and capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provide the greatest benefit to the taxpayers of the Borough of Wood-Ridge.

The selections of qualified respondents are not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualifications Statement in response to the RFQ.

Qualifications Statements must be submitted to and be received by Diane Thornley, Borough Clerk, at the Office of the Borough Clerk, 85 Humboldt Street, Wood-Ridge, NJ 07075 on or before 10:00 a.m. on January 18, 2011. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 11:00 a.m. on January 18, 2011, in the Office of the Borough Clerk for review by the Mayor and Council.

CONTRACTS SUBJECT TO THE WITHIN NOTICE:

1. Management Consultant to fulfill the following services and positions in accordance with the Borough Code:
 - a. Borough Administrator
 - b. DPW Superintendent
 - c. Redevelopment Director

II. Instructions for Qualifications Statements and Criteria

Qualifications Statements must be submitted in the manner designed in these instructions, and must be enclosed in sealed envelopes bearing the name, address and telephone number of the person and/or firm submitting the statement and the name of the work on the outside, addressed to the Borough. (Submission of only one copy is necessary).

Qualifications Statements shall demonstrate the following:

- A. Experience and reputation of the person/firm in the field;
- B. Training and licensing of the person/firm;
- C. Availability to accommodate the needs of the Borough's meeting schedule; and
- D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.

The Borough's Mayor and Council reserve the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. if applicable.

Diane Thornley
Borough Clerk

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RESOLUTION NO. C

WHEREAS, the Borough of Wood-Ridge has entered into a Three Year Cooperative Agreement with the County of Bergen as provided for under the Inter-local Services Act N.J.S.A. 40A:8A-1 et seq. and Title I of the Housing and Community Development Act of 1974; and

WHEREAS, the said Agreement requires that one Municipal Representative be appointed by the Governing Body of the community to be part of the Community Development Regional Committee for the term of one year coinciding with the fiscal year July 1 through June 30; and

WHEREAS, on June 15, 2010 by resolution number #114-2010 the Governing Body appointed Edward Marino as its representative to participate on the Community Development Regional Committee; and

WHEREAS, Edward Marino is no longer able to represent the Borough of Wood-Ridge in this capacity.

NOW, THEREFORE, BE IT RESOLVED by the Governing Body that Joseph DiMarco is hereby appointed as the Borough's representative to participate on the Community Development Regional Committee from the date of this resolution through June 30, 2011; and

BE IT FURTHER RESOLVED that Christopher Eilert and Brian Intindola of Neglia Engineering be reaffirmed as the alternative representatives to said Committee.

PAUL A. SARLO
Mayor

ATTEST:

DIANE THORNLEY
Borough Clerk

**BOROUGH OF WOOD-RIDGE
BERGEN COUNTY, NEW JERSEY**

RESOLUTION NO. D

**RESOLUTION Re: Emergency Appropriation – Under N.J.S.A. 40A:4-48 –
Snow Storm Related Expenses– Department of Public Works - Other
Expenses**

WHEREAS, an emergency has arisen with respect to the blizzard of December 26, 2010 which was declared as a state of emergency and, no adequate provision was made in the 2010 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above, and

WHEREAS, the total amount of the emergency appropriations created including the appropriation to be created by this resolution is \$ 35,000 and three (3) percent of the total operating appropriations in the budget for the year 2010 is \$317,187 and

WHEREAS, the two previous emergency appropriations created in 2010 for \$132,000 for the Acquisition of a Dump Truck and \$175,000 for Improvements to Windsor Road have been funded by a general capital fund bond ordinance adopted in 2010,

WHEREAS, the foregoing appropriation does not exceed three (3) percent of the total operating appropriations in the budget for 2010.

NOW, THEREFORE, BE IT RESOLVED, (by not less than 2/3 of all governing body members affirmatively concurring) that in accordance with N.J.S.A. 40A:4-48:

1. An emergency appropriation is hereby made for:

Department of Public Works	
Other Expenses	\$35,000

2. That said emergency appropriation shall be provided in full in the 2011 budget and is requested to be excluded from CAPS, pursuant to NJS 40A:4-53.3c(1).
3. That the statement required by the Local Finance Board has been filed with the Borough Clerk and a copy transmitted to the Director of the Division of Local Government Services
4. That two (2) certified copies of this Resolution be filed with the Director of the Division of Local Government Services.

Introduced by _____

Seconded by _____

Approved: January 4, 2011

ATTEST:

Borough Clerk

Mayor