

Special Meeting of November 7, 2012

PLEDGE OF ALLEGIANCE

Meeting called to order at _____ P.M

ROLLCALL:

Mayor:	Paul A. Sarlo
Council:	Dominick Azzolini
	Catherine Cassidy
	Ezio Altamura
	Edward Marino
	Joseph DiMarco
	Philip Romero
Borough Attorney:	Paul S. Barbire
Borough Clerk:	Diane Thornley
Borough Admin:	Chris Eilert

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, The Herald News, and Star Ledger setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

DISCUSSION:

Resolution: #A

Authorizing Request for Qualifications for 2013 Professional Contracts.

Motion: Councilperson _____ seconded by Councilperson moved to approve the above resolution:

Roll call: Azzolini, Cassidy, Altamura, Marino
DiMarco, Romero

AND

Matters related to the Wesmont Station Redevelopment Project.

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HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson _____ seconded by _____ moved for adjournment. By unanimous vote of the members of the Council present, the Special Meeting of the Mayor and Council of the Borough of Wood-Ridge held on November 7, 2012 was duly adjourned at _____ P.M.

SPECIAL MEETING, NOVEMBER 7, 2012

RESOLUTION NO. #A

WHEREAS, pursuant to the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44a-20.4 et seq., the Mayor and Council may decide to use a "fair and Open Process" in awarding certain professional service contracts for which public bidding is not required by the Local Public contracts Law; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the Mayor and Council's decision as to what constitutes a fair and open process if final.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, and State of New Jersey that the Borough of Wood-Ridge shall use as its Fair and Open Process criteria in 2013 the Request of Qualification criteria on file with the Borough Clerk, the terms of which are incorporated herein by reference.

PAUL A. SARLO
Mayor

ATTEST:

DIANE THORNLEY
Borough Clerk

BOROUGH OF WOOD-RIDGE
FAIR AND OPEN
REQUEST FOR QUALIFICATIONS

I. Notice of Request for Qualifications Statements

The Borough of Wood-Ridge ("Borough") is soliciting Qualifications Statements from interested persons and/or firms for the awarding of 2013 contracts for the provision of the services listed below, by a Request for Qualifications process ("RFQ"). Individual persons and/or firms interested in assisting the Borough with the provisions of these services must prepare and submit a Qualifications Statement in accordance with the procedure and schedule in the RFQ. The Borough will review Qualifications Statements only from those persons or firms that submit a Qualifications Statement that includes substantially all the information required to be included as described, in the sole judgment of the Borough's Mayor and Council.

The Borough intends to qualify person(s) and/or firms(s) that (a) possess(es) the professional, financial and administrative familiarity with the Borough, experience, training and capabilities to provide the proposed services, and (b) agrees and meets the terms and conditions determined by the Borough that provide the greatest benefit to the taxpayers of the Borough of Wood-Ridge.

The selections of qualified respondents are not subject to the public bidding or competitive contracting provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. The selection is, however, subject to the fair and open process authorized by the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44A-20.4 et seq. The Borough has structured a procurement process that seeks to obtain the desired results, while establishing a competitive process to assure that each person and/or firm is provided an equal opportunity to submit a Qualifications Statement in response to the RFQ.

Qualifications Statements must be submitted to and be received by Diane Thornley, Borough Clerk, at the Office of the Borough Clerk, 85 Humboldt Street, Wood-Ridge, NJ 07075 on or before 10:00 a.m. on December 3, 2012. Qualification Statements will not be accepted by facsimile transmission or e-mail. The responses will be opened at 11:00 a.m. on December 3, 2012, in the Office of the Borough Clerk for review by the Mayor and Council.

CONTRACTS SUBJECT TO THE WITHIN NOTICE:

1. Borough Attorney (also responsible for Tax and Labor matters)
2. Special Counsel for Redevelopment
3. Borough Auditor
4. Bond Counsel
5. Borough Engineer
6. Borough Environmental Engineer
7. Planning Board Attorney
8. Borough Risk Manager
9. Borough Planner
10. Borough Appraiser & Revaluation Consultant
11. Manager of the Borough Web Site

12. Public Defender
13. Alternate Public Defender
14. Prosecutor
15. Alternate Prosecutor
16. Historical Architect
17. Financial Advisor

II. Instructions for Qualifications Statements and Criteria

Qualifications Statements must be submitted in the manner designed in these instructions, and must be enclosed in sealed envelopes bearing the name, address and telephone number of the person and/or firm submitting the statement and the name of the work on the outside, addressed to the Borough. (Submission of only one copy is necessary).

Qualifications Statements shall demonstrate the following:

- A. Experience and reputation of the person/firm in the field;
- B. Training and licensing of the person/firm;
- C. Availability to accommodate the needs of the Borough's meeting schedule; and
- D. Knowledge of the Borough's needs and history and the subject matter to be addressed under the contract.

The Borough's Mayor and Council reserve the right to select qualified contractors in their sole discretion, which shall be exercised in accordance with their sole judgment as to the public interest. Those responding to the RFQ are required to comply with the provisions of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. if applicable.

Diane Thornley
Borough Clerk