

Mayor Calls meeting to order at _____ PM

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, the Herald News and the Star Ledger and setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

1. County Clerk John Hogan announces results of November 5, 2013 Municipal Election.
 - A. Catherine Cassidy elected to a full three-year term as Councilwoman with a vote of 1717
 - B. Joseph DiMarco elected to a full three-year term as Councilman with a vote of 1623

Councilpersons to the dais.

County Clerk Presents Certificates of Election.

**PLEDGE OF ALLEGIANCE - Anthony and Michael Sarlo, Andrew and Madylin Marino, Vincent and Erica DiMarco
Grace and Mathew Cassidy**

INVOCATION - Father Richard J. Mucowski, O.F.M. Assumption Church

2. Oath of Office is administered to Catherine Cassidy by Congressman William Pascrell (Bible to be held by Grace and Mathew Cassidy)
3. Oath of Office is administered to Joseph DiMarco by Mayor Paul A. Sarlo (Bible held by Vincent and Erica DiMarco)

4. ADOPTION OF BY-LAWS FOR THE YEAR 2014:

Motion: Councilperson _____, seconded by Councilperson _____ to adopt the By-Laws for the year 2014.

Discussion:

Roll call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

5. Mayor Sarlo requests Council to select President of Council.

Motion: Councilperson _____ seconded by Councilperson _____
put forth the name of Councilperson _____ as
Council President.

Discussion:

Roll call: Cassidy, Altamura, Azzolini, Marino, DiMarco, Romero

Oath of Office is administered to Council President.

6. ROLLCALL OF 2014 MAYOR AND COUNCIL:

Mayor: Sarlo
Council: Azzolini
Cassidy
Altamura
Marino
DiMarco
Romero

7. Nomination: Mayor Sarlo nominates Christopher W. Eilert
to the position of Borough Administrator on
part time basis.

Motion: Councilperson _____, seconded by Councilperson _____
naming CHRISTOPHER W. EILERT to the position of
Borough Administrator.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

Oath of Office is administered to Borough Administrator.

8. Nomination: Mayor Sarlo nominates Paul S. Barbire to the
position of Borough Attorney.

Motion: Councilperson _____, seconded by Councilperson _____
naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

Oath of Office is administered to Borough Attorney.

9. Nomination: Mayor Sarlo nominates MICHAEL J. NEGLIA to the position of Borough Engineer.

Motion: Councilperson _____, seconded by Councilperson _____ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

10. STANDING COMMITTEES AND LIAISON TO BOARD AND COMMISSION
 (First person listed shall be Chairperson, second person Vice Chair, third person Member)

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	DiMarco	Cassidy	Altamura
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Marino
Law, Land Use & Code Enforcement	Romero	DiMarco	Marino
Police & Drug/Alcohol Abuse	Cassidy	Azzolini	Romero
Public Information & Events	Altamura	Marino	Cassidy
Public Works, Recycling & Utilities	Altamura	Azzolini	Romero

Board, Committee or Commission Name	Liaison
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Cassidy
Emergency Management	Azzolini
Historical Society	Cassidy
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board	Cassidy
Local Assistance Board	Cassidy
Planning Board	Marino
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Traffic Safety Committee	Romero
Valley Boulevard Merchants Relations	DiMarco
Veterans	Altamura

Motion: Councilperson _____, seconded by Councilperson _____ to approve the appointments to the Standing Committees and liaison to Boards or Commissions.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

11. MAYORAL APPOINTMENTS:

OFFICE OF EMERGENCY MANAGAEMENT

Paul Dahl - Coordinator - 3 year term to 12/31/16
Joseph Rutigliano - Deputy - 3 year term to 12/31/16
Paul Clemente - Deputy - 3 year term to 12/31/16
Ron Philips - Deputy - 3 year term to 12/31/16

PLANNING BOARD:

Paul Clemente - Class II - 1 year term to 12/31/14
Frank Finke - Class IV - 4 year term to 12/31/17
Jonathan Braid - Class IV - 4 year term to 12/31/17
Robert Ruhle - Class IV Alt #2 2 year term to 12/31/15

Mayor's designated Alternate:

Christopher W. Eilert - Class I - 1 year term to 12/31/14

RECREATION COMMISSION:

John Gingerelli - 5 year term to 2018

VETERANS COMMITTEE:

Joseph Cecere - V.F.W. - 1 year term to 12/31/14
Edward Pfeifer- American Legion - 1 year term to 12/31/14

AD HOC COMMITTEES: - (list attached)

12. CONSENT AGENDA: - (Please See Page #6)

13. MISCELLANEOUS:

- A. Councilmen statements.
- B. Mayor's Annual Address.
- C. Introductions: Families of governing body, Attorney, Engineer, Auditor, dignitaries, friends, etc.
- D. Presentations from the audience.
- E. Swearing in newly appointed Members of Boards and Commissions
- F. Any further business.

14. HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

15. ADJOURNMENT:

Motion: Councilperson _____ seconded by _____
moved to adjourn at _____ PM

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately

1. MINUTES: None
2. RESOLUTIONS: (Adoption of the following)
 - A. Approval of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - B. Approval of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
 - C. Approval of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - D. Approval of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - E. Approval of Borough Administrator and authorizing Mayor and Clerk execute contract
 - F. Approval of Appraiser/Revaluation Consultant and authorizing Mayor and Clerk to execute Contract for services as per the terms set Forth in the appointing resolution attached hereto and made a Part hereof.
 - G. Appointment of Insurance Counselor for one year.
 - H. Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
 - I. Appointment of Risk Management Consultant authorizing Mayor and Clerk to execute contract for services as per the terms set forth In the appointing resolution attached hereto and made a part Hereof.
 - J. Appointment of Insurance Producer/Consultant for one year.
 - K. Designating various banks as depositories for Borough funds for the year 2014.
 - L. Ratifying bond for Tax Collector and Library Treasurer.
 - M. Approving various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
 - N. Approving rate of interest on delinquent taxes.
 - O. Designating The Record, The Herald News and Star Ledger as the official newspapers.
 - P. Setting time and place for Executive and Regular Meetings for year 2014.
 - Q. Authorizing blanket bond coverage for all employees not required to post individual bonds.
 - R. Adoption of Employee Manual dated January 1, 2013
 - S. Authorizing Chief Financial Officer to prepare the payrolls for employees during the year 2014.

- T. Authorizing Chief Financial Officer to release Bi-Monthly Payroll checks in advance of the monthly meeting.
- U. Authorizing Tax Collector to add Additional Penalties on Delinquent Property Tax.
- V. Approval of Bond Counsel and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L.Rogut/Rogut McCarthy, LLC and Joseph P.Baumann, Jr./McManimon, Scotland, & Baumann LLC)
- W. Authorizing Recreation Escrow Account.
- X. Authorizing Petty Cash Fund & Change Fund for the year 2014
- Y. Establishing Temporary Budget Appropriation for 2014
- Z. Approval of Manager of the Borough Web Site and authorizing Mayor and Clerk to execute contract for services as per the Terms set forth in the appointing resolution attached hereto And made a part hereof.
- AA. Approval of Financial Advisory Services and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Daniel C. Mariniello/NW Financial Group)
- BB. Approval for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution (Joseph P. Baumann Jr./McManimon, Scotland & Baumann LLC)
- CC. Approval for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution hereto and made a part hereof (Daniel Toder/Hatch Mott, MacDonald)
- DD. Approval of Architect and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof (Margaret Hickey/Connolly & Hickey; Lloyd Rosenberg/DMR Architect; Joseph A. DiCara/DiCara/Rubino)

3. APPOINTMENTS: (Approval of the following)

A. ADA COORDINATOR:

Paul Barbire - 1-year term to 12/31/14

B. ASSESSMENT SEARCHER:

Diane Thornley - 1 year term to 12/31/14

C. CEPA (Conscientious Employee Protection Act):

Paul Barbire - 1 year term to 12/31/14

D. BOARD OF HEALTH:

Debbie Greenaway - 3 year term to 12/31/16
Fred Johansson - 3 year term to 12/31/16

E. CHIROPRACTOR:

Leonard Deleasa - 1 year term to 12/31/14

F. LIBRARY BOARD OF TRUSTEES:

Veronica York - 5 year term to 12/31/18
Catherine Cassidy - Council Liaison (Member)
1 year term to 12/31/14

G. LOCAL ASSISTANCE BOARD:

Audrey Musella - 4 year term to 12/31/17
Catherine Cassidy - Council Liaison (Member) 1 year term to
12/31/14

H. PLANNING BOARD:

Edward Marino - Class III - Council Member 1 year term to
12/31/14

I. PROSECUTOR:

Ronald Dario, Esq - 1 year term to 12/31/14
Elsbeth Crusius, Esq - 1 year Alt. Prosecutor to 12/31/14
Kellie Reyes, Esq - 1 year Alt. Prosecutor to 12/31/14

J. PUBLIC DEFENDER:

Mark Musella, Esq - 1 year term to 12/31/14
John Bruno, Esq - 1 year Alt. Public Defender to 12/31/14

K. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):

Paul Barbire - 1 year term to 12/31/14

L. PUBLIC HEARING OFFICIAL

Christopher Eilert - 1 year term 12/31/14

M. SAFETY COMMITTEE:

Paul Dahl - (Coordinator) - 1 year term to 12/31/14
Paul Clemente - (Assistant Coordinator) - 1 year term
to 12/31/14

N. TAX SEARCHER:

Jacqueline Sharkey - 1 year term to 12/31/14

O. AUXILIARY POLICE:

Manuel E. Carcano, Captain	Reinaldo Santiago, Jr.Lt.
Thomas Faivre, Sgt.	Dan Diuro, Ptl.
Richard Santiago, Ptl.	Kevin Metcalfe. Ptl.
Lucy Gebhardt, Sgt.	William Zozulia, Ptl.
Pedro Martin, Sgt.	Nicholas Rutigliano, Ptl.
Matthew Hughes, Ptl.	Aster Abueg, Ptl
Michael Freschi, Ptl.	Raymond Haebler, Ptl.

P. FIRE PREVENTION INSPECTORS LICENSED:

Corey Sherman	
Timothy Sullivan	James Bartlett
Thomas H. Bischoff, Jr.	Elizabeth Ferry
Philip Miuccio (certified)	Gilbert Ruiz
Andrew Giordano	William Bergner

Q. EMERGENCY SQUAD:

Captain Eric Yaple
Lieutenant Justin Berta
Treasurer Stephen M. Sarracino
Corr. Secretary Corey Sherman
Rec. Sec. Elizabeth Ferry

R. FIRE DEPARTMENT OFFICERS:

Scott Russo, Chief
Ronald Phillips, Jr., 1st Assistant Chief
Kenneth Schulz, 2nd Assistant Chief
Elizabeth Ferry, Captain
Michael Cribben, Lieutenant
Steven Allegretta, Lieutenant
Dennis Kronyak, Jr., Lieutenant
Gregory V. Gorab, Corr. Sec.
Thomas Bischoff, Jr. Rec. Sec.
Ronald Phillips, Treasurer

4. APPLICATIONS:

- a. River Dell Marching Band Parents Assoc. 50/50 On-Premise Raffle and Tricky Tray 2-11-2014 at the Fiesta.

5. HIRINGS/Promotions: NONE

6. ORDINANCES ON FIRST READING: None

Motion: Councilperson _____ seconded Councilperson _____,
moved the adoption of all matters on the above
CONSENT AGENDA

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

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REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING BOROUGH ATTORNEY

Resolution A

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire is hereby appointed Borough Attorney for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Attorney for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING PLANNER

Resolution # B

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Planner for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Kenneth Nelson/Nelson Consulting Group is hereby appointed Planner for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Planner for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING ENGINEER

Resolutuion #C

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Engineer for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING AUDITOR

Resolution #D

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Auditor for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Gary J. Vinci C.P.A., R.M.A. & P.S.A./ Lerch, Vinci & Higgins, LLP is hereby appointed Auditor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Auditor for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION NO.: E

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed contract agreement with the Administrator; and

WHEREAS, the said Governing Body has been advised as to the merits of the proposed agreement by legal counsel and the Governing Body's Negotiation Committee; and

WHEREAS, the agreement to be executed by the Borough of Wood-Ridge and Administrator is annexed hereto and is made a part of this resolution; and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to enter into said contract agreement in accordance with the terms noted herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with the Administrator; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject negotiation; and

BE IT FURTHER RESOLVED that the Certificate of Availability of Funds pursuant to N.J.S.A. 40A:4-57 has been certified to by the Chief Finance Officer and is attached hereto and made a part hereof.

Paul A. Sarlo
Mayor

Diane Thornley
Borough Clerk

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING APPRAISER

Resolution #F

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Appraiser for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Ernest Del Guercio/Appraisal Systems, Inc. is hereby appointed Appraiser for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Appraiser for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

**REORGANIZATION MEETING, JANUARY 5, 2014
RESOLUTION EMPLOYING INSURANCE CONSULTANT
WITHOUT COMPETITIVE BIDDING
Resolution #G**

WHEREAS, in order to properly transact the business of the Borough of Wood-Ridge it is necessary to retain the services of an Insurance Counselor; and

WHEREAS, the judgmental nature of the Insurance Counselor's duties renders comparative bidding impractical; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, N.J.S.A. 40A:11-2(6) requires that persons so designated and retained be set forth in a resolution; and

WHEREAS, the Borough will incur no expense for the services of said Insurance Counselor in that any re-numeration received by said Counselor will be in the form of commissions paid by the several insurance companies engaged to insure the Borough's interest; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Insurance Counselor for 2014.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #H

WHEREAS, the Borough of Wood-Ridge has resolved to join the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, the Municipal Excess Liability Fund; and Bergen Municipal Employee Benefits Fund, and

WHEREAS, the by-laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Wood-Ridge, County of Bergen, that **DOMINICK AZZOLINI** is hereby appointed as Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, the Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund for the year 2014.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING RISK MANAGER

Resolution # I

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Risk Manager for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Victor Gardella/Professional Insurance Associates is hereby appointed Risk Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Risk Manager for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

**REORGANIZATION MEETING, JANUARY 5, 2014
RESOLUTION EMPLOYING PRODUCER/CONSULTANT
WITHOUT COMPETITIVE BIDDING**

Resolution # J

WHEREAS, the Borough of Wood-Ridge is a current member of the Bergen Municipal Employee Benefits Fund, which provides Dental Benefits for municipal employees; and

WHEREAS, the bylaws of the Fund require that each member municipality shall appoint an insurance Producer/Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Producer/Consultant's Agreement with the Borough; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the bylaws for the Bergen Municipal Employee Benefits Fund indicate the Fund shall pay the Producer/Consultant a fee of 1.18% of the municipal assessment which represents reasonable compensation for the services required and is included in the assessment generated by the Fund; and

WHEREAS, the insurance services rendered by the Producer Consultant are categorized as extraordinary and unascertainable and thus, render comparative bidding impractical; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Producer/Consultant for 2014 in accordance with the Fund's bylaws.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #K

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that Kearny Federal, Valley National Bank, TD Bank North Bank and JP Morgan Chase be designated as depositories for the Borough funds for the year 2014.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #L

BE IT RESOVLED by the Mayor and Council of the Borough of Wood-Ridge that the Bond of the Tax Collector, Jacqueline Sharkey and Dolores McAlinden as Library Treasurer of the Borough of Wood-Ridge be and the same are hereby ratified at \$1,000,000.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #M

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the following named persons, Volunteer Firemen of the Borough of Wood-Ridge, are hereby designated and appointed as drivers of the fire engines and emergency vehicles of the Borough of Wood-Ridge for the period of one year only:

- | | | | |
|-----------------|-----------------|------------------|----------------|
| J. Berta | K. Cribben | A. Gentile | S. Russo |
| R. Phillips, Sr | J. Heflich, Jr. | T. Sarracino | P. Miuccio |
| G. Ruiz | D. Cauceglia | M. Gentile | D. Kronyak |
| M. Wood | C. Materia | T. Burniston | F. Materia |
| J. Morales | C. Sherman | R. Phillips, Jr. | A. Martinez |
| S. Allegretta | G. Gorab | T. Bischoff, Jr | S. Sarracino |
| R. Cribben | K. Schulz | S. Sherman | R. Schulz |
| P. Clemente | A. Martinez | T. Sullivan | D. Kronyak III |
| E. Ferry | M. Sarracino | J. Morales, Jr. | E. Ferry |
| M. Cribben | K. Cribben | D. Petchoiba | J. Morales |
| M. Czwakiel | E. Yaple | S. Anderson | W. Bergner |
| A. Pennisi | N. Calabro | M. Russo | |

and be it

FURTHER RESOLVED that said volunteer firemen, heretofore designated as drivers, be instructed that in the event they become involved in any accident by reason of their operation of fire and/or emergency vehicles, they shall immediately give written notice of said accident to the Police Department of the Borough of Wood-Ridge; and be it

FURTHER RESOLVED that a copy of this Resolution be given to each fireman hereinbefore designated as a driver.

THIS IS TO CERTIFY that the above resolution was passed and approved on January 5, 2014.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #N

BE IT RESOLVED by the Mayor and Council of The Borough of Wood-Ridge, County of Bergen, State of New Jersey, that a rate of eight (8%) percent per annum be charged on all delinquent taxes up to the amount of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2014, and eighteen (18%) percent per annum shall be charged on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars for the year 2014; further in accordance with NJSA 54:4-67; and be it

FURTHER RESOLVED that no interest shall be charged if payment of an installment is made within ten (10) days after the date upon which the sum became due and payable.

APPROVE:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #O

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that The RECORD; the HERALD NEWS, and the STAR LEDGER, be designated as the official newspapers of the Borough of Wood-Ridge for the year 2014.

APPROVE:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

RESOLUTION ADOPTING MEETING DATES

Resolution #P

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Executive Meetings of the Mayor and Council for the year 2014 will be held in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, NJ at 7:00 P.M. (prevailing time) and the Finance Committee shall meet at 6:30 P.M. (prevailing time) as follows:

- February 4, 2014
- March 4, 2014
- May 6, 2014
- October 7, 2014
- December 2, 2014;and

BE IT FURTHER RESOLVED that the Regular Meeting of the Mayor and Council for the year 2014 shall be held at 7:00 P.M. (prevailing time) in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey as follows:

- January 28, 2014
- February 25, 2014
- March 25, 2014
- April 8, 2014
- May 20, 2014
- June 17, 2014
- July 15, 2014
- August 19, 2014
- September 16, 2014
- October 21, 2014
- November 25, 2014
- December 30, 2014

FORMAL ACTION MAY BE TAKEN: The Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

BE IT FURTHER RESOLVED that this information and schedule of meetings be distributed to the Bergen County Clerk, the RECORD, the HERALD NEWS, the STAR LEDGER and a copy thereof be posted on the bulletin board in the Municipal Building.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #Q

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that all employees of the Borough, not required to post individual bonds, are hereby covered under a blanket bond provided by Borough's membership in the South Bergen Municipal Joint Insurance Fund up to one million dollars.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #R
EMPLOYEE HAND BOOK

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Employee Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Wood-Ridge.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Wood-Ridge shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #S

BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to prepare the necessary payrolls for the employees during the year 2014.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #T

WHEREAS, the largest percentage of the Borough Payroll is on a Bi-Monthly basis;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Wood-Ridge that the Chief Financial Officer be authorized to release in advance the bi-monthly payroll checks prior to the monthly regular meeting at which time the payroll will be ratified.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNELY, Borough Clerk

Resolution #U

WHEREAS, Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 4, 1991 respectively amending NJSA 54:4-67 and,

WHEREAS, The Mayor and Council of the Borough of Wood-Ridge are desirous of enacting the following changes with respect to the aforementioned bills:

- Interest now charged on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

- An additional penalty of 6% will be added on the amount of a property tax delinquency in excess of \$10,000.

In regard to Tax Sale Certificates redemption, refer to N.J.S.A. 54:5-61 which sets forth the statutory penalties to be imposed, in addition to other charges and interest; i.e. 2% of the amount paid for the certificate over \$200.00 up to \$5,000.00; up to \$10,000.00 4%; over \$10,000.00 6%. This shall also apply to all existing certificates held by the Borough on the effective date of this act.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution is given to the Tax Collector.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING BONDING ATTORNEYS

Resolution # V

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Bond Attorneys for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Steven L. Rogut/Rogut, McCarthy, LLC and Joseph P. Baumann, Jr./McMahimon Scotland & Baumann are hereby appointed Bond Attorneys for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Bond Attorneys for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #W

WHEREAS, from time to time it is necessary for the Recreation Commission to draw certain checks in advance of the Regular Council Meeting; and

WHEREAS, the governing body authorizes the Chief Financial Officer to draw checks from the Recreation **Escrow Account** not to exceed \$2500.00.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Wood-Ridge that the Chief Financial Officer be allowed to draft these checks in an appropriate fashion not to exceed \$2500.00.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #X

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, New Jersey that the following Petty Cash Funds and Change Funds hereby authorized for the year 2014:

CHANGE FUND

Board of Health	\$100.00	M. Hammer
Tax Office	\$100.00	J. Sharkey
Municipal Court	\$100.00	S. Grimaldi
Clerk Office	\$ 25.00	D. Thornley

PETTY CASH

Finance Office	\$500.00	K. Romero
Public Assistance	\$100.00	S. Frattarelli
Police Department	\$250.00	J. Rutigliano

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

BOROUGH OF WOOD-RIDGE

BERGEN COUNTY, NEW JERSEY

RESOLUTION NO. Y

Resolution Re: Establishing Temporary Budget Appropriation for 2014

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2014 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on the first day of January, 2014, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2013 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2013 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Wood-Ridge, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

OPERATIONS

GENERAL GOVERNMENT FUNCTIONS

General Administration	
Salaries and Wages	\$ 25,000
Other Expenses	10,000
Mayor and Council	
Salaries and Wages	8,000
Other Expenses	1,000
Municipal Clerk	
Salaries and Wages	60,000
Other Expenses	11,000
Financial Administration	
Salaries and Wages	26,000
Other Expenses	7,500
Technology and Information Systems	
Other Expenses	10,000
Audit Services	20,000
Revenue Administration	
Salaries and Wages	26,000
Other Expenses	4,500
Tax Assessment Administration	
Salaries and Wages	4,800
Other Expenses	1,800
Legal Services and Costs	
Salaries and Wages	40,000
Engineering Services and Costs	
Other Expenses	16,000
Historical Sites Office	
Other Expenses	400

Resolution Re: Establishing Temporary Budget Appropriation for 2014

OPERATIONS (Continued)

LAND USE ADMINISTRATION

Planning Board

Salaries and Wages	\$	2,700
Other Expenses		4,500

INSURANCE

General Liability Insurance	80,000
Workers Compensation	80,000
Employee Group Insurance	400,000
Unemployment Insurance	15,000

PUBLIC SAFETY FUNCTIONS

Police

Salaries and Wages	975,000
Other Expenses	25,000
ADAC Program	1,300

Police Auxiliary

Other Expenses	1,300
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Office of Emergency Management

Salaries and Wages	5,000
Other Expenses	1,300

Fire Department

Other Expenses - Miscellaneous	16,000
Fire Hydrant Service	25,000
Aid to Volunteer Ambulance	8,000

Uniform Fire Safety

Fire Official	
Salaries and Wages	2,700
Other Expenses	4,500

Municipal Prosecutor

Other Expenses	4,600
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PUBLIC WORKS FUNCTIONS

Streets and Road Maintenance

Road Repairs and Maintenance

Salaries and Wages	250,000
Other Expenses	17,000

Sewer System Maintenance

Other Expenses	7,500
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Shade Tree

Salaries and Wages	1,300
Other Expenses	800

Solid Waste Collection

Recycling

Other Expenses	12,500
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Garbage and Trash Removal

180,000

Buildings and Grounds

Other Expenses	20,000
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Vehicle Maintenance

Salaries and Wages	50,000
Other Expenses	31,000

Resolution Re: Establishing Temporary Budget Appropriation for 2014

OPERATIONS (Continued)

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)

Salaries and Wages	\$	5,000
Other Expenses		14,000
Administration of Public Assistance		
Salaries and Wages		2,100
Other Expenses		275

PARK AND RECREATION FUNCTIONS

Recreation Services and Programs

Salaries and Wages	17,000
Other Expenses	17,000
Senior Citizen Organizations	1,900
Celebration of Public Events	
Other Expenses	5,300

MUNICIPAL COURT

Salaries and Wages	30,000
Other Expenses	3,000
Public Defender	
Other Expenses	1,900

CODE ENFORCEMENT AND ADMINISTRATION

Construction Code Official

Salaries and Wages	30,000
Other Expenses	4,500

Other Code Enforcement Functions

Building Inspector	
Salaries and Wages	1,300
Plumbing Inspector	
Salaries and Wages	3,000
Electrical Inspector	
Salaries and Wages	3,000
Fire Protection Official	
Salaries and Wages	1,300

UTILITY EXPENSES AND BULK PURCHASES

Street Lighting	30,000
Telephone and Telegraph	20,000
Water	4,000
Natural Gas and Electricity	46,000
Gasoline	30,000

UTILITY EXPENSES AND BULK PURCHASES

Bergen County Utilities Authority	150,000
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EDUCATION FUNCTIONS

Maintenance of Free Public Library	110,000
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STATUTORY EXPENDITURES

Contribution to	
Social Security System (O.A.S.I.)	70,000

Subtotal Current Fund

3,094,575

Resolution Re: Establishing Temporary Budget Appropriation for 2014**MUNICIPAL DEBT SERVICE**

Principal on Bonds	425,000
Interest on Bonds	133,322
Principal on Notes	310,000
Interest on Notes	<u>120,575</u>
Total Current Fund	<u>\$ 4,083,472</u>

Introduced By _____

Seconded By _____ January 5, 2014

ATTEST:

Municipal Clerk_____
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING WEB MANAGER

Resolution # Z

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Web Manager for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Richard Domanski/Dom's Web Hosting, LLC is hereby appointed Web Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Web Manager for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING FINANCIAL ADVISOR

Resolution # AA

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Financial Advisor for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Daniel C. Mariniello/NW Financial Group, LLC is hereby appointed Financial Advisor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Financial Advisor for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING ATTORNEY FOR REDEVELOPMENT

Resolution # BB

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for Redevelopment for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Joseph P. Baumann, Jr./McManimon Scotland & Baumann is hereby appointed Attorney for Redevelopment for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Attorney for Redevelopment for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING ENVIRONMENTAL ENGINEER

Resolution # CC

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Environmental Engineer for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Daniel R. Toder/Hatch Mott MacDonald is hereby appointed Environmental Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Environmental Engineer for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 5, 2014

RESOLUTION EMPLOYING ARCHITECTS

Resolution # DD

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Architect for the year 2014, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 189-2013 adopted on October 22, 2013, the Borough determined it intended to acquire professional services for the year 2014 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 10, 2013, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 10, 2013 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Margaret M. Hickey/Connolly & Hickey Historical Architects, Lloyd Rosenberg/DMR Architects and Joseph DiCara/DiCara Rubino Architects are hereby appointed Architects for the Borough of Wood-Ridge from the date of this resolution through December 31, 2014; and

BE IT FURTHER RESOLVED that the award of the contract for Architects for the year 2014 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Mayoral Appointments (Ad Hoc)

WOOD-RIDGE ALCOHOL & DRUG ABUSE COMMITTEE

2014 Members - 1 year appointments

Chairman Chief Joseph T. Rutigliano
Co-Chairperson Detective Joseph Biamonte

Recording Secretary Russell Petrocelli

COMMUNITY LIAISONS

Liaison: Catherine Cassidy

Residents:

Steven Lindner	Terry Trivigno	Matthew Mueller
Sam Lazzaro	Laura Goodman	Christopher Metcalfe
Eric Scherdel	Joseph Luongo	Joseph Vitkovsky
Detective J. Biamonte	Sue DeNobile	
Indu Bhargava	Michael Oppido	
Chief Joseph T. Rutigliano		

Mayor's 5K Race Committee

Edward Marino, Chair	Albie Nieves	Joseph Biamonte
Paul Sarlo	Rudy Trivigno	Dominick Parillo
Christopher Eilert	Debbie Greenaway	

Council Special Committees on Wesmont Station Redevelopment

Educational Facilities: DiMarco-Chair, Azzolini, Cassidy
Recreational Facilities: Marino-Chair, Altamura, Romero

Memorial Day Parade Committee

Ezio Altamura, Co-Chairperson
Catherine Cassidy, Co-Chairperson
Christopher Eilert, Co Chairperson