

REORGANIZATION MEETING, JANUARY 1, 2015

1.

Mayor Calls meeting to order at _____ PM

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231, and the notice requirements of the law have been met by appropriate notice being forwarded to The Record, the Herald News and the Star Ledger and setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

1. County Clerk John Hogan announces results of November 4, 2014 Municipal Election.
 - A. Dominick Azzolini elected to a full three-year term as Councilman with a vote of 1591
 - B. Philip Romero elected to a full three-year term as Councilman with a vote of 1580

Councilpersons to the dais.

County Clerk Presents Certificates of Election.

PLEDGE OF ALLEGIANCE - Anthony and Michael Sarlo, Andrew and Madylin Marino, Vincent and Erica DiMarco

INVOCATION - Father Richard J. Mucowski, O.F.M. Assumption Church

2. Oath of Office is administered to Dominick Azzolini by _____ (Bible to be held _____)
3. Oath of Office is administered to Philip Romero by _____ (Bible held by _____)

4. ADOPTION OF BY-LAWS FOR THE YEAR 2015:

Motion: Councilperson _____, seconded by Councilperson _____ to adopt the By-Laws for the year 2015.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

5. Mayor Sarlo requests Council to select President of Council.

Motion: Councilperson _____ seconded by Councilperson _____
put forth the name of Councilperson _____ as
Council President.

Discussion:

Roll call: Azzolini, Cassidy, Altamura, Marino, DiMarco, Romero

Oath of Office is administered to Council President.

6. ROLLCALL OF 2015 MAYOR AND COUNCIL:

Mayor: Sarlo
Council: Altamura
Cassidy
Azzolini
Marino
DiMarco
Romero

7. Nomination: Mayor Sarlo nominates Christopher W. Eilert
to the position of Borough Administrator on
part time basis.

Motion: Councilperson _____, seconded by Councilperson _____
naming CHRISTOPHER W. EILERT to the position of
Borough Administrator.

Discussion:

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

Oath of Office is administered to Borough Administrator.

8. Nomination: Mayor Sarlo nominates Paul S. Barbire to the
position of Borough Attorney.

Motion: Councilperson _____, seconded by Councilperson _____
naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

Oath of Office is administered to Borough Attorney.

9. Nomination: Mayor Sarlo nominates MICHAEL J. NEGLIA to the position of Borough Engineer.

Motion: Councilperson _____, seconded by Councilperson _____ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

10. STANDING COMMITTEES AND LIAISON TO BOARD AND COMMISSION
(First person listed shall be Chairperson, second person Vice Chair, third person Member)

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Marino
Law, Land Use & Code Enforcement	Romero	DiMarco	Marino
Police & Drug/Alcohol Abuse	Cassidy	Azzolini	Altamura
Public Information & Events	Altamura	Marino	Cassidy
Public Works, Recycling & Utilities	Altamura	Azzolini	Romero

Board, Committee or Commission Name	Liaison
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Cassidy
Emergency Management	Azzolini
Historical Society	Cassidy
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board	Cassidy
Local Assistance Board	Cassidy
Planning Board	Marino
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Traffic Safety Committee	Romero
Valley Boulevard Merchants Relations	DiMarco
Veterans	Altamura

Motion: Councilperson _____, seconded by Councilperson _____ to approve the appointments to the Standing Committees and liaison to Boards or Commissions.

Discussion:

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

11. MAYORAL APPOINTMENTS:

PLANNING BOARD:

Paul Clemente - Class II - 1 year term to 12/31/15
Mark Stellato - Class IV - 4 year term to 12/31/18
Jeffrey Magnusson - Class IV Alt #1 - 2 year term to 12/31/16
Dominick J. Azzolini - Class IV Alt #3 - 2 year term to 12/31/16

Mayor's designated Alternate:

Christopher W. Eilert - Class I - 1 year term to 12/31/15

RECREATION COMMISSION:

Barbara Fischkelta - 5 year term to 2019
Toni Ann Azzolini - 5 year term to 2019

SHADE TREE COMMISSION:

George Meglio - 5 year term to 2019

VETERANS COMMITTEE:

Joseph Cecere - V.F.W. - 1 year term to 12/31/15
Edward Pfeifer - American Legion - 1 year term to 12/31/15

AD HOC COMMITTEES: - (list attached)

12. CONSENT AGENDA: - (Please See Page #6)

13. MISCELLANEOUS:

- A. Councilmen statements.
- B. Mayor's Annual Address.
- C. Introductions: Families of governing body, Attorney, Engineer, Auditor, dignitaries, friends, etc.
- D. Presentations from the audience.
- E. Swearing in newly appointed Members of Boards and Commissions
- F. Any further business.

14. HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly into the microphone.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

15. ADJOURNMENT:

Motion: Councilperson _____ seconded by _____
moved to adjourn at _____ PM

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

All matters listed below are considered to be routine in nature by Council and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately

1. MINUTES: None
2. RESOLUTIONS: (Adoption of the following)
 - A. Approval of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - B. Approval of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
 - C. Approval of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - D. Approval of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the Appointing resolution attached hereto and made a part hereof.
 - E. Approval of Borough Administrator and authorizing Mayor and Clerk execute contract.
 - F. Approval of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
 - G. Appointment of Insurance Counselor for one year.
 - H. Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
 - I. Appointment of Risk Management Consultant authorizing Mayor and Clerk to execute contract for services as per the terms set forth In the appointing resolution attached hereto and made a part Hereof.
 - J. Appointment of Insurance Producer/Consultant for one year.
 - K. Designating various banks as depositories for Borough funds for the year 2015.
 - L. Ratifying bond for Tax Collector and Library Treasurer.
 - M. Approving various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
 - N. Approving rate of interest on delinquent taxes.
 - O. Designating The Record, The Herald News and Star Ledger as the official newspapers.
 - P. Setting time and place for Executive and Regular Meetings for year 2015.
 - Q. Authorizing blanket bond coverage for all employees not required to post individual bonds.
 - R. Adoption of Employee Manual dated May 1, 2014.
 - S. Authorizing Chief Financial Officer to prepare the payrolls for employees during the year 2015.

- T. Authorizing Chief Financial Officer to release Bi-Monthly Payroll checks in advance of the monthly meeting.
- U. Authorizing Tax Collector to add Additional Penalties on Delinquent Property Tax.
- V. Approval of Bond Counsel and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L. Rogut/Rogut McCarthy, LLC and Joseph P. Baumann, Jr./McManimon, Scotland, & Baumann LLC)
- W. Authorizing Recreation Escrow Account.
- X. Authorizing Petty Cash Fund & Change Fund for the year 2015
- Y. Establishing Temporary Budget Appropriation for 2015
- Z. Approval of Manager of the Borough Web Site and authorizing Mayor and Clerk to execute contract for services as per the Terms set forth in the appointing resolution attached hereto And made a part hereof.
- AA. Approval of Financial Advisory Services and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Daniel C. Mariniello/NW Financial Group)
- BB. Approval for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution (Joseph P. Baumann Jr./McManimon, Scotland & Baumann LLC)
- CC. Approval for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution hereto and made a part hereof (Daniel Toder/Hatch Mott, MacDonald)
- DD. Approval of Architect and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof (Margaret Hickey/Connolly & Hickey; Lloyd Rosenberg/DMR Architect; Joseph A. DiCara/DiCara/Rubino)
- EE. Cash Management Plan for the Borough of Wood-Ridge.

3. APPOINTMENTS: (Approval of the following)

A. ADA COORDINATOR:

Paul Barbire - 1-year term to 12/31/15

B. ASSESSMENT SEARCHER:

Diane Thornley - 1 year term to 12/31/15

C. CEPA (Conscientious Employee Protection Act):

Paul Barbire - 1 year term to 12/31/15

D. BOARD OF HEALTH:

Frank Kaiser - 3 year term to 12/31/17

Robert Keller - 3 year term to 12/31/17

Edward Schmidt - 3 year term to 12/31/17

Christopher Eilert - Registrar - 3 year term to 12/31/17

Melanie Hammer - Deputy Registrar - 3 year term to 12/31/17

E. BOROUGH HISTORIAN:

Carl Dittman - 1 year term to 2015

F. CHIROPRACTOR:

Leonard Deleasa - 1 year term to 12/31/15

G. LIBRARY BOARD OF TRUSTEES:

Judy Pepe - 5 year term to 12/31/19

Catherine Cassidy - Council Liaison (Member)
1 year term to 12/31/15

H. LOCAL ASSISTANCE BOARD:

Maryann Roman - 4 year term to 12/31/18

Catherine Cassidy - Council Liaison (Member) 1 year term to
12/31/15

I. PLANNING BOARD:

Edward Marino - Class III - Council Member 1 year term to
12/31/15

J. PROSECUTOR:

Ronald Dario, Esq - 1 year term to 12/31/15
Elsbeth Crusius, Esq - 1 year Alt. Prosecutor to 12/31/15
Kellie Reyes, Esq - 1 year Alt. Prosecutor to 12/31/15

K. PUBLIC DEFENDER:

Mark Musella, Esq - 1 year term to 12/31/15
John Bruno, Esq - 1 year Alt. Public Defender to 12/31/15.

L. PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):

Paul Barbire - 1 year term to 12/31/15

M. PUBLIC HEARING OFFICIAL

Christopher Eilert - 1 year term 12/31/15

N. SAFETY COMMITTEE:

Paul Dahl - (Coordinator) - 1 year term to 12/31/15
Paul Clemente - (Assistant Coordinator)-1 year term
to 12/31/15

O. TAX SEARCHER:

Jacqueline Sharkey - 1 year term to 12/31/15

P. AUXILIARY POLICE:

Manuel E. Carcano, Captain	Reinaldo Santiago, Jr.Lt.
Michael Freschi, Ptl.	Dan Diuro, Ptl.
Richard Santiago, Ptl.	Kevin Metcalfe. Ptl.
Lucy Gebhardt, Sgt.	William Zozulia, Ptl.
Pedro Martin, Sgt.	Nicholas Rutigliano, Ptl.
Matthew Hughes, Ptl.	Aster Abueg, Ptl
Raymond Haebler, Ptl.	

Q. FIRE PREVENTION INSPECTORS LICENSED:

Corey Sherman
Timothy Sullivan
Elizabeth Ferry
Philip Miuccio

James Bartlett
Andrew Giordano
Gilbert Ruiz

R. EMERGENCY SQUAD:

Captain Anthony Pennisi
Treasurer Stephen M. Sarracino
Corr. Secretary Kevin Cribben
Rec. Sec. Elizabeth Ferry

S. FIRE DEPARTMENT OFFICERS:

Ronald Phillips, Jr., Chief
Kenneth Schulz, 1nd Assistant Chief
Elizabeth Ferry, 2nd Assistant chief
Michael Cribben, Captain
William Bergner, Lieutenant
David Petchoiba, Lieutenant
Gregory V. Gorab, Corr. Sec.
Thomas Bischoff, Jr. Rec. Sec.
Ronald Phillips, Treasurer

T. Thomas Gonnella - Mayor's Alternate TANAAC Representative 1 year term

4. APPLICATIONS: NONE

5. HIRINGS/Promotions: NONE

6. ORDINANCES ON FIRST READING: None

Motion: Councilperson _____ seconded Councilperson _____,
moved the adoption of all matters on the above
CONSENT AGENDA

Roll call: Altamura, Cassidy, Azzolini, Marino, DiMarco, Romero

(Please Return to Page 5)

**REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING BOROUGH ATTORNEY**

Resolution A

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire is hereby appointed Borough Attorney for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Attorney for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING PLANNER
Resolution #B

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Planner for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Kenneth Nelson/Nelson Consulting Group is hereby appointed Planner for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Planner for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING ENGINEER
Resolution C

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Engineer for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING AUDITOR
Resolution #D

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Auditor for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Gary J. Vinci C.P.A., R.M.A. & P.S.A./ Lerch, Vinci & Higgins, LLP is hereby appointed Auditor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Auditor for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015

RESOLUTION NO.: E

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed contract agreement with the Administrator; and

WHEREAS, the said Governing Body has been advised as to the merits of the proposed agreement by legal counsel and the Governing Body's Negotiation Committee; and

WHEREAS, the agreement to be executed by the Borough of Wood-Ridge and Administrator is annexed hereto and is made a part of this resolution; and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to enter into said contract agreement in accordance with the terms noted herein.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with the Administrator; and

BE IT FURTHER RESOLVED that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject negotiation; and

BE IT FURTHER RESOLVED that the Certificate of Availability of Funds pursuant to N.J.S.A. 40A:4-57 has been certified to by the Chief Finance Officer and is attached hereto and made a part hereof.

Paul A. Sarlo
Mayor

Diane Thornley
Borough Clerk

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING APPRAISER
Resolution #F

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Appraiser for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Ernest Del Guercio/Appraisal Systems, Inc. is hereby appointed Appraiser for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Appraiser for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

**REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING INSURANCE CONSULTANT
WITHOUT COMPETITIVE BIDDING
Resolution #G**

WHEREAS, in order to properly transact the business of the Borough of Wood-Ridge it is necessary to retain the services of an Insurance Counselor; and

WHEREAS, the judgmental nature of the Insurance Counselor's duties renders comparative bidding impractical; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, N.J.S.A. 40A:11-2(6) requires that persons so designated and retained be set forth in a resolution; and

WHEREAS, the Borough will incur no expense for the services of said Insurance Counselor in that any re-numeration received by said Counselor will be in the form of commissions paid by the several insurance companies engaged to insure the Borough's interest; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Insurance Counselor for 2015.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

ATTEST:

BOROUGH OF WOOD-RIDGE

Resolution #H

WHEREAS, the Borough of Wood-Ridge has resolved to join the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, the Municipal Excess Liability Fund; and Bergen Municipal Employee Benefits Fund, and

WHEREAS, the by-laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Wood-Ridge, County of Bergen, that **DOMINICK AZZOLINI** is hereby appointed as **Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, the Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund** for the year 2015.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING RISK MANAGER
Resolution #I

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Risk Manager for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Frank Covelli/Professional Insurance Associates is hereby appointed Risk Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Risk Manager for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

**REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING PRODUCER/CONSULTANT
WITHOUT COMPETITIVE BIDDING**

Resolution #J

WHEREAS, the Borough of Wood-Ridge is a current member of the Bergen Municipal Employee Benefits Fund, which provides Dental Benefits for municipal employees; and

WHEREAS, the bylaws of the Fund require that each member municipality shall appoint an insurance Producer/Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Producer/Consultant's Agreement with the Borough; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the bylaws for the Bergen Municipal Employee Benefits Fund indicate the Fund shall pay the Producer/Consultant a fee of 1.18% of the municipal assessment which represents reasonable compensation for the services required and is included in the assessment generated by the Fund; and

WHEREAS, the insurance services rendered by the Producer Consultant are categorized as extraordinary and unspecifiable and thus, render comparative bidding impractical; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Producer/Consultant for 2015 in accordance with the Fund's bylaws.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #K

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that Kearny Federal, Valley National Bank, TD Bank North Bank, JP Morgan Chase, Spencer Savings Bank and Bank of New Jersey be designated as depositories for the Borough funds for the year **2015**.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #L

BE IT RESOVLED by the Mayor and Council of the Borough of Wood-Ridge that the Bond of the Tax Collector, Jacqueline Sharkey and Dolores McAlinden as Library Treasurer of the Borough of Wood-Ridge be and the same are hereby ratified at \$1,000,000.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #M

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the following named persons, Volunteer Firemen of the Borough of Wood-Ridge, are hereby designated and appointed as drivers of the fire engines and emergency vehicles of the Borough of Wood-Ridge for the period of one year only:

- | | | | |
|-----------------|-----------------|------------------|----------------|
| J. Berta | K. Cribben | A. Gentile | S. Russo |
| R. Phillips, Sr | J. Heflich, Jr. | P. Miuccio | D. O'Beirne |
| G. Ruiz | D. Cauceglia | D. Kronyak | S. Sarracino |
| M. Wood | C. Materia | T. Burniston | F. Materia |
| J. Morales | C. Sherman | R. Phillips, Jr. | D. Kronyak III |
| S. Allegretta | G. Gorab | T. Bischoff, Jr | W. Bergner |
| R. Cribben | K. Schulz | S. Sherman | |
| P. Clemente | A. Martinez | T. Sullivan | |
| E. Ferry | M. Sarracino | E. Ferry | |
| M. Cribben | K. Cribben | D. Petchoiba | |
| M. Czwakiel | E. Yapple | S. Anderson | |
| A. Pennisi | N. Meglio | M. Russo | |

and be it

FURTHER RESOLVED that said volunteer firemen, heretofore designated as drivers, be instructed that in the event they become involved in any accident by reason of their operation of fire and/or emergency vehicles, they shall immediately give written notice of said accident to the Police Department of the Borough of Wood-Ridge; and be it

FURTHER RESOLVED that a copy of this Resolution be given to each fireman hereinbefore designated as a driver.

THIS IS TO CERTIFY that the above resolution was passed and approved on **January 1, 2015**.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #N

BE IT RESOLVED by the Mayor and Council of The Borough of Wood-Ridge, County of Bergen, State of New Jersey, that a rate of eight (8%) percent per annum be charged on all delinquent taxes up to the amount of One Thousand Five Hundred Dollars (\$1,500.00) for the year **2015**, and eighteen (18%) percent per annum shall be charged on any amount in excess of One Thousand Five Hundred (\$1,500.00) Dollars for the year **2015**; further in accordance with NJSA 54:4-67; and be it

FURTHER RESOLVED that no interest shall be charged if payment of an installment is made within ten (10) days after the date upon which the sum became due and payable.

APPROVE:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #O

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that The RECORD; the HERALD NEWS, and the STAR LEDGER, be designated as the official newspapers of the Borough of Wood-Ridge for the year **2015**.

APPROVE:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

RESOLUTION ADOPTING MEETING DATES

Resolution #P

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Executive Meetings of the Mayor and Council for the year 2015 will be held in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, NJ at 7:00 P.M. (prevailing time) and the Finance Committee shall meet at 6:30 P.M. (prevailing time) as follows:

- January 6, 2015
- February 3, 2015
- March 3, 2015
- May 5, 2015
- October 6, 2015
- December 1, 2015;and

BE IT FURTHER RESOLVED that the Regular Meeting of the Mayor and Council for the year 2015 shall be held at 7:00 P.M. (prevailing time) in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey as follows:

- January 27, 2015
- February 24, 2015
- March 24, 2015
- April 21, 2015
- May 19, 2015
- June 16, 2015
- July 21, 2015
- August 18, 2015
- September 15, 2015
- October 20, 2015
- November 10, 2015
- December 22, 2015

FORMAL ACTION MAY BE TAKEN: The Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting session, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically whether a reorganization meeting, an executive meeting session, a regular monthly meeting session and/or special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any of such meetings and/or sessions.

BE IT FURTHER RESOLVED that this information and schedule of meetings be distributed to the Bergen County Clerk, the RECORD, the HERALD NEWS, the STAR LEDGER and a copy thereof be posted on the bulletin board in the Municipal Building.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

Resolution #Q

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that all employees of the Borough, not required to post individual bonds, are hereby covered under a blanket bond provided by Borough's membership in the South Bergen Municipal Joint Insurance Fund up to one million dollars.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #R
EMPLOYEE HAND BOOK

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREBY, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that the Employee Manual attached hereto is hereby adopted.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service by employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Wood-Ridge.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Wood-Ridge shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #S

BE IT RESOLVED that the Chief Financial Officer be and is hereby authorized and directed to prepare the necessary payrolls for the employees during the year 2015.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #T

WHEREAS, the largest percentage of the Borough Payroll is on a Bi-Monthly basis;

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Wood-Ridge that the Chief Financial Officer be authorized to release in advance the bi-monthly payroll checks prior to the monthly regular meeting at which time the payroll will be ratified.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNELY, Borough Clerk

Resolution #U

WHEREAS, Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 4, 1991 respectively amending NJSA 54:4-67 and,

WHEREAS, The Mayor and Council of the Borough of Wood-Ridge are desirous of enacting the following changes with respect to the aforementioned bills:

- Interest now charged on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis.

- An additional penalty of 6% will be added on the amount of a property tax delinquency in excess of \$10,000.

In regard to Tax Sale Certificates redemption, refer to N.J.S.A. 54:5-61 which sets forth the statutory penalties to be imposed, in addition to other charges and interest; i.e. 2% of the amount paid for the certificate over \$200.00 up to \$5,000.00; up to \$10,000.00 4%; over \$10,000.00 6%. This shall also apply to all existing certificates held by the Borough on the effective date of this act.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution is given to the Tax Collector.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

**REORGANIZATION MEETING, JANUARY 15, 2015
RESOLUTION EMPLOYING BONDING ATTORNEYS**

Resolution #V

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Bond Attorneys for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-214 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Steven L. Rogut/Rogut, McCarthy, LLC, Joseph P. Baumann, Jr./McMahimon Scotland & Baumann and Philip A. Norcross/Parker McCay are hereby appointed Bond Attorneys for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Bond Attorneys for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

Diane Thornley
Borough Clerk

BOROUGH OF WOOD-RIDGE

Paul A. Sarlo
Mayor

Resolution #W

WHEREAS, from time to time it is necessary for the Recreation Commission to draw certain checks in advance of the Regular Council Meeting; and

WHEREAS, the governing body authorizes the Chief Financial Officer to draw checks from the Recreation **Escrow Account** not to exceed \$2500.00.

NOW, THEREFORE, BE IT RESOLVED by the governing body of the Borough of Wood-Ridge that the Chief Financial Officer be allowed to draft these checks in an appropriate fashion not to exceed \$2500.00.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

Resolution #X

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, New Jersey that the following Petty Cash Funds and Change Funds hereby authorized for the year **2015**:

CHANGE FUND

Board of Health	\$100.00	M. Hammer
Tax Office	\$100.00	J. Sharkey
Municipal Court	\$100.00	S. Grimaldi

PETTY CASH

Finance Office	\$500.00	K. Romero
Public Assistance	\$100.00	S. Frattarelli
Police Department	\$250.00	J. Rutigliano

APPROVED:

PAUL SARLO, Mayor

ATTEST:

DIANE THORNLEY, Borough Clerk

BOROUGH OF WOOD-RIDGE**BERGEN COUNTY, NEW JERSEY****RESOLUTION NO. #Y****Resolution Re: Establishing Temporary Budget Appropriation for 2015**

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2015 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

WHEREAS, this resolution will take effect on the first day of January, 2015, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2014 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2014 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Wood-Ridge, that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

OPERATIONS**GENERAL GOVERNMENT FUNCTIONS**

General Administration

Salaries and Wages	\$	25,000
Other Expenses		10,000

Mayor and Council

Salaries and Wages		8,000
Other Expenses		1,100

Municipal Clerk

Salaries and Wages		60,000
Other Expenses		11,000

Financial Administration

Salaries and Wages		26,000
Other Expenses		7,500

Technology and Information Systems

Other Expenses		10,000
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Audit Services

		20,000
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Revenue Administration

Salaries and Wages		26,000
Other Expenses		4,500

Tax Assessment Administration

Salaries and Wages		4,800
Other Expenses		1,800

Legal Services and Costs

Salaries and Wages		40,000
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Engineering Services and Costs

Other Expenses		16,000
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Historical Sites Office

Other Expenses		400
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Resolution Re: Establishing Temporary Budget Appropriation for 2015

OPERATIONS (Continued)

LAND USE ADMINISTRATION

Planning Board		
Salaries and Wages	\$	2,700
Other Expenses		4,500

INSURANCE

General Liability Insurance		80,000
Workers Compensation		80,000
Employee Group Insurance		400,000
Unemployment Insurance		2,500

PUBLIC SAFETY FUNCTIONS

Police		
Salaries and Wages		1,000,000
Other Expenses		25,000
ADAC Program		1,000
Police Auxiliary		
Other Expenses		1,400
Office of Emergency Management		
Salaries and Wages		5,500
Other Expenses		1,400
Fire Department		
Other Expenses - Miscellaneous		16,000
Fire Hydrant Service		30,000
Aid to Volunteer Ambulance		8,000
Uniform Fire Safety		
Fire Official		
Salaries and Wages		2,700
Other Expenses		4,500
Municipal Prosecutor		
Other Expenses		4,600

PUBLIC WORKS FUNCTIONS

Streets and Road Maintenance		
Road Repairs and Maintenance		
Salaries and Wages		250,000
Other Expenses		17,000
Sewer System Maintenance		
Other Expenses		7,500
Shade Tree		
Salaries and Wages		1,300
Other Expenses		800
Solid Waste Collection		
Recycling		
Other Expenses		12,500
Garbage and Trash Removal		180,000
Buildings and Grounds		
Other Expenses		20,000
Vehicle Maintenance		
Salaries and Wages		50,000
Other Expenses		35,000

Resolution Re: Establishing Temporary Budget Appropriation for 2015

OPERATIONS (Continued)

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)

Salaries and Wages	\$	5,000
Other Expenses		14,000
Administration of Public Assistance		
Salaries and Wages		2,100
Other Expenses		275

PARK AND RECREATION FUNCTIONS

Recreation Services and Programs

Salaries and Wages		17,000
Other Expenses		17,000
Senior Citizen Organizations		1,900
Celebration of Public Events		
Other Expenses		5,300

MUNICIPAL COURT

Salaries and Wages		30,000
Other Expenses		3,000
Public Defender		
Other Expenses		1,300

CODE ENFORCEMENT AND ADMINISTRATION

Construction Code Official

Salaries and Wages		30,000
Other Expenses		4,500

Other Code Enforcement Functions

Building Inspector

Salaries and Wages		1,300
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Plumbing Inspector

Salaries and Wages		2,600
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Electrical Inspector

Salaries and Wages		2,600
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Fire Protection Official

Salaries and Wages		1,300
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UTILITY EXPENSES AND BULK PURCHASES

Street Lighting		30,000
Telephone and Telegraph		20,000
Water		4,300
Natural Gas and Electricity		50,000
Gasoline		35,000

UTILITY EXPENSES AND BULK PURCHASES

Bergen County Utilities Authority		175,000
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EDUCATION FUNCTIONS

Maintenance of Free Public Library		110,000
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STATUTORY EXPENDITURES

Contribution to

Social Security System (O.A.S.I.)		70,000
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Subtotal Current Fund

3,149,475

Resolution Re: Establishing Temporary Budget Appropriation for 2015

CAPITAL IMPROVEMENTS	
Capital Improvement Fund	150,000
MUNICIPAL DEBT SERVICE	
Principal on Bonds	425,000
Interest on Bonds	416,176
Principal on Notes	292,000
Interest on Notes	<u>41,802</u>
 Total Current Fund	 <u>\$ 4,474,453</u>

Introduced By _____

Seconded By _____ January 1, 2015

ATTEST:

Municipal Clerk_____
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING WEB MANAGER
Resolution #Z

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Web Manager for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2013, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Richard Domanski/Dom's Web Hosting, LLC is hereby appointed Web Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Web Manager for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING FINANCIAL ADVISOR
Resolution #AA

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Financial Advisor for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that James Fagan/NW Financial Group, LLC is hereby appointed Financial Advisor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Financial Advisor for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING ATTORNEY FOR REDEVELOPMENT
Resolution # BB

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for Redevelopment for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Joseph P. Baumann, Jr./McManimon Scotland & Baumann is hereby appointed Attorney for Redevelopment for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Attorney for Redevelopment for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING ENVIRONMENTAL ENGINEER
Resolution #CC

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Environmental Engineer for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Daniel R. Toder/Hatch Mott MacDonald is hereby appointed Environmental Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Environmental Engineer for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015
RESOLUTION EMPLOYING ARCHITECTS
Resolution #DD

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Architect for the year 2015, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 154-2014 adopted on October 21, 2014, the Borough determined it intended to acquire professional services for the year 2015 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 10:00 a.m. on December 1, 2014, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 1, 2014 at 11:00 a.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Thomas B. Connolly/Connolly & Hickey Historical Architects and Lloyd Rosenberg/DMR Architects are hereby appointed Architects for the Borough of Wood-Ridge from the date of this resolution through December 31, 2015; and

BE IT FURTHER RESOLVED that the award of the contract for Architects for the year 2015 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

ATTEST:

BOROUGH OF WOOD-RIDGE

Diane Thornley
Borough Clerk

Paul A. Sarlo
Mayor

REORGANIZATION MEETING, JANUARY 1, 2015

RESOLUTION #EE

**CASH MANAGEMENT PLAN OF THE BOROUGH OF WOOD-RIDGE
IN THE COUNTY OF BERGEN, NEW JERSEY .**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the "Plan") is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in the order to set forth the basis for the deposits ("Deposits") and investment ("Permitted Investments") of certain public funds of the Borough of Wood-Ridge, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Depositions and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WOOD-RIDGE
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the "CFO") of the Borough of Wood-Ridge is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

III. DESIGNATION OF DEPOSITORIES

The governing body shall designate on an annual basis, the banks and financial institutions for the Deposit of all public funds referred to in the Plan, including any certificates Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

**IV. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE
DESIGNATED OFFICIALS MAY DEAL**

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Officials(s) of the Borough of Wood-Ridge referred to in this Plan may deal for purposes of buying and selling securities identifies in the Plan as Permitted Investments or otherwise providing for Deposits.

V. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
- (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash managements plan);
 - (2) Government money market mutual funds;
 - (3) Any obligation that a federal agency or a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
 - (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
 - (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
 - (6) Local government investment pools;
 - (7) Deposits with the State of New Jersey Cash Management fund established pursuant to section I of P.L. 1977, c.281 (C.52:18A-90.4); or
 - (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;

- (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
- (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms "government money market mutual fund" and "local government investment pool" shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the "Investment Company Act of 1940", 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R. sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and
- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;

- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the “Administrative Procedure Act, “P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has a least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U. S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Wood-Ridge, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Wood-Ridge to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Wood-Ridge or by a third party custodian prior to or upon the release of the Borough’s funds.

VII. REPORTING REQUIREMENTS

The Designated Official referred to in Section II hereof shall supply on a monthly basis to the Governing Body of the Borough of Wood-Ridge a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Wood-Ridge as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such Amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Wood-Ridge.

VIII. OTHER ITEMS

1. DEPOSIT OF FUNDS

All monies collected by the CFO/Finance Department turned over to the CFO/Finance Departments shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

The CFO shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or invested in accordance with this plan.

2. BONDING

The Chief Financial Officer and Tax Collector shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution.

3. COMPLIANCE

The Cash Management Plan of the Borough of Wood-Ridge shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

IX. TERM OF PLAN

This plan shall be in effect from January 1, 2015 to December 31, 2015. Attached to this Plan is a resolution of the governing body of the Borough of Wood-Ridge approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

Mayoral Appointments (Ad Hoc)

WOOD-RIDGE ALCOHOL & DRUG ABUSE COMMITTEE

2015 Members - 1 year appointments

Chairman Chief Joseph T. Rutigliano
Co-Chairperson Detective Joseph Biamonte

Recording Secretary Russell Petrocelli

COMMUNITY LIAISONS

Liaison: Catherine Cassidy

Residents:

Steven Lindner	Terry Trivigno	Matthew Mueller
Sam Lazzaro	Laura Goodman	Christopher Metcalfe
Eric Scherdel	Joseph Luongo	Joseph Vitkovsky
Detective J. Biamonte	Sue DeNobile	
Indu Bhargava	Michael Oppido	
Chief Joseph T. Rutigliano		

Mayor's 5K Race Committee

Edward Marino, Chair	Albie Nieves	Joseph Biamonte
Paul Sarlo	Rudy Trivigno	Dominick Parillo
Christopher Eilert	Debbie Greenaway	

Council Special Committees on Wesmont Station Redevelopment

Educational Facilities: DiMarco-Chair, Azzolini, Cassidy
Recreational Facilities: Marino-Chair, Altamura, Romero

Memorial Day Parade Committee

Ezio Altamura, Co-Chairperson
Catherine Cassidy, Co-Chairperson
Christopher Eilert, Co Chairperson