

MEETING NOT HELD – NO QUORUM

Board of Health – AGENDA
Thursday, December 14, 2017 at 7:00 p.m.

1. Meeting called to order at _____ p.m. by _____.

2. **Roll Call:**

Robert Keller, Vice President
Fred Johansson
Frank Kaiser
Providence Sarlo
Maria Rojas
Mary Ondrof, Alternate Member #1

Vacant, President
Vacant, Member
Vacant, Alternate Member #2

Gina Affuso, Registrar
Maria Schmitt, Sanitary Inspector
Joseph DiMarco, Council Liaison

3. **Pledge of Allegiance:**

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of June 8, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Approval of Minutes:** Minutes of October 12, 2017 (attached). November meeting not held due to lack of quorum.

Motion by _____, second by _____

6. **Hearing of Citizens:**

7. **Correspondence Received and Sent:**

- a. 12 marriage licenses issued in October & November & November;
- b. 33 certified marriage certificates issued in October & November & November;
- c. 14 dog licenses renewals for October & November; (total of 400 for 2017)
- d. 0 cat license renewals October & November; (total of 13 for 2017)
- e. 0 births;
- f. 9 deaths notifications;
- g. 3 Health Consultations in October & November;

- h. Food Recall: Battistoni Italian Specialty Meats recalling ready to eat Salami and Capocollo items; Stonyfield recalling O'Soy Strawberry soy yogurt due to undeclared milk allergen;
- i. NJ DOH Respiratory Virus Surveillance Report;
- j. NJ DOH Pediatric Influenza Surveillance Report;
- k. NJDOH Immunization Audit Report Wood-Ridge Intermediate School;
- l. NJDOH Immunization Audit Report Wood-Ridge High School;

8. Bills:

None

9. Report of Officers:

Registrar, Gina Affuso:

- a. Dog and cat renewal letters will be mailed last week of December or first week of January.
- b. Meeting dates for 2018 – list attached.
- c. Reappointment of Kaiser, Keller and 2 of vacant offices for 2018 Council Reorganization.

Department of Health Services, Maria Schmitt:

- a. Report attached.

Council Liaison, Joseph DiMarco:

10. Unfinished Business:

11. New Business:

12. Adjournment:

Motion to adjournment meeting made by _____ and second by _____ at _____ pm.