

**BOROUGH OF WOOD-RIDGE  
REORGANIZATION MEETING OF JANUARY 6, 2021**

**1. CALL TO ORDER:**

The meeting is called to order at \_\_\_\_\_ p.m. by \_\_\_\_\_.

**2. SUNSHINE NOTICE:**

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

**3. CERTIFICATION OF ELECTION RESULTS:**

Announcement of results of November 3, 2020 Municipal Election.

- a. Dominick Azzolini elected to a full three-year term as Councilperson with a vote of 3,159.
- b. Philip Romero elected to a full three-year term as Councilperson with a vote of 3,613.

Councilperson Azzolini and Councilperson Romero to the Dais.

**4. ROLL CALL:**

Mayor:	Paul Sarlo
Council:	Philip Romero
	Catherine Cassidy
	Ezio Altamura
	Dominick Azzolini
	Edward Marino
	Joseph DiMarco
Borough Attorney:	Paul Barbire
Borough Engineer:	Brian Intindola
Borough Clerk:	Gina Affuso
Borough Administrator:	Chris Eilert

**5. PLEDGE OF ALLEGIANCE:**

**6. OATH OF OFFICE (GOVERNING BODY):**

- a. Oath of Office is administered to Dominick Azzolini by Mayor Paul Sarlo.
- b. Oath of Office is administered to Philip Romero by Mayor Paul Sarlo.

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**7. ADOPTION OF BY-LAWS FOR THE YEAR 2021:**

Mayor Sarlo calls for a Motion to adopt the By-Laws for the year 2021.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to adopt the By-Laws for the year 2021.

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

**8. SELECTION OF COUNCIL PRESIDENT:**

Mayor Sarlo requests Council to select **President** of Council.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ put forth the name of Councilperson \_\_\_\_\_ as Council President;

Discussion:

Roll Call: Romero, Cassidy, Altamura, Azzolini, Marino, DiMarco

Oath of Office will be privately administered to Council President by Mayor Paul Sarlo.

**9. ROLL CALL OF 2021 MAYOR AND COUNCIL:**

Mayor Sarlo calls for a motion setting forth the following Roll Call for 2021.

Mayor: Paul Sarlo  
Council: Edward Marino  
Catherine Cassidy  
Ezio Altamura  
Dominick Azzolini  
Joseph DiMarco  
Philip Romero

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ setting forth the Roll Call for 2021 Mayor and Council.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

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**10. NOMINATIONS OF STATUTORY OFFICERS:**

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming CHRISTOPHER W. EILERT to the position of Borough Administrator.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Christopher W. Eilert by Mayor Paul Sarlo.

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Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming PAUL S. BARBIRE to the position of Borough Attorney.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Paul S. Barbire by Mayor Paul Sarlo.

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Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ naming MICHAEL J. NEGLIA to the position of Borough Engineer.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

Oath of Office will be privately administered to Michael J. Neglia by Mayor Paul Sarlo.

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**11. MEMBERS OF STANDING COMMITTEES AND LIAISONS:**

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

<b>Standing Committee Name</b>	<b>Chair</b>	<b>Vice Chair</b>	<b>Member</b>
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Altamura
Law, Land Use & Code Enforcement	Cassidy	DiMarco	Marino
Police & Drug/Alcohol Abuse	Altamura	Azzolini	Cassidy
Public Information & Events	Altamura	Marino	DiMarco
Public Works, Recycling & Utilities	Romero	Altamura	Azzolini

<b>Board, Committee, Commission or Constituency Name</b>	<b>Liaison</b>
Board of Education	Azzolini
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Marino
Emergency Management	Azzolini
Historical Society	Cassidy
Joint Insurance Fund	Azzolini
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board of Trustees	Cassidy
Local Assistance Board	Cassidy
Local Businesses	DiMarco
Planning Board	DiMarco
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Veterans	Altamura

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_ to approve the appointments to the Standing Committees and Liaisons.

Discussion:

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

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### 12. MAYORAL APPOINTMENTS:

#### a. ALCOHOL AND DRUG ALLIANCE COMMITTEE:

John Korin, Chairman	–	1 year term to 12/31/21
David Marchitelli, Vice-Chairman	–	1 year term to 12/31/21
Joe Sutera, Recording Secretary	–	1 year term to 12/31/21

#### b. EMERGENCY MANAGEMENT:

Not applicable until 2022

#### c. LAND USE BOARD:

Rich Pronti	-	Class II – 1 year term to 12/31/21
Robert Ruhle	-	Class IV – 4 year term to 12/31/24
Kevin Trotter	-	Class IV – 4 year term to 12/31/24
Michael Donato (to fill unexpired term)	-	Class IV – 4 year term to 12/31/21
Anthony Iacovino	-	Class IV Alt #1 – 2 year term to 12/31/22
Chris Inserra	-	Class IV Alt #2 – 2 year term to 12/31/22

Mayor's designated Alternate:

Christopher W. Eilert	-	Class I – 1 year term to 12/31/21
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#### d. LIBRARY BOARD OF TRUSTEES:

Dolores McAlinden	-	5 year term to 12/31/25
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Mayor's designated member:

Catherine Cassidy	–	1 year term to 12/31/21
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#### e. RECREATION COMMISSION:

Ray Crews	-	Full Member – 5 year term to 12/31/25
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#### f. SHADE TREE COMMISSION:

Philip Romero	-	Member – 5 year term to 12/31/25
Dominick Azzolini	-	Member – 5 year term to 12/31/25

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### 13. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

#### A. MINUTES:

Not applicable

#### B. RESOLUTIONS: Adoption of the following

- 001-2021 Appointment of the Borough Administrator and authorizing Mayor and Clerk to execute contract.
- 002-2021 Appointment of Borough Attorney and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 003-2021 Appointment of Borough Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 004-2021 Appointment of Borough Auditor and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 005-2021 Appointment of Appraiser and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made part hereof.
- 006-2021 Appointment of Insurance Consultant for one year.
- 007-2021 Appointment of Commissioner for South Bergen Municipal Joint Insurance Fund, Bergen Municipal Excess Liability Fund, Municipal Excess Liability Fund and Bergen Municipal Employee Benefits Fund.
- 008-2021 Appointment of Risk Management Consultant and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof.
- 009-2021 Appointment of Insurance Producer/Consultant for Bergen Municipal Employee Benefit Fund.
- 010-2021 Resolution designating various banks as depositories for Borough funds for the year 2021.
- 011-2021 Resolution ratifying bond for Tax Collector and Library Treasurer.
- 012-2021 Resolution approving of various named persons as drivers of the fire engines of the Borough of Wood-Ridge.
- 013-2021 Resolution approving rate of interest on delinquent taxes.
- 014-2021 Resolution designating of The Record and the Star Ledger as the official newspapers.
- 015-2021 Adoption of dates, time and place for Council Meetings for year 2021.
- 016-2021 Approval of Chief Financial Officer to prepare and issue recreation checks in advance of the monthly meeting.
- 017-2021 Approval of Petty Cash Fund & Change Fund for the year 2021.
- 018-2021 Establishing of Temporary Budget Appropriations for 2021.

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- 019-2021 Approval of blanket bond coverage for all employees not required to post individual bond.
- 020-2021 Adoption of Employee Manual dated October 1, 2018.
- 021-2021 Approval of Chief Financial Officer to prepare the payrolls for employees during the 2021 year.
- 022-2021 Approval of Chief Financial Officer to release semi-monthly payroll checks in advance of the monthly meeting.
- 023-2021 Approval of Tax Collector to add additional penalties on delinquent property tax.
- 024-2021 Appointment of Bond Counsel for Municipal Debt and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Steven L. Rogut/Rogut McCarthy, LLC).
- 025-2021 Appointment of Bond Counsel for Redevelopment and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Joseph P. Baumann, Jr. / McManimon Scotland & Bauman).
- 026-2021 Appointment of Borough Planner and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Michael Neglia/Neglia Engineering Associates).
- 027-2021 Designation of Financial Advisors and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (NW Financial Group; ACACIA Financial Group Inc.; Phoenix Advisors).
- 028-2021 Appointment for Special Counsel for Redevelopment and authorizing Mayor and Council to execute contract for services as per the terms set forth in the appointing resolution. (Joseph P. Baumann Jr. / McManimon, Scotland & Baumann LLC).
- 029-2021 Appointment for Environmental Engineer and authorizing Mayor and Clerk to execute contract for services as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Mott MacDonald Engineering).
- 030-2021 Designation of Architects and authorizing Mayor and Clerk to execute contract for services, if needed, as per the terms set forth in the appointing resolution attached hereto and made a part hereof. (Connolly & Hickey; DMR Architects; DiCara Rubino).
- 031-2021 Appointment for Tax Appeal Attorney and authorizing Mayor and Council to execute contract for services if needed as per the terms set forth in the appointing resolution. (Paul S. Barbire / Paul S. Barbire, Esq.; Brian M. Chewcaskie / Cleary, Giacobbe, Alfieri, Jacobs, LLP).
- 032-2021 Resolution Approving of Cash Management Plan for the Borough of Wood-Ridge.
- 033-2021 Resolution Approving Interlocal Mutual Aid and Rapid Deployment Force.
- 034-2021 Resolution Approving Rules and Regulations for the Wood-Ridge Police Department.
- 035-2021 Resolution Authorizing Participation in Department of Defense 1033 Equipment Program.
- 036-2021 Resolution Appointing John J. Kurz as the Wood-Ridge Fire Prevention Official.

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### C. APPOINTMENTS:

a. ADA COORDINATOR:

Paul Barbire – 1 year term to 12/31/21

b. ASSESSMENT SEARCHER:

Gina Affuso – 1 year term to 12/31/21

c. CEPA OFFICER (Conscientious Employee Protection Act):

Paul Barbire – 1 year term to 12/31/21

d. CHIROPRACTOR:

Leonard Deleasa – 1 year term to 12/31/21

e. DEPUTY BOROUGH CLERK:

Cathleen Calabro – 1 year term to 12/31/21

f. BOARD OF HEALTH:

Robert Keller - Member - 3 year term to 12/31/23

Debbie Greenaway - Member - 3 year term to 12/31/23

James Love, Jr. - Member - 3 year term to 12/31/23

Frank Kaiser - Alt #2 - 3 year term to 12/31/23

g. HISTORIAN:

Carl Dittman – 1 year term to 12/31/21

h. LAND USE BOARD:

Joseph DiMarco - Class III – 1 year term to 12/31/21

i. LOCAL ASSISTANCE BOARD:

Jackie Goldklang - 4 year term to 12/31/24

Catherine Cassidy - 1 year term to 12/31/21

j. PROSECUTOR:

Ronald Dario, Esq. – 1 year term to 12/31/21

k. ALTERNATE PROSECUTORS:

Elsbeth Crusius, Esq. – 1 year term to 12/31/21

Kellie Reyes, Esq. – 1 year term to 12/31/21

l. PUBLIC DEFENDER:

John Bruno, Jr. Esq. – 1 year term to 12/31/21

m. ALTERNATE PUBLIC DEFENDER:

Jonathan Bruno, Esq. – 1 year term to 12/31/21

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- n. **PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**  
Paul Barbire, Esq. – 1 year term to 12/31/21
  
- o. **PUBLIC HEARING OFFICIAL:**  
Christopher Eilert – 1 year term to 12/31/21
  
- p. **SAFETY COORDINATOR:**  
Paul Dahl – 1 year term to 12/31/21
  
- q. **TAX SEARCHER:**  
Kellie Romero – 1 year term to 12/31/21
  
- r. **TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**  
Mayor's Designated Representative:  
Gina Affuso – 1 year term to 12/31/21
  
- s. **AUXILIARY POLICE:** as listed below – 1 year term to 12/31/21  
Reinaldo Santiago, Lt. Lucy Gebhardt, Sgt. Pedro Martin, Sgt.  
Matthew Hughes, Ptl. Dan Diuro, Sgt. Oscar Sabillon, Ptl.
  
- t. **EMERGENCY SQUAD:** as listed below – 1 year term to 12/31/21  
Dennis Kronyak III, Captain  
Emily Gage, Lieutenant  
Nicholas Riccio, Lieutenant  
Stephen Sarracino, Treasurer  
Vincent Giordano, Secretary  
Alyssa Roughgarden, Recording Secretary
  
- u. **FIRE DEPARTMENT OFFICERS:** as listed below – 1 year term to 12/31/21  
Michael Cribben, Chief  
Kenneth Schulz, 1st Assistant Chief  
Kevin Cribben, 2<sup>nd</sup> Assistant Chief  
Justin Berta, Captain  
Nicholas Meglio, Lieutenant  
Ronald Phillips, Jr., Lieutenant  
Daniel O'Beirne, Lieutenant  
Gregory V. Gorab, Secretary  
Thomas Bischoff, Jr. Recording Secretary  
Ronald Phillips, Sr., Treasurer
  
- v. **FIRE PREVENTION INSPECTORS LICENSED:** as listed below – 1 year term to 12/31/21  
James Bartlett William Bergner Elizabeth Ferry  
Gilbert Ruiz Phillip Miuccio

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### **D. APPLICATIONS:**

Not Applicable

### **E. HIRINGS/PROMOTIONS:**

Not Applicable

Motion: Councilperson \_\_\_\_\_, seconded by \_\_\_\_\_ moved to the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero

### **14. REMARKS BY GOVERNING BODY:**

- a. Council Statements
- b. Mayor's Annual Address
- c. Presentations

### **15. HEARING OF CITIZENS:**

Mayor Sarlo declares the Hearing of Citizens to be open.

### **16. ADJOURNMENT:**

Mayor Sarlo calls for a Motion to Adjourn

Motion: Councilperson \_\_\_\_\_, seconded by Councilperson \_\_\_\_\_, moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 6, 2021 was duly adjourned at \_\_\_\_\_ p.m.

Roll Call: Marino, Cassidy, Altamura, Azzolini, DiMarco, Romero