

Last revision took place on: 2/20/2024 1:08 PM

Any and all substantive documents are on file with the Borough Clerk

1904th REGULAR MEETING OF FEBRUARY 21, 2024

CALL TO ORDER:

I hereby call the Borough of Wood-Ridge Council meeting to order at _____ pm.

PLEDGE OF ALLEGIANCE

ROLL CALL:

Mayor:	Paul Sarlo
Council:	Ezio Altamura
	Dominick Azzolini
	Edward Marino
	Philip Romero
	Michele A. Mabel
	Michael Donato
Borough Attorney:	Paul Barbire
Borough Engineer:	Brian Intindola
Borough Clerk:	Gina Affuso
Borough Administrator:	Chris Eilert

OPEN PUBLIC MEETINGS ACT STATEMENT:

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the "Sunshine Law". The public meeting notice stating the date, time and place of this meeting was posted on the town bulletin board and the town website and was forwarded to the Record and the Star Ledger.

CEREMONIAL PRESENTATIONS:

None

ADVERTISED PUBLIC HEARING:

None

ORDINANCES ON SECOND READING AND FINAL PASSAGE:

ORDINANCE NO. 2024-1 (Towing)

AN ORDINANCE AMENDING CHAPTER 490, ENTITLED TOWING

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the bulletin board.

Mayor Sarlo calls for a Hearing of Citizens on Ordinance #2024-1

Mayor Sarlo closes Hearing of Citizens on Ordinance #2024-1

Motion: Councilperson ____, seconded by ____ moved to the adoption of Ordinance #2024-1

Discussion:

Council Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

ORDINANCE NO. 2024-2 (Property Maintenance)

AN ORDINANCE AMENDING CHAPTER 407, ENTITLED PROPERTY MAINTENANCE

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the bulletin board.

Mayor Sarlo calls for a Hearing of Citizens on Ordinance #2024-2

Mayor Sarlo closes Hearing of Citizens on Ordinance #2024-2

Motion: Councilperson ____, seconded by ____ moved to the adoption of Ordinance #2024-2

Discussion:

Council Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

ORDINANCE NO. 2024-3 (Uniform Construction Codes)

AN ORDINANCE AMENDING CHAPTER 249, ENTITLED UNIFORM CONSTRUCTION CODES

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the bulletin board.

Mayor Sarlo calls for a Hearing of Citizens on Ordinance #2024-3

Mayor Sarlo closes Hearing of Citizens on Ordinance #2024-3

Motion: Councilperson _____, seconded by _____ moved to the adoption of Ordinance #2024-3

Discussion:

Council Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

ORDINANCES ON FIRST READING:

ORDINANCE 2024-4

AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that Ordinance No. 2024-4 as above, be passed on first reading, to be published in the Record on February 26, 2024 and public hearing on the Ordinances to be held at the Regular Meeting on March 20, 2024 at 7:00 p.m. or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion: Councilperson _____, seconded by _____ moved to the adoption of Ordinance No. 2024-4

Discussion:

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

PETITIONS:

None

COMMUNICATIONS:

Communications and correspondence received are identified on this evening's agenda has been distributed to all Council for appropriate action.

REPORTS OF GOVERNING BODY:

Chairs of Council Committees and Council Liaisons to Boards, Commissions, Committees & Constituencies

Mayor: Paul Sarlo
Council President: Ezio Altamura
Councilperson: Dominick Azzolini
Edward Marino
Philip Romero
Michele A. Mabel
Michael Donato

REPORTS OF OFFICERS:

Administrator: Eilert
Borough Clerk: Affuso
Attorney: Barbire
Engineer: Neglia

REPORTS OF DEPARTMENTS: If any, on file in clerk's office

FIRST HEARING OF CITIZENS:

Mayor Sarlo declares the Hearing of Citizens to be open.

CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

1. **MINUTES:**

Minutes of the January 17, 2024 Meeting.
Minutes of the Special Meeting of January 30, 2024.

2. **RESOLUTIONS:** Adoption of the following

043-2024 Payment of Bills.
044-2024 Awarding Contract to Neglia Engineering for Design of Plans and Specifications for Wood-Ridge Square Park.
045-2024 Approving Tax Appeal Settlement filed on behalf of Spiess Realty Holdings, LLC c/o CVS.
046-2024 Approving Tax Appeal Settlement filed on behalf of Robert Maltese.

- 047-2024 Approving Tax Appeal Settlement filed on behalf of MDP Associates.
- 048-2024 Approving Redemption of Tax Sale Certification for Block 292 Lot 5.
- 049-2024 Approving 100% Disabled Veteran Deduction for Block 206 Lot 10.
- 050-2024 Authorizing Execution of An Access Agreement Between the Borough of Wood-Ridge and The Berry's Creek Cooperating Responsible Party Group.
- 051-2024 Awarding Contract to Phillips, Preiss, Grygiel, Leheny, Hughes, LLC. for Professional Planner for Review of The Master Plan and Related Components.
- 052-2024 Awarding Contract for Solid Waste, Recycling and Yard Waste Disposal with Suburban Disposal.
- 053-2024 Approving Submission of 2023 LOSAP Certification Program.
- 054-2024 Award of Contract to DiCara Rubino for Architect for Highland Avenue Learning Annex.

3. APPLICATIONS:

- a. Application from PTO Midland School in Rochelle Park for an On-Premise 50/50 and Tricky Tray on March 7, 2024 at the Fiesta.
- b. Application from Saddle Brook HS Cheerleader's Parent Association for a Tricky Tray on February 8, 2024 at the Fiesta.
- c. Application from Helping Hands for Susak for Tricky Tray on February 3, 2024 at the Fiesta.
- d. Application from Becton Project Graduation for an On-Premise 50/50 and Tricky Tray on April 11, 2024 at the Fiesta.
- e. Application from Elmwood Park Memorial HS Project for an On-Premise 50/50 and Tricky Tray on March 5, 2024 at the Fiesta.
- f. Application from Rutherford All Sports Booster Club for an On-Premise 50/50 on March 7, 2024 at the Fiesta.
- g. Application from Church of the Transfiguration for an On-Premise 50/50 and Tricky Tray on May 2, 2024 at the Fiesta.
- h. Application from Parents Club of St. Michael's in Lyndhurst for an Off-Premise 50/50 and Tricky Tray on march12, 2024 at the Fiesta.
- i. Application from St. Michael's Church for an On-Premise 50/50, Casino Night and an Off-Premise 50/50 on May 4, 2024 at the Fiesta.
- j. Application from St. Thomas the Apostle School for an On-Premise 50/50 and Tricky Tray on May 9, 2024 at the Fiesta.

All application have been approved by the Wood-Ridge Police Department.

4. APPOINTMENTS:

None

5. HIRINGS:

- a. Hiring of Thomas Burniston Sr. as Seasonal/Part-Time DPW Custodian effective January 22, 2024 with salary per salary ordinance.
- b. Hiring of Francesco Cangialosi as Full Time DPW Laborer effective March 1, 2024 with salary as per Union Contract.

Motion: Councilperson _____, seconded by _____ moved to the adoption of all matters on the above CONSENT AGENDA.

Roll Call: Altamura, Azzolini, Marino, Romero, Mabel, Donato

UNFINISHED BUSINESS:

NEW BUSINESS:

SECOND HEARING OF CITIZENS:

Mayor Sarlo declares the Hearing of Citizens to be open.

ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson _____, seconded by Councilperson _____, moved for adjournment. By unanimous vote of the members of the Council present, the Regular Meeting of the Mayor and Council of the Borough of Wood-Ridge held on February 21, 2024 was duly adjourned at _____ p.m.

Ordinance #2024-4

AN ORDINANCE TO FIX THE SALARY, WAGES AND COMPENSATION OF THE OFFICERS AND EMPLOYEES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY.

BE IT ORDAINED by the Mayor and Council of the Borough of Wood-Ridge as follows:

SECTION ONE:

Sub-Section A:

All officers and employees with salaries greater than \$10,000 per year and those paid an hourly rate shall be paid on a schedule of 24 payrolls per calendar year. All seasonal officers and employees shall be paid on the dates of the 24 payrolls schedule that correspond to their dates of employment. All other officers and employees shall be paid on a Quarterly schedule.

Sub-Section B:

The annual rate of compensation of each officer and employee of the Administrative and Executive Department, Public Works Department, Recreation Commission, and Municipal Court of the Borough of Wood-Ridge, which shall comply with Federal and State Minimum Wage Laws, shall be as follows:

<u>TITLE - Full-Time, Part-Time or Seasonal</u>	<u>SALARY RANGE PER YEAR</u>
Mayor	\$2,400 to \$15,000
Councilmember	\$2,400 to \$15,000
Borough Administrator	\$24,000 to \$145,000
Borough Clerk	\$24,000 to \$145,000
Deputy Borough Clerk	\$2,400 to \$25,000
Senior Clerk/Typist	\$18,000 to \$95,000
Clerk/Typist	\$12,000 to \$85,000
Administrative Assistant	\$2,400 to \$35,000
Secretary to Board/Commission/Committee	\$2,400 to \$15,000
Registrar of Vital Statistics	\$6,000 to \$35,000
Deputy/Alt. Reg. of Vital Statistics	\$1,200 to \$25,000
Purchasing Agent	\$3,600 to \$35,000
Deputy/Asst. Purchasing Agent	\$1,200 to \$25,000
Tax Collector	\$24,000 to \$145,000
Deputy Tax Collector	\$2,400 to \$25,000
Treasurer	\$6,000 to \$45,000
Deputy/Asst. Treasurer	\$2,400 to \$35,000
Chief Financial Officer	\$18,000 to \$125,000
Deputy Chief Financial Officer	\$2,400 to \$25,000
Tax Searcher	\$2,400 to \$15,000
Assessment Searcher	\$2,400 to \$15,000
Tax Assessor	\$18,000 to \$45,000
Deputy/Asst. Tax Assessor	\$2,400 to \$25,000
Judge of Municipal Court	\$18,000 to \$45,000
Court Administrator	\$18,000 to \$125,000
Court Violations Clerk	\$12,000 to \$85,000
Public Defender	\$2,400 to \$10,000

Alternate Public Defender	\$1,200	to	\$10,000
Prosecutor	\$12,000	to	\$25,000
Alternate Prosecutor	\$2,400	to	\$15,000
Emergency Management Coordinator	\$3,600	to	\$35,000
Deputy/Asst. Emerg. Mgt. Coordinator	\$1,200	to	\$25,000
Safety Coordinator	\$6,000	to	\$35,000
Deputy Safety Coordinator	\$1,200	to	\$25,000
Prop. Maint. Code Enforcement Officer	\$6,000	to	\$35,000
Dep/Asst. Prop. Maint. Code Enf. Officer	\$1,200	to	\$25,000
Zoning Officer	\$6,000	to	\$35,000
Deputy/Asst. Zoning Officer	\$1,200	to	\$25,000
Technical Assistant (CCO Office)	\$6,000	to	\$35,000
Construction Code Official	\$12,000	to	\$55,000
Building Subcode Official	\$6,000	to	\$45,000
Plumbing Subcode Official	\$6,000	to	\$45,000
Electrical Subcode Official	\$6,000	to	\$45,000
Fire Subcode Official	\$6,000	to	\$45,000
Deputy/Asst. Subcode Official	\$2,400	to	\$35,000
Subcode Inspector	\$2,400	to	\$25,000
Fire Prevention Official	\$12,000	to	\$55,000
Deputy/Asst. Fire Prevention Official	\$3,600	to	\$35,000
Fire Prevention Inspector	\$2,400	to	\$25,000
Superintendent of Public Works	\$24,000	to	\$145,000
Asst. Superintendent of Public Works	\$18,000	to	\$125,000
Supervisor, Public Works Dept	\$12,000	to	\$115,000
Asst. Supervisor, Public Works Dept	\$6,000	to	\$105,000
Recycling Coordinator	\$3,600	to	\$25,000

Sub-Section C:

The hourly rate of compensation of each part-time or seasonal officer and employee of the Administrative and Executive Department, Public Works Department and Recreation Commission of the Borough of Wood-Ridge, which shall comply with Federal and State Minimum Wage Laws, shall be as follows:

<u>TITLE - Part-Time and/or Seasonal Only</u>	<u>SALARY RANGE PER HOUR</u>
Clerk-Typist	\$15.00 to \$45.00
Public Health Nurse	\$30.00 to \$60.00
DPW Driver w/CDL	\$20.00 to \$45.00
DPW Maintenance Worker	\$20.00 to \$45.00
DPW Laborer	\$15.00 to \$40.00
Custodian	\$15.00 to \$35.00
Bus Driver	\$20.00 to \$45.00

Sub-Section D:

The rate of compensation of each officer and employee of the Administrative and Executive Department, Public Works Department and Recreation Commission of the Borough of Wood-Ridge, working in Recreation, Summer Recreation, Public Events, Senior Citizen Services, Historic Affairs, Community Services, or Site/Facility Management, which shall comply with Federal and State Minimum Wage Laws, shall be as follows:

<u>TITLE - Full-Time, Part-Time or Seasonal</u>	<u>SALARY RANGE PER YEAR</u>
Director/Manager/Supervisor/Coordinator	\$6,000 to \$75,000
Deputy/Asst. Dir./Mgr./Supr./Coord.	\$1,200 to \$65,000
Assistant/Aide/Attendant	\$1,200 to \$55,000

<u>TITLE - Part-Time and/or Seasonal Only</u>	<u>SALARY RANGE PER HOUR</u>
Director/Manager/Supervisor/Coordinator	\$25.00 to \$45.00
Deputy/Asst. Dir./Mgr./Supr./Coord.	\$20.00 to \$40.00
Head/Senior Counselor	\$15.00 to \$35.00
Counselor	\$13.50 to \$30.00
Assistant/Aide/Attendant	\$15.00 to \$35.00

SECTION TWO:

Sub-Section A:

The annual rate of compensation of each officer and employee of the Police Department of the Borough of Wood-Ridge shall be paid on a schedule of 24 payrolls per calendar year as follows:

<u>TITLE - Full-Time, Part-Time or Seasonal</u>	<u>SALARY RANGE PER YEAR</u>
Police Chief	\$90,000 to \$275,000
Clerk/Typist	\$12,000 to \$75,000
Supervising Communications Operator	\$36,000 to \$95,000
Senior Communications Operator	\$24,000 to \$85,000
Communications Operator	\$18,000 to \$75,000

<u>TITLE - Part-Time and/or Seasonal Only</u>	<u>SALARY RANGE PER HOUR</u>
Clerk/Typist	\$15.00 to \$45.00
Communications Operator	\$20.00 to \$45.00

Sub-Section B:

Class III Special Law Enforcement Officers shall be considered seasonal, part-time employees and shall be paid an hourly rate on a schedule of two (2) payrolls per month on an academic calendar from September to June for a total of twenty (20) payrolls per calendar year. The rate of compensation shall be as follows:

Class III Special Law Enforcement Officer
(seasonal, part-time) . . . \$30.00 to \$50.00 per hour

Relief Class III Special Law Enforcement Officers shall be paid \$40 per hour and shall not be eligible for the provisions of Sub-Section D.

Sub-Section C:

Crossing Guards shall be considered seasonal, part-time employees and shall receive an annual salary of \$14,760.00 that shall be paid on a schedule of two (2) payrolls per month during those months the Crossing Guards are on duty. Said compensation shall be paid only for services and work actually performed and shall be based on a work

schedule of five (5) work days and twenty-two (22) work hours in a seven (7) day work week from Sunday to Saturday. Crossing Guards shall be paid additional compensation for all work performed by them in any work week in excess of twenty-five (25) hours at the rate of \$18.00 per hour.

Relief Crossing Guards shall be paid \$75.00 per day for only those days worked and shall not be eligible for the provisions of Sub-Section D.

Sub-Section D:

Seasonal employees of the Police Department shall be entitled to paid sick/personal leave each academic year as follows:

Crossing Guard:	6 work days
Class III Special Law Enforcement Officer:	6 work days

Notwithstanding any provisions in this ordinance to the contrary, employees holding the titles listed above in this sub-section shall not be entitled to paid vacation leave.

Sub-Section E:

Uniform allowances shall be paid to the following personnel of the Police Department once per calendar year or academic year, as the case may be. Payment shall be made through the payroll system for paid employees and through the voucher system for volunteers. Payments shall be made as follows:

Communications Officer/Dispatcher:	\$600 in November
Class III Special Law Enforcement Officer:	\$600 in November
Auxiliary Police Officer:	\$600 in November

SECTION THREE:

The duties and terms of employment of the several officers and employees shall be as heretofore except as otherwise provided by statute, or as shall be set forth in any ordinance or ordinances of the governing body. The employment, position and title of any de facto officer or employee listed herein wherein said employment, position and title has not been specifically created by a previous ordinance is herewith so created and the said employment position and title is ratified, confirmed and approved as listed herein. The hours of employment and other pertinent information pertaining to the several officers and positions shall be as heretofore, or as shall be set forth by resolution of the governing body.

SECTION FOUR:

Method of Payment: At each regular meeting of the governing body the Borough CFO shall submit for the approval or ratification, as the case may be, the necessary payrolls for the amount due to the several officers and employees for compensation. The payroll shall be considered by the governing body in due course and approved if found to be correct. The Borough CFO shall thereafter draw checks on said payroll account to the employees entitled to payment there from. In case of error or adjustment in the payroll, the Borough CFO shall see

that such error or adjustment is properly corrected and appropriate record made thereof.

Such officers as may be determined by the governing body are hereby authorized to sign warrants drawn in favor of the payroll account upon due notice that the appropriate payrolls have been approved by the proper committees, and by the proper certifying authorities, which certifying authorities and committees shall be those designated by resolution such as mentioned in Section Four hereof.

SECTION FIVE:

The Borough of Wood-Ridge Employee Handbook shall be the official policy governing all employment practices, not otherwise specifically set forth in this ordinance, for the officers and employees covered by this ordinance.

SECTION SIX:

All other ordinances and parts of ordinances inconsistent herewith are hereby repealed.

SECTION SEVEN:

This ordinance shall be operative and retroactive to the first day of January of this year and shall take effect immediately upon final passage by the Mayor and Council and publication in the manner provided by law.

APPROVED:

PAUL SARLO, Mayor

ATTEST:

GINA AFFUSO, Borough Clerk

Introduced:	2-21-24
Published:	2-26-24
Adopted:	3-20-24
Published:	3-25-24