

Regular Monthly Meeting – December 3, 2009

1. Arlene O'Brien called the Regular Monthly Meeting of the Wood-Ridge Board of Health of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, to order at 7:30 P.M. on December 3, 2009 in Conference Room I, 85 Humboldt Street.

2. Pledge of Allegiance

3. Roll Call - Present:

Arlene O'Brien, President
Fred Johansson, Vice President
Frank Kaiser
Robert Keller
Michael Gonnella
Ann Marie Warrelman
Edward Schmidt
Teri Trivigno Alt #1
Robert Jernick, Sanitary Inspector
Melanie Hammer, Secretary/ Deputy Registrar
Thomas Gonnella, Council Liaison

Absent: R. Keller; Teri Trivigno

4. Sunshine Law: This meeting is being held in accordance with P.I. Chapter 231 and the Notice Requirements of the law have been met by adoption at the Reorganization Meeting of January 5, 1978, setting forth date, time and place of said Meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Wood-Ridge Independent.

5. Motion to accept November minutes made by Fred Johansson 2nd by Frank Kaiser.

6. Hearing of Citizens – none

7. Bills: n/a

8. CORRESPONDENCE RECEIVED:

- Requests for Certified, Marriage or Death Certificates
- LINCS Communication:
 - Health Advisory
 - BC Health Department Alert Network
 - Registrar Memo on file from Chris Eilert

CORRESPONDENCE SENT

- November Minutes were sent to Board Members
- Certified Copies as requested

9. Reports of the officers

Robert Jernick, Sanitary Inspector New Business updates
35 hours over in Wood-Ridge

Melanie Hammer, Secretary/Deputy Registrar

For the month of November, the following fees were collected and turned in to the Finance Office:

CERTIFIED MARRIED COPIES	\$98
DEATH TRANSCRIPTS	\$21
MARRIAGE APPLICATIONS	\$84

VITAL STATISTICS TOTAL	\$203
------------------------	-------

AUDIT FROM THE STATE NOVEMBER 20, 2009

- Letters to be sent for Dog/Cat Licenses will be prepared this month

Councilman Gonnella –Budget information

10. Unfinished Business

Swine Flu shots given at the County level

11. New Business

Contracts from LY were available in Dec Jan

- Discussion re: bagel stores and the procedure for handling food.

12. Motion to adjourn meeting made by Annemarie Warrelman 2nd by Mike Gonnella

Adjourned at 8:30

Respectfully submitted,

Melanie Hammer