

Regular Monthly Meeting Minutes – December 1, 2011

1. Arlene O'Brien, President called the Regular Monthly Meeting of the Wood-Ridge Board of Health of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, to order at 7:30 P.M. on December 1, 2011 in Conference Room I, 85 Humboldt Street.

2. Roll Call - Present:

Arlene O'Brien, President

Fred Johansson, Vice President

Frank Kaiser

Robert Keller

Vacant

Ann Marie Warrelman

Edward Schmidt- excused

Teri Trivigno Alt #1 excused

Robert Jernick, Sanitary Inspector

Melanie Hammer, Secretary/ Deputy Registrar

Edward Marino, Council Liaison -absent

3. Pledge of Allegiance

4.Sunshine Law: This meeting is being held in accordance with P.I. Chapter 231 and the Notice Requirements of the law have been met by adoption at the Reorganization Meeting of January 5, 1978, setting forth date, time and place of said Meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Wood-Ridge Independent.

5. No minutes for November –no quorum
Attendance is requested.

6. Hearing of Citizens – None

**7. Bills- \$300 marriage fee to state third quarter
Contracts to sign**

8. Motion to pay bills by Fred Johansson and 2nd Bob Keller

9.CORRESPONDENCE RECEIVED

LINCS Health Alert Memos/ Filed

New Born Announcement Teaneck Holy Name

2011 Proposed Shared services Contract to be signed

CORRESPONDENCE SENT

- Marriage licenses sent by mail
- Agenda to members
- Holiday party memo

10. Reports of the officers

Robert Jernick
Sanitary Inspector

Robert thanked the group for the card congratulating his marriage. 510 Wood-Ridge Avenue issue is at rest at this time. Mold issue 289 Valley Blvd is privately owned, we do not have jurisdiction or the training. Delicate situation. Resident request for mini horse. Boro website under health codes indicates this is not allowed. Dog procedure for disposal of waste.

Melanie Hammer			
December		Qty	Revenue
Certified Married Copies		7	\$56
Certified Death Certificate		2	\$16
Death Transcripts		0	0
Marriage Applications		2	\$56
Burial Permits EDRS		0	0
Vital Statistics Total			\$128

New Borns Notified 1 This month

Ed Marino Council Liasion

Nothing to report

11. Unfinished Business

Contracts have been reviewed by Arlene O'Brien.

Overall inc % 2.2 %

Employee Assistance

12. New Business

Dog/Cat Mailing will be January 3rd.

See memo of Board of Health meeting dates.

Motion made to accept contracts made by Fred Johansson 2nd Frank Kaiser.

Flu Program left over vials donated.

**13. Motion to adjourn meeting made by Bob Keller 2nd by Fred Johansson
Meeting adjourned at 8:00 p.m.**

Respectfully Submitted,

Melanie Hammer/Board Secretary