

**Borough of Wood Ridge**  
*Recreation Commission*  
*85 Humboldt Street*  
*Wood-Ridge New Jersey 07075*  
*Phone- 201-939-7507*  
*Fax-201-939-7507*

These are the Recreation Commission Meeting minutes for the Recreation Commission Meeting of February 4, 2015 (reorganization meeting).

Dennis Brubaker called the meeting to order at 7:30 p.m. After the Sunshine Law was read, attendance was taken, attendees were:

Dennis Brubaker – in attendance,  
Toniann Azzolini – in attendance,  
John Gingerelli – not in attendance,  
Jerry Lanzerotti – in attendance,  
Bryon Parisi: – in attendance,  
Barbara Fischkelta – in attendance,  
Tony Sartori – in attendance

Phil Facendola – not in attendance

Council liaison Ezio Altamura was in attendance. Jacki Goldklang was also in attendance.

*A motion was made by Tony Sartori, to accept the January 7, 2015 minutes, seconded by Barbara Fischkelta, vote taken; all ayes, Motion passed.*

**Hearing of Citizens:**

N/A

**Correspondence Outgoing**

Letter to Michael Gibney

Memo to Chris Eilert re: 2014 Recreation Balances

**Correspondence Incoming**

Certificate of Insurance for Competitive Cheering re: St. Anne's

Certificate of Insurance for Competitive Cheering re: Just Cheer

Certificate of Insurance for Competitive Cheering re: Gotta Cheer

Certificate of Insurance for Competitive Cheering re: Montclair University

Certificate of Insurance for Competitive Cheering re: Lyndhurst Recreation Cheering

Certificate of Insurance for Competitive Cheering re: 13<sup>th</sup> Annual Bears Invitational

Certificate of Insurance for Competitive Cheering re: Paramus Catholic Competition

Certificate of Insurance for Competitive Cheering re: Elmwood Park Bombers  
 Schedule for 7<sup>th</sup> & 8<sup>th</sup> Grade Basketball Team  
 Concussion Certificate for John Trainor  
 Certificate of Liability Insurance – Girl Scouts  
 Bounce U – Flyer  
 BSN Sports – Brochure  
 Al Grout Juggler – Flyer  
 Jackals – 2015 Schedule  
 Don Anthony Flyer

**Flyers to the School**

Girls Softball (Doyle, WRIS, WRJSHS, Robert L Craig)  
 Babe Ruth Baseball (WRJSHS, Robert L Craig)  
 Track & Field (WRIS, WRJSHS, Robert L Craig)

**Permits**

n/a

**Bills:**

<b>Vendor</b>	<b>Amount</b>	<b>Account</b>	<b>P/O2015</b>
John Kennedy	\$80	205 Basketball	R1500076
Philip Romero	\$120	205 Basketball	R1500074
Nicole Fleck	\$60	205 Basketball	R1500075
William J Hammer	\$160	205 Basketball	R1500073
David Hammer	\$160	205 Basketball	R1500072
David Hammer	\$80	205 Basketball	R1500054
Philip Romero	\$200	205 Basketball	R1500058
John Kennedy	\$80	205 Basketball	R1500057
William J. Hammer	\$240	205 Basketball	R1500056
Nicole Fleck	\$40	205 Basketball	R1500055
EJG Sports	\$1848.82	208 Girls Softball	R1500071
Babe Ruth League	\$94	202 Babe Ruth	R1500069
Northern NJ Babe Ruth	\$30	202 Babe Ruth	R1500060
Belkis Fortuna	\$25	205 Basketball	R1401536
Thomas Spinelli	\$50	221 Indoor Soccer	R1500047
Melania Almonte	\$75	221 Indoor Soccer	R1500046
William J Hammer	\$400	205 Basketball	R1500029
Nicole Fleck	\$140	205 Basketball	R1500030
Philip Romero	\$80	205 Basketball	R1500031
John Kennedy	\$160	205 Basketball	R1500032
David Hammer	\$320	205 Basketball	R1500033
Hasbrouck Heights Jr. Wrestling	\$300	217 Wrestling	R1500034
DMK Apparel	\$4181.00	205 Basketball	R1500035

## Unfinished Business/Committee Reports:

- a. **Dennis Brubaker:** NTR
- b. **Jerry Lanzerotti:** NTR
- c. **John Gingerelli:** NIA
- d. **Toni Ann Azzonlini:** NTR
- e.
- f. **Bryon Parisi:** Meeting was held with Joe Luongo, Rob Brady (HH) and Joe Sutura to discuss WR Rec. Wrestling practicing with HH. Football did not have a monthly meeting in January.
- g. **Barbara Fischkelta:** NTR
- h. **Tony Sartori:** Reported on Spring and Summer Camps. Little League is just starting their drafts. Dan held his monthly Rec. Basketball meeting. They discussed sponsors, clothing and pictures. Coaching issues were discussed. Coach will step down from coaching recreation but leave his son in. An email was sent to all coaches re: rules for the WRIS and Doyle gyms in regards to safety.
- i. **Phil Facendola:** (Moonachie) Not in attendance.
- j. **Ezio Altamura:** Waiting for the list from Girls Softball for improvements and maintenance for the Union Avenue Field.

**Recreation Report (Jacki Goldklang):** Summer Recreation discussion about the return of the supervisors. With all of the projected construction, it will be very difficult to train new supervisors. Not one counselor asked from last year's staff showed an interest in the position. *ToniAnn made a motion to rehire the 3 supervisors from last year if available. The motion was seconded by Bryon Parisi. Vote was taken; all ayes. Motion passed.*

## New Business:

Gary Vinci, Borough Auditor was in attendance to discuss procedures for the sport groups. All groups were asked to send a representative. The following were in attendance.

Jon Wollerman Girls Softball  
Brian Hansen Girls Softball  
Robert Newsome Girls Softball  
Luke Incognito Football  
Jennifer Cappello Football  
Jerry Lanzerotti Track & Field  
Ezio Altamura Track & Field

Dan Eckert Basketball  
Chris Wronko Basketball

**Gary** stated that all sports should follow the same procedures. Cash receipts should always be recorded in a ledger. No payments should ever be made in cash. Cash must always be deposited in a timely manner. Bills must be paid by check and there should be two signatures. Checks should not be payable to cash. Debit and credit cards are frowned upon. Inventory must be controlled. Monthly financial reports should be available. Quotes are need for purchases exceeding \$1000.00. (3 quotes) If over \$17,500 bidding is required.

**Luke:** Debit Card is used for Costco/B.J.s. Do they even accept a check? What about cash for the stand. A check should be written to the treasurer for the start-up of the stand.

**Brian:** Vendors do not want to give us quotes. Internet quotes are acceptable. Umpires are paid out of the kitchen. A receipt book should be signed when payments are made and when possible payments should be made by check. A 1099 should be issued to any person receiving payment of over \$600 in any calendar year.

**Jacki:** Monthly report should show the opening balance, all deposits, expenses and closing balance.

**Brian:** What about reimbursements. Pay by check. Girls Softball will make a decision as to how they will pay the umpires for the 2015 season.

**John:** Sometimes equipment is purchased online. Any laying out of money should be approved in advance by the organizations board. All purchases of equipment over \$500 should be included in the borough's Fixed Asset Report.

Jon, Brian and Bob questioned why the parents have to empty the garbage at the end of the night. Why can't the DPW do it the next morning? Ezio will talk to Chris.

**Announcements:**

Next Recreation Commission Meeting will be held on March 11, 2015 at 8 p.m.

A motion was made by Barbara Fischkelta to close the meeting at 9:03 p.m., seconded by Toni Ann Azzolini. Vote taken; all ayes. Motion passed.