

MINUTES OF EXECUTIVE MEETING OF DECEMBER 1, 2015

The meeting was called to order at 7:00 p.m.

ROLL CALL:

Mayor:	Paul Sarlo - present
	Ezio Altamura - present
	Catherine Cassidy - present
	Dominick Azzolini - present
	Edward Marino - present
	Joseph DiMarco - absent
	Philip Romero - present
Borough Attorney:	Paul Barbire - present
Borough Engineer:	Brian Intindola - excused
Borough Clerk:	Gina Affuso - present
Borough Administrator:	Chris Eilert - present

SUNSHINE NOTICE:

This meeting is being held in accordance with P.L. 1975, Chapter 231. The notice requirements have been met by forwarding appropriate notice to The Record, The North Jersey Herald News and Star Ledger setting forth the date, time and place of said meeting and by posting a copy of same on the Municipal Bulletin Board.

PRESENTATIONS: None

COMMUNICATIONS: None

ENGINEERING: A copy of the report is on file in the Clerk's Office.

General Items to be discussed:

Administrator Eilert stated that all road and construction projects are expected to be completed by the year's end. Mayor Sarlo stated that paving of Moonachie Avenue to Route 17 and will begin in spring of 2016.

Mayoral Appointment: None

ORDINANCES ON SECOND READING:

ORDINANCE NO. 2015-24

AN ORDINANCE TO MODIFY AND AMEND CHAPTER 126-3 OF THE WOOD-RIDGE CODE ENTITLED FEES. (BUILDING FEES)

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the bulletin board.

Mayor Sarlo called for a Hearing of Citizens on Ordinance #2015-24

Mayor Sarlo closed Hearing of Citizens on Ordinance #2015-24

Motion: Councilperson Cassidy seconded by Altamura moved the adoption of Ordinance 2015-24

Discussion:

Roll Call: Altamura yes, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero yes

ORDINANCE NO. 2015-25

AN ORDINANCE TO AMEND AND MODIFY CHAPTER 208 SEWERS, SECTION 12 (D) CONDITIONS FOR ISSUANCE OF PERMIT, ONE-TIME FEE CHARGE ON NEW STRUCTURES OF THE WOOD-RIDGE CODE. (SEWER FEES)

Advertisement of the above Ordinance has been made according to law and a copy of the Ordinance was posted on the bulletin board.

Mayor Sarlo called for a Hearing of Citizens on Ordinance #2015-25

Mayor Sarlo closed Hearing of Citizens on Ordinance #2015-25

Motion: Councilperson Azzolini seconded by Marino moved the adoption of Ordinance 2015-25

Discussion:

Roll Call: Altamura yes, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero yes

ORDINANCES ON FIRST READING:

ORDINANCE NO. 2015-26

AN ORDINANCE TO AMEND THE WOOD-RIDGE CODE SPECIFICALLY CHAPTER 68, ARTICLE 1, SECTIONS 1-4 ENTITLED BOARD OF RECREATION (ALTERNATE MEMBER)

ORDINANCE NO. 2015-27

AN ORDINANCE TO AMEND THE WOOD-RIDGE CODE SPECIFICALLY CHAPTER 166, ENTITLED LIBRARY (FORMALIZING MEMBERSHIP)

Mayor Sarlo explained the ordinances being introduced.

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that **Ordinance 2015-26 & 2015-27**, entitled as above, be passed on first reading, to be published in the Record on December 4, 2015 and public hearing on the Ordinance to be held at the Meeting on December 22, 2015 at 7:00 p.m. or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion by Councilperson Cassidy seconded by Councilperson Azzolini moved the adoption of Ordinance 2015-26 & 2015-27.

Roll Call: Altamura yes, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero yes

Tax Appeals: None

Other Legal: None

Councilman Altamura:

Councilman Altamura stated that Public Works will continue to collect leaves throughout the month of December and asked residents to place the leave bags at the curb. Winter sports for recreation has officially begun. On January 20th Council Meeting the U14 Girls Soccer Teams will recognized. Senior Pasta Dinner on December 11th at 5:30.

Councilwoman Cassidy:

Councilwoman Cassidy reminded residents of the visit from Santa at the Bianchi House on Tuesday, December 22nd, beginning at 6:00 pm, 6:45 pm and 7:30 pm.

Councilman Azzolini

Councilman Azzolini reminded Council that Fire Department Dinner will on the December 11th at 7:00 at the Fiesta.

Councilman Marino

Councilman Marino as that the Girls Volley Ball Team could also be recognized at the January 20th Council Meeting. Mayor and Council all agreed.

Councilman Romero

Councilman Romero stated that all the Shade Tree planting has been completed.

FIRST HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly and into the microphone.

Bonnie Taylor of 64 Wood-Ridge Street thanked the Mayor and Council for a wonderful tree lighting ceremony. She asked that next year he could mention the PTA in his speech. Mayor Sarlo apologized and explained that there are various organizations that help the community throughout the year and he will make an effort to make sure they are all recognized.

Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

RESOLUTIONS: Adoption of the following:

Council President Altamura requested separate roll call of the Payment of Bills on page 2 check #'s 2529.

Motion: Councilperson Marino, seconded by Councilperson Azzolini moved to the adoption of Payment of Bills with abstention.

Roll Call: Altamura abstain, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero yes

Councilperson Romero requested separate roll call of the Payment of Bills on check #'s 62633.

Motion: Councilperson Azzolini, seconded by Councilperson Altamura moved to the adoption of Payment of Bills with abstention.

Roll Call: Altamura yes, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero abstain

**RESOLUTION NO.: 174-2015
RESOLUTION AUTHORIZING PAYMENT OF BILLS**

WHEREAS, there has been presented to the Mayor and Council of the Borough of Wood-Ridge, the attached list of invoices requesting payment of the work, labor, services and materials supplied to the Borough; and;

WHEREAS, said list and certification specify the exact line item in the Budget or Ordinance to be charged therewith; and

NOW THEREFORE, BE IT RESOLVED, that payment of said invoices is hereby approved and authorized and the Chief Financial Officer is hereby authorized and directed to draw warrants in payment thereof, same to be signed by the proper officials of the Borough, who are hereby authorized to sign same; and

BE IT RESOLVED, that certification of the Chief Financial Officer of the availability of funds therefore shall be attached to the original copy of the Resolution and both are kept in the files of the Municipal Clerk.

**RESOLUTION NO.: 175-2015
RESOLUTION AUTHORIZING TAX APPEAL REFUND
FOR BLOCK 294 LOT 8**

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed settlement of a Tax Court of New Jersey Appeal filed by CKPL Enterprises, Inc., Block 294 Lot 8 for assessment year 2014 and Freeze Act Provision for 2015; and

WHEREAS, the subject Tax Appeal resulted in a refund of \$4,137.61 for 2014 and \$4,223.93 for 2015, being made payable to Saiber LLC attorney for CKPL Enterprises Inc., and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to settle the subject Tax Appeal totaling **\$8,361.54** which will refund the said amount to Saiber LLC attorney for CKPL Enterprises Inc.; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that settlement of the said Tax Appeal be finalized in accordance with the settlement proposal set forth hereinabove and with respect to same, the Mayor, Borough Clerk and/or any other appropriate official is hereby authorized to perform and act in order to effectuate the purposes set forth in this Resolution.

**RESOLUTION NO.: 176-2015
RESOLUTION AUTHORIZING REFUND FOR OVERPAYMENT OF
4TH QUARTER TAXES**

WHEREAS, THE MAYOR AND COUNCIL of the Borough of Wood-Ridge have been informed by the Tax Collector of the Borough of Wood-Ridge that an overpayment of taxes for 4th Quarter 2015 was made by Corelogic Real Estate Tax Service for property taxes for the properties and amounts attached,

WHEREAS the Tax Collector of the Borough of Wood-Ridge has requested a refund of said overpayment be made payable to Corelogic Real Estate Tax Service as set forth in Schedule "A" attached and hereto made a part hereof and,

NOW THEREFORE BE IT RESOLVED that the Tax Collector is hereby authorized to refund the total of \$5,754.04 to Corelogic Real Estate Tax Service for overpayment of taxes and be further authorized to adjust the books and records of the Tax Office as required by law.

**RESOLUTION NO.: 177-2015
RESOLUTION AUTHORIZING REFUND FOR OVERPAYMENT OF
4TH QUARTER TAXES**

WHEREAS, THE MAYOR AND COUNCIL of the Borough of Wood-Ridge have been informed by the Tax Collector of the Borough of Wood-Ridge that an overpayment of taxes was made by Lihui Goh on Block 340 Lot 1.01 Qual C1811 for property located at 73 Wesmont Drive in the amount of \$20.24 for 4th Quarter 2015 property tax, and

WHEREAS, the Tax Collector is requesting the refund be returned to Lihui Goh 73 Wesmont Drive Wood-Ridge, NJ 07075, and

NOW THEREFORE BE IT RESOLVED that the Tax Collector is hereby authorized to refund the total of \$20.24 to Lihui Goh for overpayment of taxes and be further authorized to adjust the books and records of the Tax Office as required by law.

**RESOLUTION NO.: 178-2015
RESOLUTION AUTHORIZING TAX APPEAL REFUND
FOR BLOCK 302 LOT 9**

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed settlement of a Tax Court of New Jersey Appeal filed by Mattlaur Realty LLC c/o Skyline Windows, Park Place East, Block 302 Lot 9 for assessment year 2014 and 2015; and

WHEREAS, the subject Tax Appeal resulted in a refund of \$19,495.86 for 2014 and \$19,902.58 for 2015 totaling \$39,398.44, being made payable to Brach Eichler L.L.C. and Mattlaur Rlty. LLC c/o Skyline Wndws, and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to settle the subject Tax Appeal totaling **\$39,398.44** which will refund the said amount to Brach Eichler L.L.C. and Mattlaur Rlty. LLC c/o Skyline Wndws; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that settlement of the said Tax Appeal be finalized in accordance with the settlement proposal set forth hereinabove and with respect to same, the Mayor, Borough Clerk and/or any other appropriate official is hereby authorized to perform and act in order to effectuate the purposes set forth in this Resolution.

**RESOLUTION NO.: 179-2015
RESOLUTION AUTHORIZING TAX APPEAL REFUND
FOR BLOCK 228 LOT 1.01**

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed settlement of a Tax Court of New Jersey Appeal filed by Janard Management Service c/o Rudox Co., 104 Route 17 N Block 228 Lot 1.01 for assessment year 2014; and

WHEREAS, the subject Tax Appeal resulted in a refund of \$19,445.18 for 2014, being made payable to Nashel & Nashel Trust Account 415 Sixtieth Street West New York, NJ 07093, and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to settle the subject Tax Appeal totaling **\$19,445.18** which will refund the said amount to Nashel & Nashel Trust Account c/o Janard Management Serv. c/o Rudox Co.; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge that settlement of the said Tax Appeal be finalized in accordance with the settlement proposal set forth hereinabove and with respect to same, the Mayor, Borough Clerk and/or any other appropriate official is hereby authorized to perform and act in order to effectuate the purposes set forth in this Resolution.

**RESOLUTION NO.: 180-2015
RESOLUTION FOR SURVEYING AND ENGINEERING SERVICES FOR KOUR
PARK IMPROVEMENTS**

WHEREAS, there exists a need for the services of an Engineer to provide surveying and engineering services for Kour Park improvements in the Borough of Wood-Ridge; and

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WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of total services on an overall basis will exceed \$17,500; and

WHEREAS, the maximum amount of the Contract is \$25,780.00 and funds are subject to an appropriation by the Borough of Wood-Ridge; and

WHEREAS, Neglia Engineering Associates has completed and submitted a Business Entity Disclosure Certification which certifies that Neglia Engineering Associates has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Neglia Engineering Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:111 et seq.) requires that the Resolution authorizing the award of contracts for "Professional Services" without competitive bids and the Contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Wood-Ridge as follows:

1. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with NEGLIA ENGINEERING ASSOCIATES.
2. This Contract is awarded without competitive bidding as a "Professional Service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law because the services are to be performed by a person authorized by law to practice a recognized profession.
3. The Contract amount exceeds the statutory bid threshold.
4. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution
5. A Notice of this action shall be printed once in the official newspaper of the Borough.

RESOLUTION NO.: 181-2015

RESOLUTION WAIVING THE BOROUGH'S 2016 ANNUAL BINGO REGISTRATION FEE FOR ASSUMPTION CHURCH FOR 2016

WHEREAS, the Borough of Wood-Ridge is permitted to charge a licensing fee for bingo and raffles pursuant to N.J.A.C. 13:47-4.10(a); and

WHEREAS, Assumption Church has applied for a raffle license and thereafter had submitted a letter dated November 16, 2015 requesting that the municipal portion of the licensing fee be waived; and

WHEREAS, N.J.A.C. 13:47-4.10(c) permits a municipality to waive such licensing fee for a qualified organization.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, Bergen County, New Jersey that the licensing fee of \$750 for a raffle license be waived for Assumption Church.

RESOLUTION NO.: 182-2015
RESOLUTION AUTHORIZING BOROUGH ENGINEER TO PREPARE PLANS AND SPECIFICATIONS FOR PUMPER FIRE TRUCK

BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge, Bergen County, New Jersey that the Borough Engineer is hereby authorized to prepare plans and specifications for Pumper Truck for the Fire Department.

RESOLUTION NO.: 183-2015
RESOLUTION AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE WOOD-RIDGE MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2017

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore has an established Municipal Alliance Committee; and

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Bergen.

NOW THEREFORE, BE IT RESOLVED, the Borough of Wood-Ridge, County of Bergen, and State of New Jersey hereby recognize the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Wood-Ridge Municipal Alliance Grant for the fiscal year 2017 in the amount of:

DEDR	\$ 9,876.00
Cash Match	\$ 2,469.00
In-Kind	\$ 7,407.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance Grant, including the administrative compliance and audit requirements.

RESOLUTION NO. 184-2015
RESOLUTION AUTHORIZING ADDITIONAL REQUEST FOR QUALIFICATIONS
FOR 2016 PROFESSIONAL CONTRACTS

WHEREAS, pursuant to the New Jersey Local Unit Pay-To-Play Law, N.J.S.A. 19:44a-20.4 et seq., the Mayor and Council may decide to use a “fair and Open Process” in awarding certain professional service contracts for which public bidding is not required by the Local Public contracts Law; and

WHEREAS, pursuant to N.J.S.A. 19:44A-20.7, the Mayor and Council’s decision as to what constitutes a fair and open process if final.

WHEREAS, the Borough did not receive any submissions for the positions of Borough Environmental Engineer, Borough Planner and Borough Appraiser pursuant to its prior notice dated October 10, 2015; and

WHEREAS, the Borough also wishes to seek additional qualifying Architects for future projects; and

WHEREAS, the Borough is in need of additional applicant in order to adequately fill the various positions of Public Defender, Alternate Public Defender, Prosecutor and Alternate Prosecutor.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Wood-Ridge , County of Bergen, and State of New Jersey that the Borough of Wood-Ridge shall use as its Fair and Open Process the 2016 the Request of Qualification criteria on file with the Borough Clerk, the terms of which are incorporated herein by reference.

APPLICATIONS:

- a. Assumption Church Raffle Application and Bingo for the year of 2016.

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Seminar Approvals:

- a. Kellie Romero to attend Principals of Purchasing 3 Courses at Rutgers University in April & May of 2016;

APPOINTMENTS:

- a. Walter Rogers joined the Fire Department as an EMS Member only effective September 8, 2015;
- b. Resignation of Debbie Gentile from the Planning Board effective December 1, 2015;

HIRINGS:

- a. Hiring of Joseph Barbiera, Robert Francis, Nicholas Rutigliano and Anthony Bevacqua as Seasonal Employees from December 1, 2015 to December 31, 2015 at an hourly rate as established by salary ordinance;

Outstanding Agenda Items:

None

Motion by Councilperson Cassidy, seconded by Councilperson Maino moved the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Altamura yes, Cassidy yes, Azzolini yes, Marino yes, DiMarco absent, Romero yes

SECOND HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. Anyone wishing to speak please come to the microphone in front of the room and state your name and address. Please speak clearly and into the microphone.

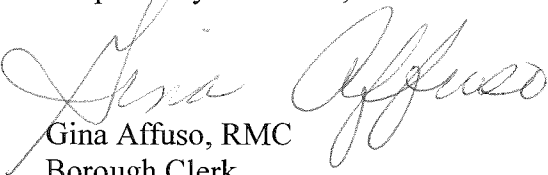
Seeing none and hearing none further, the Mayor declared the Hearing of Citizens closed.

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ADJOURNMENT:

Since there was no further business to come before the Council, Councilperson Cassidy, seconded by Councilperson Romero moved for adjournment. By unanimous vote of the members of the Council present, the Executive Meeting of the Mayor and Council of the Borough of Wood-Ridge held on December 1, 2015 was duly adjourned at 7:18 p.m.

Respectfully submitted,


Gina Affuso, RMC
Borough Clerk