

**Board of Health – Monthly Meeting
Minutes of Thursday, December 10, 2015**

1. Meeting called to order at 7:30 p.m.
2. Roll Call
 - Ann Marie Warrelman - present
 - Fred Johansson - present
 - Frank Kaiser - present
 - Robert Keller – arrived at 7:40 pm
 - Edward Schmidt, Vice President - present
 - Debbie Greenaway, President – present
 - Providence Sarlo - absent
 - Maria Rojas, Alternate #1 - present

 - Gina Affuso, Registrar - present
 - Melanie Hammer, Board Secretary - absent
 - Maria Schmitt, Sanitary Inspector - present
 - Joseph DiMarco, Council Liaison - absent
3. Pledge of Allegiance
4. Sunshine Law: This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.
5. Approval of Minutes: Minutes of October 8, 2015 Meeting
 - Motion by Warrelman, second by Kaiser to approve the Minutes of October 8, 2015.
6. Hearing of Citizens – none present
7. Correspondence Received and Sent:
 - a. Animal Adoption Report for December (2 dogs & 1 cat);
 - b. Health Consultation of October 2015;
 - c. 7 marriage licenses issued for October & November;
 - d. 2 new dog licenses;
 - e. 0 new cat license;
 - f. 0 births;
 - g. 0 deaths;
8. Bills
 - a. Bill for \$477.00 from MedLabs for Annual Blood Screening.

9. Report of Officers:

Registrar, Gina Affuso:

- Dog and Cat renewal letters to residents this month;
- Re-Organization Meeting on January 7, 2016 & List of Dated for 2016;
- Possibility of changing meetings to 1st week of the month for 2016 and time to 7:00 pm;

Department of Health Services: Maria Schmitt gave an update of the report handed to members.

10. Unfinished Business:

11. New Business:

Fee increase ordinance for 2016 will be on the January 7th meeting for Introduction and adoption in February.

Discussion on changing the time of the meetings from 7:30 to 7:00 for the year 2016. All agreed. The Reorganization meeting would remain at 7:30 since it was advertised as such already. A discussion was held on changing the meetings from the second Thursday of the month to the first. Court schedule interferes with it changing so it will remain on the second Thursday of each month. Schedule of dates will be attached to next meeting agenda.

12. Motion to adjournment made by Kaiser and second by Schmitt to adjourn meeting at 7:53 pm.

Respectfully submitted,
Gina Affuso, Registrar & Board Secretary