

**Board of Health - REORGANIZATION MEETING**  
**Minutes of Thursday, January 7, 2016**

1. Meeting called to order at 7:33 p.m. by Greenaway

2. **Roll Call:**

Ann Marie Warrelman - present  
Fred Johansson - present  
Frank Kaiser - absent  
Robert Keller - present  
Edward Schmidt, Vice President - present  
Debbie Greenaway, President - present  
Providence Sarlo - present  
Maria Rojas, Alternate #1 - present

Gina Affuso, Registrar & Board Secretary - present  
Maria Schmidtt, Sanitary Inspector – present  
Joseph DiMarco, Council Liaison – present

3. **Pledge of Allegiance:**

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Approval of Minutes:**

Motion by Warrelman, second by Johansson to approve the Minutes of December 10, 2015.

6. **Ordinance BOH-2016-1 on First Reading:**

**AN ORDINANCE TO AMEND THE WOOD-RIDGE CODE BY THE MODIFICATION THERETO OF CHAPTER 256-2(B) FEES.**

The **Ordinance**, entitled as above, be passed on first reading, to be published in the Record on Monday, January 11, 2016 and public hearing on the Ordinance to be held at the next Board of Health Meeting on February 11, 2016 at 7:00 p.m. or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion by Schmidt, seconded by Johansson to adopt the Ordinance entitled above.

**Roll Call:** Warrelman yes, Johansson yes, Kaiser absent, Keller yes, Schmidt yes, Greenaway yes, Sarlo yes, Rojas yes

**7. Hearing of Citizens:**

None

**8. Correspondence Received and Sent:**

- a. Letter from Melanie Hammer resigning as Board Secretary and Registrar of Board of Health;
- b. 3 marriage licenses issued for December;
- c. 3 certified marriage certificates issued
- d. 0 new dog license;
- e. 0 new cat license;
- f. 0 births;
- g. 6 deaths notifications;

**9. Bills: None**

**10. Report of Officers:**

Registrar, Gina Affuso reported on dog and cat renewals, Susan Schulz being appointed as the Deputy Registrar and schedule of meeting dates for 2016. Questions regarding Deputy Registrar and Mayoral appointed positions asked by Fred Johansson were addressed.

Department of Health Services, Maria Schmidtt gave an update of the food handling permits as well as communicable disease report.

Council Liaison, Joseph DiMarco wished everyone a happy and healthy new year.

**11. Unfinished Business:**

**12. New Business:**

A discussion was held on the meeting schedule for 2016. The dates of meetings would remain on the second Thursday of the month but the time would change from 7:30 pm to 7:00 pm.

**13. Adjournment:**

Motion to adjournment meeting made by Keller and second by Schmidt at 8:02 pm.

Respectfully submitted,

Gina Affuso, Registrar and Board Secretary