

1. Meeting called to order at 7:01 p.m. by President Greenaway

2. **Roll Call:**

Ann Marie Warrelman - absent  
Fred Johansson – present  
Frank Kaiser – present  
Robert Keller – present  
Edward Schmidt, Vice President – arrived at 7:04 pm  
Debbie Greenaway, President - present  
Providence Sarlo – present  
Maria Rojas, Alternate #1 – present

Gina Affuso, Registrar & Board Secretary – present  
Maria Schmitt, Sanitary Inspector – present  
Joseph DiMarco, Council Liaison – present

3. **Pledge of Allegiance:** was led by President Greenaway

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Approval of Minutes:** Meeting of September 8, 2016  
Motion by Johansson second by Keller

6. **Ordinance BOH-2016-2 on First Reading:**

**BOARD OF HEALTH ORD. NO. 2016-2**

**AN ORDINANCE ADOPTING A CODIFICATION AND REVISION OF THE BOARD OF HEALTH ORDINANCES OF THE BOROUGH OF WOOD-RIDGE, COUNTY OF BERGEN, STATE OF NEW JERSEY; PROVIDING FOR THE MAINTENANCE OF SAID CODE; REPEALING AND SAVING FROM REPEAL CERTAIN ORDINANCES NOT INCLUDED THEREIN; ESTABLISHING A PENALTY FOR ALTERING OR TAMPERING WITH THE CODE; AND MAKING CERTAIN CHANGES IN PREVIOUSLY ADOPTED ORDINANCES**

The **Ordinance**, entitled as above, be passed on first reading, to be published in the Record on Monday, October 24, 2016 and public hearing on the Ordinance to be held at the next Board of Health Meeting on November 10, 2016 at 7:00 p.m. or soon thereafter as the matter can be reached, in the Municipal Building, 85 Humboldt Street, Wood-Ridge, New Jersey.

Motion by Schmidt, seconded by Johansson to adopt Ordinance 2016-2 entitled above.

Roll Call: Warrelman absent, Johansson yes, Kaiser yes, Keller yes, Schmidt yes, Greenaway yes, Sarlo yes, Rojas yes

7. **Hearing of Citizens:** None

8. **Correspondence Received and Sent:**

- a. 8 marriage licenses issued in September;
- b. 9 certified marriage certificates issued in September;
- c. 0 dog licenses renewals for September; (total of 437 for 2016)
- d. 0 cat license renewals September; (total of 17 for 2016)
- e. 0 births;
- f. 2 deaths notifications;
- g. 2 Health Consultations in August

9. **Bills:**

Credit from the County for \$147.00 for 2015 Flu Shots.

10. **Report of Officers:**

Registrar, Gina Affuso reported on the following programs:

Blood Screening was held on September 13, 2016. Total of 18 people participated.

Flu Shots on October 6<sup>th</sup> from 11:00 – 12:00 noon and October 17, 2016 from 6:00 -7:00 pm.

Presented board with a list of proposed meeting dates for 2017. Board approved the list of dates.

Expiration of terms on December 31, 2016 for Debbie Greenaway, Fred Johansson and Maria Rojas. Debbie Greenaway will not be returning to the Board in 2017. Fred Johansson and Maria will be returning in 2017. Therefore, 3 new members should be considered as well as new President.

Christina Altamura and Mary Onforf have expressed interest in becoming members. Joe DiMarco may have someone to fill vacancy as well.

Department of Health Services, Maria Schmidtt reported there were no outstanding issues on any inspections conducted.

Council Liaison, Joseph DiMarco – no report.

11. **Unfinished Business:** None

12. **New Business:**

There was discussion regarding the procedure of emails and alerting the board as to food recalls and issues. New procedure will be that emails will be forwarded to each member during the month as they occur. Those items will then be listed under correspondence so as to discuss or address any items that may be of importance.

There was also discussion on having the Board approve any contracts before the Mayor and Council approve or sign same. If at all possible, the Board will sign any contracts with the county as well as the Mayor.

**13. Adjournment:**

Motion to adjournment meeting made by Kaiser and second by Schmidt at 7:34 pm.