

**Board of Health – MINUTES OF REORGANIZATION MEETING AGENDA  
Thursday, February 8, 2018 at 7:00 p.m.**

1. Meeting called to order at 7:16 p.m. by Vice President Keller.

2. **Roll Call:**

Robert Keller – present  
Fred Johansson – excused  
Frank Kaiser – present  
Providence Sarlo – excused  
Maria Rojas – present  
Debbie Greenaway – present  
Joseph Ianiro – present  
Mary Ondrof, Alternate Member #2 – excused

Vacant, Alternate Member #1

Gina Affuso, Registrar – present  
Maria Schmidt, Sanitary Inspector – present  
Joseph DiMarco, Council Liaison – present

3. **Pledge of Allegiance:**

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Appointments: (if any)**

The Secretary asks for nominations for Board **President** for 2018.

Motion by Keller, seconded by Kaiser for Maria Rojas as 2018 Board President.

Roll Call: Keller yes, Johansson absent, Kaiser yes, Sarlo absent, Rojas yes, Greenaway yes, Ianiro yes, Ondrof absent

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President Rojas calls for a Motion for **Vice-President** for 2018.

Motion by Rojas seconded by Kaiser for Robert Keller as 2018 Board Vice-President.

Roll Call: Keller yes, Johansson absent, Kaiser yes, Sarlo absent, Rojas yes, Greenaway yes, Ianiro yes, Ondrof absent

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6. **Approval of Minutes:** Not applicable

7. **Hearing of Citizens:** None

8. **Correspondence Received and Sent:**

- a. 4 marriage licenses issued in January;
- b. 10 certified marriage certificates issued in January;
- c. 321 dog licenses renewals for January; (total of 321 for 2018)
- d. 9 cat license renewals January; (total of 0 for 2018)
- e. 0 births;
- f. 8 deaths notifications;
- g. 0 Health Consultations in January;
- h. Food Recall: Battistoni Italian Specialty Meats recalling ready to eat Salami and Capocollo items; Stonyfield recalling O'Soy Strawberry soy yogurt due to undeclared milk allergen;
- i. NJ DOH Respiratory Virus Surveillance Report;
- j. NJ DOH Pediatric Influenza Surveillance Report;
- k. NJDOH Immunization Audit Report Wood-Ridge Intermediate School;
- l. NJDOH Immunization Audit Report Wood-Ridge High School;

9. **Bills:**

- a. \$200.00 to the Borough of Wallington for Health Consultations for 2017 year.

10. **Report of Officers:**

Registrar, Gina Affuso: Dog licenses have been coming in well. All Food Licenses have been issued for 2018

Department of Health Services, Maria Schmidt: October, November, December & January reports attached.

Council Liaison, Joseph DiMarco: No report

11. **Unfinished Business:** None

12. **New Business:** None

13. **Adjournment:** None

Motion to adjournment meeting made by Greenaway and second by Kaiser at 7:23 pm.

Respectfully submitted,

Gina Affuso, CMR  
Registrar & Board Secretary

**Board of Health – MINUTES – CLOSE OF 2017 YEAR**  
**Thursday, February 8, 2018 at 7:00 p.m.**

1. Meeting called to order at 7:04 p.m. by Vice President Keller.

2. **Roll Call:**

Robert Keller, Vice President – present  
Fred Johansson – excused  
Frank Kaiser – present  
Providence Sarlo – excused  
Maria Rojas – present  
Debbie Greenaway – present  
Joseph Ianiro – present  
Mary Ondrof, Alternate Member #2 – excused

Vacant, Alternate Member #1

Gina Affuso, Registrar – present  
Maria Schmitt, Sanitary Inspector – present  
Joseph DiMarco, Council Liaison – present

3. **Pledge of Allegiance:**

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Approval of Minutes:** Meeting of October 12, 2017 (attached). No meeting in November or December of 2017 was held.

Motion by Rojas second by Kaiser to accept the minutes of October 12, 2017.

Roll Call: Keller yes, Johansson absent, Kaiser yes, Sarlo absent, Rojas yes, Greenaway abstain, Ianiro abstain, Ondrof absent.

6. **Hearing of Citizens:**

7. **Correspondence Received and Sent:**

- a. 12 marriage licenses issued in October & November & December;
- b. 33 certified marriage certificates issued in October & November & December;
- c. 14 dog licenses renewals for October & November; (total of 400 for 2017)
- d. 0 cat license renewals October & November; (total of 13 for 2017)
- e. 0 births;
- f. 9 deaths notifications;
- g. 3 Health Consultations in October, November & December;

**8. Bills:**

- a. \$21.70 to State of New Jersey for Dog licenses for 2017 year.
- b. \$75.00 to State of New Jersey for Marriage Licenses for 2017 year.

**9. Report of Officers:**

Registrar, Gina Affuso: No report

Department of Health Services, Maria Schmitt: Updated the board on the year end inspections.

Council Liaison, Joseph DiMarco: Welcomed Debbie and Joe to the Board. Stated his pleasure of the new businesses that have opened up in town and asked everyone to support our community by frequenting these new establishments.

**10. Unfinished Business:**

**11. New Business:**

- a. Oath of Office for renewal and new members for 2018:
  - i. Robert Keller – renewal of 3 year term to 12/31/20
  - ii. Frank Kaiser – renewal of 3 year term to 12/31/20
  - iii. Debbie Greenaway – new member – 3 year term to 12/31/20
  - iv. Joe Ianiro – new member – fill unexpired term to 12/31/18

**12. Adjournment:**

Motion to adjournment meeting and close the 2017year made by Kaiser and second by Rojas at 7:15 pm.

Respectfully submitted,

Gina Affuso, CMR  
Registrar and Board Secretary