

WOOD-RIDGE MEMORIAL LIBRARY  
BOARD OF TRUSTEES REGULAR MEETING

**DATE:** 2/12/18

**Presiding:** Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	x		Ann Riccardella		x
Dolores McAlinden	x		Patricia Sloan	x	
Margaret Mellett	x		Veronica York	x	
Lauren Magnusson	x				
Judy Pepe	x				
Linda Radulich		x			

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**Meeting Called to Order:**

The Meeting was called to order at 7:00 PM by Catherine Cassidy. This meeting is being held in accordance with the provisions of P.L. 231.

**Presentations:** Leslie and Alan Burger of Library Development Solutions presented their proposal to create a strategic plan. It was decided to proceed with project items 1a, 1c, 2,3, and 4 for a cost of \$9,500. There is a travel and expense fee of \$500.00 to make the entire proposal cost \$10,000 (see motion and vote under new business).

**Minutes:**

A motion to accept the minutes of 1/9/18 was made by Patricia Sloan and seconded by Judy Pepe with the following corrections: none

**VOTE: All**

**Budget Report:**

A motion to accept the Financials of January 1, 2017- February 2018 was made by Ronnie York and seconded by Dolores McAlinden.

**VOTE: All**

A motion to accept the Line Item Budget report of January 1 – February 2018 was made by Patricia Sloan and seconded by Ronnie York.

**VOTE: All**

A motion to pay the year-end/December bills through February 2018 in the amount of \$13,177.41 was made by Dolores McAlinden and seconded by Lauren Magnusson.

**VOTE: All**

A motion to pay the January programs and donations in the amount of \$1,195.00 was made by Lauren Magnusson and seconded by Judy Pepe.

**VOTE: All**

A motion to pay the January payroll in the amount of \$16,944.62 was made by Catherine Cassidy and seconded by Judy Pepe.

**VOTE: All**

**Director's Report/Committee Reports:**

A motion to accept the director's report was made by Judy Pepe and seconded by Lauren Magnusson.

Director Mellett mentioned that the circulation of juvenile print materials has surpassed pre-demolition statistics.

**VOTE: All**

**Friends of the Library:**

No report

**Open Hearing:**

No members of the public were in attendance.

**Old Business:**

None

**New Business:**

A motion was made by Lauren Magnusson and seconded by Patricia Sloan to hire Library Development Solutions to create a strategic plan to include items 1a, 1c, 2, 3, and 4 of the proposal, including travel and expenses for a total of \$10,000.

**VOTE: All**

A motion to accept the 2018 budget was made by Dolores McAlinden and seconded by Ronnie York

**VOTE: All**

A discussion took place regarding the library construction and renovation project. Director Mellett explained the needs of the library. President Cassidy discussed the meeting held with Borough Administrator Chris Eilert and representatives of Connolly and Hickey Historical Architects and Preservationists.

**Correspondence:**

Note received from Patricia Sloan thanking the Board for donation to St. Jude's Children's Hospital.

The legal firm Cleary Reid, LLC sent the Refunding Bond and Release form for the \$250 bequest from the estate of Lillian Campolongo, to be signed by the Board President and Director.

**Adjournment:**

A motion to adjourn the meeting was made by Pat Sloan and seconded by Lauren Magnusson. The motion carried and the meeting was adjourned at 8:30 pm.