

WOOD-RIDGE MEMORIAL LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

DATE: 4/23/18

Presiding: Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	x		Ann Riccardella	x	
Dolores McAlinden	x		Patricia Sloan	x	
Margaret Mellett	x		Veronica York	x	
Lauren Magnusson	x				
Judy Pepe	x				
Linda Radulich	x				

Meeting Called to Order:

The Meeting was called to order at 7:00 PM by Catherine Cassidy. This meeting is being held in accordance with the provisions of P.L. 231.

Minutes:

A motion to accept the minutes of 3/12/18 was made by Ronnie York and seconded by Patricia Sloan with the following corrections: none

VOTE: All

Budget Report:

A motion to accept the Financials of April 2018 was made by Ann Riccardella and seconded by Dolores McAlinden.

VOTE: All

A motion to accept the Line Item Budget report of April 2018 was made by Patricia Sloan and seconded by Judy Pepe.

VOTE: All

A motion to pay the April bills in the amount of \$24,856.80 was made by Ann Riccardella and seconded by Judy Pepe.

VOTE: All

A motion to pay the March programs in the amount of \$740.00 was made by Lauren Magnusson and seconded by Judy Pepe.

VOTE: All

A motion to pay the March payroll in the amount of \$17,174.26 was made by Ronnie York and seconded by Dolores McAlinden.

VOTE: All

Director's Report/Committee Reports:

A motion to accept the director's report was made by Judy Pepe and seconded by Lauren Magnusson.

VOTE: All

Friends of the Library:

A donation of \$3,100 was made from the Friends to the Library for summer programs. The Friends received \$455 in donations from letters sent through the school system, \$665 in donations from their mailing list and \$123.60 from discarded books. They are looking to ask Bill Ervolino to participate in a possible fundraiser.

Open Hearing:

No members of the public were in attendance.

Closed Session:

At 7:20 a motion to go into closed session was made by Ronnie York and seconded by Lauren Magnusson.

VOTE: All

Open Session:

At 7:30 a motion to go back into open session was made by Ronnie York and seconded by Cathy Cassidy.

VOTE: All

A motion to accept, with regret, the retirement of staff member Norma Long was made by Ronnie York and seconded by Cathy Cassidy.

VOTE: All

Old Business:

1. New lists were distributed, listing focus group members. Civic leaders will meet 5/22/18, parents will meet 5/17/18, library employees will meet 4/30/18 and the final focus group meeting with Board members and library staff will take place on 5/31/18.
2. The trial regarding the disposition of Ruth Stumm's estate, will take continue on 5/11/18.

New Business:

A motion to hire two part-time Library Assistants and to raise the starting rate to \$13.00 per hour was made by Cathy Cassidy and seconded by Lauren Magnusson.

VOTE: All

A motion was made to raise the rates for the following current employees:

POSITION	2018 Approved 1/9/18 effective 1/1/18	2018 Approved 4/23/18 effective 5/1/18
Supervising Library Assistant (F/T)	\$32,697.50 (Annual)	\$34,580.00 (Annual)
Clerk Typist (P/T)	\$13.51	\$15.00
Clerk Typist (P/T)	\$11.37	\$14.00
Clerk Typist (P/T)	\$10.88	\$13.75
Clerk Typist (P/T)	\$10.51	\$13.25
Library Aide	\$ 9.02	\$10.00
Library Aide	\$ 8.80	\$10.00

The motion was made by Lauren Magnusson and seconded by Ann Riccardella.

VOTE: All

Correspondence:

A local realtor donated a subscription of *Better Homes and Gardens* for one year to the library.

The library received a donation of \$25 in memory of Mary McKeon.

Adjournment:

A motion to adjourn the meeting was made by Lauren Magnusson and seconded by Linda Radulich. The motion carried and the meeting was adjourned at 8:15 pm.