

WOOD-RIDGE MEMORIAL LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

DATE: 10/09/18

Presiding: Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	x		Ann Riccardella	x	
Dolores McAlinden	x		Patricia Sloan	x	
Margaret Mellett	x		Veronica York	x	
Lauren Magnusson	x				
Judy Pepe	x				
Linda Radulich	x				

Meeting Called to Order:

The Meeting was called to order at 7:00 PM by Catherine Cassidy. This meeting is being held in accordance with the provisions of P.L. 231.

Minutes:

A motion to accept the open meeting minutes of 9/10/18 was made by Ronnie York and seconded by Pat Sloan with the following corrections: none

VOTE: All

Budget Report:

A motion to accept the Financials of October 2018 was made by Cathy Cassidy and seconded by Ann Riccardella.

VOTE: All

A motion to pay the October bills in the amount of \$23,120.35 was made by Dolores McAlinden and seconded by Linda Radulich.

VOTE: All

A motion to pay the September programs in the amount of \$1,405.46 was made by Judy Pepe and seconded by Pat Sloan.

VOTE: All

A motion to pay the September payroll in the amount of \$17,081.85, was made by Dolores McAlinden and seconded by Ronnie York.

VOTE: All

Director's Report/Committee Reports:

A motion to accept the Director's Report was made by Judy Pepe and seconded by Lauren Magnusson.

VOTE: All

Friends of the Library:

The Friends fundraiser selling paintings of your home for \$75 is still available.

Open Hearing:

No members of the public were in attendance.

Old Business:

Strategic Planning – The Board and some library employees will be meeting with Library Development Solutions on Thursday 10/11/18 at 6:30.

Library Renovation Project – The architects are meeting with the Building and Grounds committee on Friday 10/12/18 and will have a 3D model of the exterior.

BCCLS Delivery – After discussion, a motion to have the library director vote “No” on the Delivery Task Force recommendation for interlibrary delivery at the 10/25/18 BCCLS System Council meeting was made by Ann Riccardella and seconded by Lauren Magnusson.

VOTE: All

Association of library cards – After discussion, it was determined that wording on the sample document needs to be modified. Tabled until next meeting.

Personnel Manual – Cathy or Margaret will look into converting a scanned document into a Word document. Currently there are no electronic copies of the Personnel Manual. The Personnel Committee will be meeting at a future date to go over sick day policy and make sure it conforms to new laws recently instituted by the State of NJ.

New Business:

2019 Board meetings

A motion to approve the 2019 Board Meetings was made by Ann Riccardella and seconded by Judy Pepe.

VOTE: All

Trustee Development program – Ann, Judy and Pat will attend the 11/8/18 meeting in Hasbrouck Heights. Margaret will take care of registration.

Library Holiday dinner – A motion was made by Ann Riccardella to approve a Holiday dinner for the library staff, seconded by Lauren Magnusson.

VOTE: All

Correspondence:

Regarding Ruth Stumm's estate, a letter was received from Mr. Fraioli providing amendments to the accounting issued by the Office of the Public Guardian; the changes are matters of formatting. The Order to Show Cause hearing has been adjourned until 10/19/18.

Adjournment:

A motion to adjourn the meeting was made by Ronnie York and seconded by Pat Sloan. The motion carried and the meeting was adjourned at 8:15 pm.