

WOOD-RIDGE MEMORIAL LIBRARY
BOARD OF TRUSTEES REGULAR MEETING

DATE: 12/10/18

Presiding: Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	x		Ann Riccardella	x	
Dolores McAlinden	x		Patricia Sloan	x	
Margaret Mellett	x		Veronica York	x	
Lauren Magnusson	x				
Judy Pepe		x			
Linda Radulich	x				

Meeting Called to Order:

The Meeting was called to order at 7:00 PM by Catherine Cassidy. This meeting is being held in accordance with the provisions of P.L. 231.

Minutes:

A motion to accept the Special Meeting minutes of 10/11/18 was made by Cathy Cassidy and seconded by Pat Sloan with the following corrections: none

VOTE: All

A motion to accept the Open Meeting minutes of 11/13/18 was made by Dolores McAlinden and seconded by Lauren Magnusson with the following corrections: none

VOTE: All

Budget Report:

A motion to accept the Financials of December 2018 was made by Ann Riccardella and seconded by Dolores McAlinden.

VOTE: All

A motion to pay the December bills in the amount of \$69,089.61 was made by Pat Sloan and seconded by Lauren Magnusson.

VOTE: All

A motion to pay the November programs in the amount of \$1,490.00 was made by Lauren Magnusson and seconded by Dolores McAlinden.

VOTE: All

A motion to pay the November payroll in the amount of \$16,986.81 was made Linda Radulich and seconded by Ronnie York.

VOTE: All

Director's Report/Committee Reports:

A motion to accept the Director's Report was made by Pat Sloan and seconded by Ann Riccardella.

VOTE: All

Friends of the Library:

The Friends fundraiser selling paintings of your home for \$75 is still available.

Open Hearing:

No members of the public were in attendance.

Old Business:

Strategic Plan – Wording was changed in the introductory letter. The trustees will review and discuss the updated letter at the January meeting.

Library Renovation Project – Exterior was redesigned. Exterior and interior plans were distributed to the trustees for review and discussion at the January meeting.

Employee Handbook and Policy and Procedures Manual – The section on background checks was discussed and tabled for further discussion at the January meeting.

1000 Books Before Kindergarten Award – Awards will be distributed to the 2 recipients at the Stories with Santa program.

New Business:

Starting rate – Library page position

A motion to increase the starting rate for the Library Page position to the 2019 minimum wage of \$8.85/hour was made by Ann Riccardella and seconded by Lauren Magnusson.

VOTE: All

The 2019 Budget was reviewed and discussed. The director will look into hiring additional part time staff with the increased budget appropriation.

Correspondence:

A thank you was sent to Lorraine Bracey for her generous donation to the library.

Adjournment:

A motion to adjourn the meeting was made by Lauren Magnusson and seconded by Pat Sloan. The motion carried and the meeting was adjourned at 8:35 pm.