

Board of Health - REORGANIZATION MEETING MINUTES
Thursday, January 10, 2019 at 7:00 p.m.

1. Meeting called to order at 7:04 p.m. by Maria Rojas.

2. **Roll Call:**

Maria Rojas, Member – present
Robert Keller, Member – excused
Fred Johansson, Member – present
Frank Kaiser, Member – present
Providence Sarlo, Member – present
Debbie Greenaway, Member – present
Mary Ondrof, Member – present
Joseph Ianiro, Alternate #1 – present
James Love Jr., Alternate Member #2

Gina Affuso, Registrar – present
Maria Schmitt, Sanitary Inspector – excused
Joseph DiMarco, Council Liaison – present

3. **Pledge of Allegiance:** led by Maria Rojas

4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.

5. **Appointments: (if any)**

The Secretary asks for nominations for Board **President** for 2019.

Motion by Kaiser, seconded by Ondrof for Maria Rojas as 2019 Board President.

Roll Call: Rojas yes, Keller absent, Johansson yes, Kaiser yes, Sarlo yes, Greenaway yes, Ondrof yes, Ianiro yes, Love absent

President Rojas calls for a Motion for **Vice-President** for 2019.

Motion by Johansson seconded by Rojas for Keller as 2019 Board Vice-President.

Roll Call: Rojas yes, Keller absent, Johansson yes, Kaiser yes, Sarlo yes, Greenaway yes, Ondrof yes, Ianiro yes, Love absent

6. **Approval of Minutes:** Not applicable

7. **Hearing of Citizens:**

8. **Correspondence Received and Sent:**

- a. 0 marriage licenses issued in January;
- b. 0 certified marriage certificates issued in January;
- c. 0 dog licenses renewals for January; (total of 0 for 2019)
- d. 0 cat license renewals January; (total of 0 for 2019)
- e. 0 births;
- f. 0 deaths notifications;
- g. 0 Health Consultations in January;

9. **Bills:** None

10. **Report of Officers:**

Registrar, Gina Affuso: Dog and cat renewal letters were sent. Licenses have begun to be issued.

Department of Health Services, Maria Schmitt: reports attached.

Council Liaison, Joseph DiMarco:

11. **Unfinished Business:**

After discussion, it was agreed that the phrase “Wood-Ridge Borough Code Chapter 10 attached hereto as Exhibit A” be added to page 3 under the title of Article 2 – Members, Officers, Officials & Employees. The Exhibit would be attached accordingly.

Motion for approval of changes to By-Laws submitted to Board on December 13, 2018.

Motion by Rojas, seconded by Kaiser for approval of By-Laws.

Roll Call: Rojas yes, Keller absent, Johansson yes, Kaiser yes, Sarlo yes, Greenaway yes, Ondrof yes, Ianiro yes, Love absent

Motion for approval of changes to Quarterly Meeting Schedule for 2019 Board of Health Meeting Dates.

Motion by Ondrof, seconded by Rojas for Quarterly Meeting Schedule of 2019 Board of Health Meeting Dates.

Roll Call: Rojas yes, Keller absent, Johansson yes, Kaiser yes, Sarlo yes, Greenaway yes, Ondrof yes, Ianiro yes, Love absent

12. New Business:

13. Adjournment:

Motion to adjournment meeting made by Ondrof and second by Rojas at 7:24 pm.

Respectfully submitted,

Gina Affuso, RMC/CMR
Registrar and Board Secretary

Board of Health – Minutes – CLOSE OF 2018 YEAR
Thursday, January 10, 2019 at 7:00 p.m.

1. Meeting called to order at 7:00 p.m. by President Rojas.
2. **Roll Call:**
 - Maria Rojas, President – present
 - Robert Keller, Vice President – excused
 - Fred Johansson – present
 - Frank Kaiser – present
 - Providence Sarlo – present
 - Debbie Greenaway – present
 - Joseph Ianiro – present
 - Vacant, Alternate Member #1
 - Mary Ondrof, Alternate Member #2 – present

 - Gina Affuso, Registrar – present
 - Maria Schmitt, Sanitary Inspector – excused
 - Joseph DiMarco, Council Liaison – present
3. **Pledge of Allegiance:** led by President Rojas.
4. **Sunshine Law:** This meeting is being held in accordance with P.I. Chapter 231 and the notice requirements of the law having been adopted at the Reorganization Meeting of January 5, 1978, setting forth the date, time and place of said meeting by posting a copy of same on the Municipal Bulletin Board and sending a copy of same to the Herald News, The Bergen Record and the Star Ledger.
5. **Approval of Minutes:**
 - a. Minutes of December 13, 2018Motion to adopt the minutes above made by Kaiser and second by Johansson.
6. **Hearing of Citizens:** None
7. **Correspondence Received and Sent:** None
8. **Bills:** None
9. **Report of Officers:**
 - Registrar, Gina Affuso:
 - All food establishment licenses have been renewed. All dog and cat license renewal letters have been mailed out.
 - Department of Health Services, Maria Schmitt: reports attached.
 - Council Liaison, Joseph DiMarco: None

10. Unfinished Business:

- a. New by-laws and change of meetings to quarterly. To be discussed at reorganization meeting to follow.

11. New Business: NA

12. Adjournment:

Motion to adjournment meeting made by Ianiro and second by Kaiser at 7:04 pm.

Respectfully submitted,

Gina Affuso, RMC/CMR
Registrar and Board Secretary