

WOOD-RIDGE MEMORIAL LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
DRAFT COPY

DATE: December 9, 2019
Presiding: Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	X		Ann Riccardella	X	
Dolores McAlinden	X		Patricia Sloan	X	
Margaret Mellett	X		Veronica York	X	
Lauren Magnusson	X				
Judy Pepe	X				
Linda Radulich	X				

Meeting Called to Order:

The Meeting was called to order at 7:11 PM by Catherine Cassidy.

This meeting is being held in accordance with the provisions of P.L. 231.

Minutes:

A motion to accept the Minutes of November 12, 2019 was made by Veronica York and seconded by Lauren Magnusson with the following corrections: None.

VOTE: All

Budget Report:

A motion to accept the Financials of December 2019 was made by Patricia Sloan and seconded by Dolores McAlinden.

VOTE: All

A motion to pay the December bills in the amount of \$48,199.00 was made by Catherine Cassidy and seconded by Dolores McAlinden.

VOTE: All

A motion to pay the December programs in the amount of \$430.00 was made by Linda Radulich and seconded by Ann Riccardella.

VOTE: All

A motion to pay the Art Kids Academy program in the amount of \$320.00 was made by Ann Riccardella and seconded by Lauren Magnusson.

VOTE: All

A motion to pay the November payroll in the amount of \$ 18,956.40 was made by Lauren Magnusson and seconded by Ann Riccardella.

VOTE: All

Director's Report/Committee Reports:

A motion to accept the Director's Report was made by Judy Pepe and seconded by Lauren Magnusson.

VOTE: All

Friends of the Library:

No report.

Open Hearing:

No member of the public was in attendance.

Old Business:

Policy Committee - The Policy Committee met on Tuesday, November 19, 2019. They drafted a Code of Conduct and an Unattended Children policy for the Library. Copies of these, along with a Borrowing Policy, are included in the December packet. Trustees were asked to read them, and they will be voted on in January.

2020 Budget - Margaret presented a 2020 Draft Budget. It included an increase for juvenile fiction and non-fiction in order to meet the needs for summer reading lists, and a pay increase of 3% for the staff. It is anticipated that income from fines will decrease due to automatic renewal. Margaret suggested hiring a new person, or increasing the hours of a current staff member, to do clerical work that was done by Margaret herself.

New Business:

Capital Improvements CD - The seven month CD will be rolled over.

Library Director Resignation - A motion to accept with regret the resignation of Library Director Margaret Mellett was made by Catherine Cassidy and seconded by Patricia Sloan.

VOTE: All

Minimum Wage Increase Resolution – Since the State of New Jersey is raising the minimum wage as of January 1, 2020, a motion was made by Lauren Magnusson and seconded by Patricia Sloan to increase the starting wage for Library Pages to \$11.00 per hour, effective January 1, 2020.

VOTE: All

Correspondence:

A thank you letter was sent to the Wood-Ridge Regular Democratic Club for their generous donation in memory of Marie Pacifico.

Adjournment:

A motion to adjourn the meeting was made by Lauren Magnusson and seconded by Linda Radulich. The motion carried and the meeting was adjourned at 7:43 pm.