

Minutes of the Reorganization Meeting of January 1, 2020

CALLED TO ORDER:

The meeting was called to order at 2:05 p.m. by Administrator Christopher Eilert.

SUNSHINE NOTICE:

This meeting is being held in accordance with Public Law 1975 Chapter 231, the Open Public Meetings Act, also known as the “Sunshine Law”. The public meeting notice stating the date, time and place of this meeting was posted on the municipal bulletin board and the municipal website and was forwarded to The Record and the Star Ledger.

CERTIFICATION OF ELECTION RESULTS:

Borough Clerk Affuso, announced the results of November 5, 2019 Municipal Election.

- a. Paul A. Sarlo elected to a full four-year term as Mayor with a vote of 1,335.
- b. Catherine Cassidy elected to a full three-year term as Councilperson with a vote of 1,303.
- c. Joseph DiMarco elected to a full three-year term as Councilperson with a vote of 1,237.

Mayor Paul Sarlo, Councilperson Cassidy and Councilperson DiMarco to the Dais.

ROLL CALL:

Mayor:	Paul Sarlo – present
Council:	Catherine Cassidy – present
	Ezio Altamura – present
	Dominick Azzolini – present
	Edward Marino – present
	Joseph DiMarco – present
	Philip Romero – present
Borough Attorney:	Paul Barbire – present
Borough Engineer:	Brian Intindola – present
Borough Clerk:	Gina Affuso – present
Borough Administrator:	Chris Eilert – present

PLEDGE OF ALLEGIANCE: and presentation of the colors was led by Cub Scout Pack 183.

OATH OF OFFICE (GOVERNING BODY):

- a. Oath of Office is administered to Paul A. Sarlo by Paul Barbire. The bible was held by his mother as he was joined by his wife, Connie and his sons Anthony and Michael.
- b. Oath of Office is administered to Catherine Cassidy by Paul Barbire. The bible was held by her cousin Mary Jo Greco.
- c. Oath of Office is administered to Joseph DiMarco by Mayor Paul Sarlo. The bible was held by his wife, Toni as he was joined by his daughter Erica and son Vincent.

Mayor Sarlo invited Cristina Cutrone and Julie O’Brien of the Executive Board of the Women Empowered Democratic Organization (WEDO) to the dais to present Councilwoman Cassidy with a Certificate for Women in Government.

Minutes of the Reorganization Meeting of January 1, 2020

Ms. Cutrone explained WEDO was formed to support and encourage women who are interested in getting involved in public service. They have been going to every reorganization meeting to present each woman who has been elected or re-elected with a certificate of achievement. Because Catherine has been such an inspiration and such a big supporter of WEDO, they were honored to come today to present her with this certificate, thank her and wish her much luck and success.

At this time the certificate was presented to Councilwoman Cassidy by Cristina Cutron and Julie O'Brien. Councilwoman Cassidy expressed her thanks and appreciation for the organization and their recognition. Mayor Sarlo expressed his thanks to WEDO for the great work they do and for recognizing the work that Councilwoman Cassidy does throughout the County.

Mayor Sarlo took a moment to recognize the presence of the follow:

Hasbrouck Heights Councilman Chris Hillman
Former Council Members, Bob Riccardella and Tom Gonnella.
Police Chief John Korin.
Fire Chiefs, Elizabeth Ferry, Michael Cribben and Ken Schulz.
Shade Tree Commissioner George Meglio
Emergency Management Paul Dahl
Former Fire Chiefs, Ron Philips and Scott Russo.
Councilman Tom Sarlo

ADOPTION OF BY-LAWS FOR THE YEAR 2020:

Mayor Sarlo called for a Motion to adopt the By-Laws for the year 2020.

Motion: Councilperson Altamura, seconded by Councilperson Romero to adopt the By-Laws for the year 2020.

Roll Call: Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes, Romero yes

SELECTION OF COUNCIL PRESIDENT:

Mayor Sarlo requested Council to select President of Council.

Motion: Councilperson Azzolini, seconded by Councilperson DiMarco put forth the name of Councilperson Romero as Council President;

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Oath of Office is administered to Council President by Paul A. Sarlo.

Minutes of the Reorganization Meeting of January 1, 2020

ROLL CALL OF 2020 MAYOR AND COUNCIL:

Mayor Sarlo called for a motion setting forth the following Roll Call for 2020.

Council: Philip Romero
Catherine Cassidy
Ezio Altamura
Dominick Azzolini
Edward Marino
Joseph DiMarco

Motion: Councilperson Cassidy, seconded by Councilperson Altamura setting forth the Roll Call for 2020 Mayor and Council.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

NOMINATIONS OF STATUTORY OFFICERS:

Mayor Sarlo nominates **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Motion: Councilperson Azzolini, seconded by Councilperson Romero naming **CHRISTOPHER W. EILERT** to the position of Borough Administrator.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Oath of Office is administered to Christopher Eilert by Mayor Sarlo. The bible was held by girlfriend, Brenda.

Mayor Sarlo nominates **PAUL S. BARBIRE** to the position of Borough Attorney.

Motion: Councilperson Romero, seconded by Councilperson Azzolini naming **PAUL S. BARBIRE** to the position of Borough Attorney.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Oath of Office is administered to Paul Barbire by Mayor Sarlo. The bible was held by grandchildren.

Mayor Sarlo nominates **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Motion: Councilperson DiMarco, seconded by Councilperson Romero, naming **MICHAEL J. NEGLIA** to the position of Borough Engineer.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Minutes of the Reorganization Meeting of January 1, 2020

MEMBERS OF STANDING COMMITTEES AND LIAISONS:

(First person listed shall be Chairperson, second person Vice Chair, third person Member)

Standing Committee Name	Chair	Vice Chair	Member
Buildings & Grounds	DiMarco	Cassidy	Romero
Finance, Insurance & Administration	Marino	DiMarco	Azzolini
Fire & Emergency Services	Azzolini	Romero	Altamura
Law, Land Use & Code Enforcement	Cassidy	DiMarco	Marino
Police & Drug/Alcohol Abuse	Altamura	Azzolini	Cassidy
Public Information & Events	Altamura	Marino	DiMarco
Public Works, Recycling & Utilities	Romero	Altamura	Azzolini

Board, Committee, Commission or Constituency Name	Liaison
Board of Education	Marino
Board of Health	DiMarco
Community Development	DiMarco
D.A.R.E.	Marino
Emergency Management	Azzolini
Historical Society	Cassidy
Joint Insurance Fund	Azzolini
Keep Wood-Ridge Beautiful Committee	Altamura
Library Board of Trustees	Cassidy
Local Assistance Board	Cassidy
Local Businesses	DiMarco
Planning Board	DiMarco
Recreation Commission	Altamura
Senior Citizens	Altamura
Shade Tree Commission	Romero
Veterans	Altamura

Motion: Councilperson Azzolini, seconded by Councilperson DiMarco to approve the appointments to the Standing Committees and Liaisons.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

MAYORAL APPOINTMENTS:

a. **ALCOHOL AND DRUG ALLIANCE COMMITTEE:**

- John Korin, Chairman – 1 year term to 12/31/20
- David Marchitelli, Vice-Chairman – 1 year term to 12/31/20
- Joe Sutera, Recording Secretary – 1 year term to 12/31/20

b. **EMERGENCY MANAGEMENT:**

- Paul Dahl, Coordinator – 3 year term to 12/31/22
- John Korin, 1st Deputy Coordinator – 3 year term to 12/31/22
- Ron Philips, Deputy EMO – 3 year term to 12/31/22

Minutes of the Reorganization Meeting of January 1, 2020

c. **LAND USE BOARD:**

- Rich Pronti - Class II – 1 year term to 12/31/20
- Dominick Azzolini, Jr. - Class IV – 4 year term to 12/31/23
- Paul A. Sarlo - Member – 4 year term to 12/31/23

Mayor’s designated Alternate:

- Christopher W. Eilert - Class I – 1 year term to 12/31/20

d. **LIBRARY BOARD OF TRUSTEES:**

- Lauren Magnussen - 5 year term to 12/31/24
- Judy Pepe - 5 year term to 12/31/24

Mayor’s designated member:

- Catherine Cassidy – 1 year term to 12/31/20

e. **RECREATION COMMISSION:**

- Lori Ann Iacovino - Full Member – 5 year term to 12/31/24
- Barbara Fischkelta - Full Member – 5 year term to 12/31/24

f. **SHADE TREE COMMISSION:**

- George Meglio - Member – 5 year term to 12/31/24

RESOLUTIONS VOTED SEPARATELY:

RESOLUTION NO.: 001-2020

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ADMINISTRATOR

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge have been advised of the proposed contract agreement with the Administrator; and

WHEREAS, the said Governing Body has been advised as to the merits of the proposed agreement by legal counsel and the Governing Body’s Negotiation Committee; and

WHEREAS, the agreement to be executed by the Borough of Wood-Ridge and Administrator is annexed hereto and is made a part of this resolution; and

WHEREAS, it is in the best interest of the Borough of Wood-Ridge to enter into said contract agreement in accordance with the terms noted herein.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Christopher W. Eilert is hereby appointed Borough Administrator for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Mayor and Borough Clerk are hereby authorized and directed to execute the contract with Christopher W. Eilert as Borough Administrator; and

Minutes of the Reorganization Meeting of January 1, 2020

BE IT FURTHER RESOLVED, that the Mayor and Council hereby ratify and confirm any and all actions taken by the appropriate officials in the past with respect to the subject negotiation; and

BE IT FURTHER RESOLVED, that the Certificate of Availability of Funds pursuant to N.J.S.A. 40A:4-57 has been certified to by the Chief Financial Officer and is attached hereto and made a part hereof.

RESOLUTION NO.: 006-2020
RESOLUTION AUTHORIZING APPOINTMENT OF INSURANCE CONSULTANT
WITHOUT COMPETITIVE BIDDING

WHEREAS, in order to properly transact the business of the Borough of Wood-Ridge it is necessary to retain the services of an Insurance Counselor; and

WHEREAS, the judgmental nature of the Insurance Counselor's duties renders comparative bidding impractical; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, N.J.S.A. 40A:11-2(6) requires that persons so designated and retained be set forth in a resolution; and

WHEREAS, the Borough will incur no expense for the services of said Insurance Counselor in that any remuneration received by said Counselor will be in the form of commissions paid by the several insurance companies engaged to insure the Borough's interest; and

WHEREAS, Professional Insurance Associates, Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that Professional Insurance Associates, Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit Professional Insurance Associates, Inc. from making any reportable contributions through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. Professional Insurance Associates, Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Insurance Counselor for 2020.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.
4. A Notice of this action shall be printed once in the official newspaper of the Borough.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO: 008-2020
RESOLUTION AUTHORIZING APPOINTMENT OF RISK MANAGER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Risk Manager for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Frank Covelli/Professional Insurance Associates is hereby appointed Risk Manager for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Risk Manager for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 009-2020
RESOLUTION AUTHORIZING APPOINTMENT OF PRODUCER/CONSULTANT
WITHOUT COMPETITIVE BIDDING**

WHEREAS, the Borough of Wood-Ridge is a current member of the Bergen Municipal Employee Benefits Fund, which provides Dental Benefits for municipal employees; and

WHEREAS, the bylaws of the Fund require that each member municipality shall appoint an insurance Producer/Consultant who shall not be a fund Commissioner or employed by or under contract to the Fund as an Administrator or a servicing organization to perform various professional services as detailed in the Producer/Consultant's Agreement with the Borough; and

WHEREAS, the provisions of said contract shall be in accordance with the dictates of N.J.S.A. 19:44A-20.5; and

WHEREAS, the Borough Administrator has determined and certified in writing that the value of said service will exceed \$17,500.00; and

WHEREAS, the anticipated term of this contract is one (1) year; and

WHEREAS, the bylaws for the Bergen Municipal Employee Benefits Fund indicate the Fund shall pay the Producer/Consultant a fee of 1.18% of the municipal assessment which represents reasonable compensation for the services required and is included in the assessment generated by the Fund; and

WHEREAS, the insurance services rendered by the Producer Consultant are categorized as extraordinary and unspicifiable and thus, render comparative bidding impractical; and

WHEREAS, P.I.A. Security Programs Inc. has completed and submitted a Business Entity Disclosure Certification which certifies that P.I.A. Security Programs Inc. has not made any reportable contributions to a political or candidate committee in the Borough of Wood-Ridge in the previous one year, and that the contract will prohibit from making any reportable contributions P.I.A. Security Programs Inc. through the term of the contract.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge as follows:

1. P.I.A. Security Programs Inc., 429 Hackensack Street, Carlstadt, NJ is hereby appointed as Producer/Consultant for 2020 in accordance with the Fund's bylaws.
2. The Mayor and Borough Clerk of the Borough of Wood-Ridge are hereby authorized and directed to execute the attached Contract with Professional Insurance Associates, Inc.
3. The Business Disclosure Entity Certification and the Determination of Value be placed on file with this resolution.

Motion: Councilperson Marino, seconded by Councilperson Cassidy to approve the Resolution #001-2020, 006-2020, 008-2020 and 009-2020 with abstentions.

Roll Call: Romero yes, Cassidy yes, Altamura abstain, Azzolini yes, Marino yes, DiMarco yes

Minutes of the Reorganization Meeting of January 1, 2020

APPOINTMENTS VOTED SEPARATELY:

k. **ALTERNATE PROSECUTORS:**

- Elsbeth Crusius, Esq. – 1 year term to 12/31/20
- Kellie Reyes, Esq. – 1 year term to 12/31/20

Motion: Councilperson Cassidy, seconded by Councilperson Romero to approve the Alternate Prosecutors Appointments with abstentions.

Roll Call: Romero yes, Cassidy yes, Altamura abstain, Azzolini yes, Marino yes, DiMarco abstain

l. **PUBLIC DEFENDER:**

- John Bruno, Jr. Esq. – 1 year term to 12/31/20

m. **ALTERNATE PUBLIC DEFENDER:**

- Jonathan Bruno, Esq. – 1 year term to 12/31/20

Motion: Councilperson Altamura, seconded by Councilperson Marino to approve the Public Defender and Alternate Public Defender Appointments with abstentions.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini abstain, Marino yes, DiMarco yes

o. **PUBLIC HEARING OFFICIAL:**

- Christopher Eilert – 1 year term to 12/31/20

Motion: Councilperson Azzolini, seconded by Councilperson DiMarco to approve the Public Hearing Official Appointment with abstentions.

Roll Call: Romero yes, Cassidy yes, Altamura abstain, Azzolini yes, Marino yes, DiMarco yes

t. **TAX SEARCHER:**

- Kellie Romero – 1 year term to 12/31/20

Motion: Councilperson Cassidy, seconded by Councilperson Marino to approve the Tax Searcher Appointment with abstentions.

Roll Call: Romero abstain, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Minutes of the Reorganization Meeting of January 1, 2020

1. CONSENT AGENDA:

All matters listed below are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion of these items. If any discussion is desired by Council, that particular item will be removed from the Consent Agenda and will be considered separately.

A. MINUTES:

Not applicable

B. RESOLUTIONS: Adoption of the following

RESOLUTION NO.: 002-2020

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH ATTORNEY

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire is hereby appointed Borough Attorney for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Borough Attorney for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

Minutes of the Reorganization Meeting of January 1, 2020

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 003-2020
RESOLUTION AUTHORIZING APPOINTMENT OF ENGINEER

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Engineer for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO: 004-2020
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH AUDITOR**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Auditor for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Gary J. Vinci C.P.A., R.M.A. & P.S.A./ Lerch, Vinci & Higgins, LLP is hereby appointed Auditor for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Auditor for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO: 005-2020
RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH APPRAISER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Appraiser for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Darren Raymond./Associated Appraisal Group is hereby appointed Appraiser for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Appraiser for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO.: 007-2020
RESOLUTION AUTHORIZING APPOINTMENT OF COMMISSIONER TO SOUTH BERGEN
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Borough of Wood-Ridge has resolved to join the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund; and

Minutes of the Reorganization Meeting of January 1, 2020

WHEREAS, the by-laws of said Funds require that a Commissioner to said Funds be appointed by the Mayor and Council; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that **Dominick Azzolini** is hereby appointed as **Commissioner to the South Bergen Municipal Joint Insurance Fund, the Bergen Municipal Excess Liability Insurance Fund, The Municipal Excess Liability Fund, and the Municipal Employee Benefit Fund** for the year 2020.

RESOLUTION NO.: 010-2020
RESOLUTION DESIGNATING BANKS FOR 2020

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that Valley National, JP Morgan Chase, Spencer Savings Bank and Bank of New Jersey be designated as depositories for the Borough funds for the year 2020.

RESOLUTION NO.: 011-2020
RESOLUTION RATIFYING BOND FOR TREASURER

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Bond of the Tax Collector, Kellie Romero and the Library Treasurer, Dolores McAlinden of the Borough of Wood-Ridge be and the same are hereby ratified at \$1,000,000.00.

RESOLUTION NO.: 012-2020
RESOLUTION APPROVING DRIVERS OF FIRE TRUCKS

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following persons, Volunteer Firefighters of the Borough of Wood-Ridge, are hereby designated and appointed as drivers of the fire engines and emergency vehicles of the Borough of Wood-Ridge for the period of one year only

- | | | | |
|--------------|-----------------|-----------------|--------------|
| W. Bergner | E. Ferry | A. Martinez | G. Ruiz |
| J. Berta | A. Giordano | N. Meglio | S. Russo |
| T. Bischoff | V. Giordano | P. Miuccio | S. Sarracino |
| T. Burniston | G. Gorab | D. O'Beirne | |
| K. Cribben | N. Granados | R. Phillips | |
| R. Cribben | D. Hamlin | R. Phillips, Jr | |
| M. Cribben | R. Ippolito | M. Picciano | |
| M. Czwakiel | D. Kronyak, III | G. Popejoy, Jr | |
| F. Dressel V | D. Kronyak, Jr | D. Potchoiba | |
| M. Donato | D. Kyritz | N. Riccio | |
| E. Loucka | T. Sullivan | T. Sarracino | |
| A. Mahdy | E. Yaple | K. Schulz | |

and be it

FURTHER RESOLVED that said volunteer firefighters, heretofore designated as drivers, be instructed that in the event they become involved in any accident by reason of their operation of fire and/or emergency vehicles, they shall immediately give written notice of said accident to the Police Department of the Borough of Wood-Ridge; and be it

FURTHER RESOLVED that a copy of this Resolution be given to each firefighter hereinbefore designated as a driver.

**RESOLUTION NO.: 013-2020
RESOLUTION APPROVING RATE OF INTEREST FOR DELINQUENT TAXES**

WHEREAS, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that a rate of eight (8%) **percent per annum** be charged on all delinquent taxes up to the amount of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2020, and eighteen (18%) percent per annum shall be charged on any amount in excess of One Thousand Five Hundred Dollars (\$1,500.00) for the year 2020; further in accordance with NJSA 54:4-67; and be it

BE IT FURTHER RESOLVED, that no interest shall be charged if payment of an installment is made within ten (10) days after the date upon which the sum became due and payable.

**RESOLUTION NO.: 014-2020
RESOLUTION APPROVING OFFICIAL NEWSPAPERS**

WHEREAS, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that THE RECORD and the STAR LEDGER, be designated as the official newspapers of the Borough of Wood-Ridge for the year 2020.

**RESOLUTION NO.: 015-2020
RESOLUTION ADOPTING MEETING DATES**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that the Regular Meetings of the Mayor and Council for the year 2020 will be held in the Council Chambers of the Municipal Building, 85 Humboldt Street, Wood-Ridge, NJ at 7:00 p.m. (prevailing time) and the Finance Committee shall meet at 6:30 p.m. (prevailing time) as follows:

January 15, 2020
February 19, 2020
March 4, 2020
March 18, 2020
April 8, 2020
May 6, 2020
May 20, 2020
June 17, 2020
July 15, 2020
August 19, 2020
September 16, 2020
October 7, 2020
October 21, 2020
November 11, 2020
December 2, 2020
December 16, 2020

FORMAL ACTION MAY BE TAKEN: The Mayor and Council intend that formal action be taken at the reorganization meeting, executive meeting sessions, regular monthly meeting sessions and/or special meeting sessions of the Borough Council. The denomination of a particular meeting as the reorganization meeting, an executive meeting, a regular monthly meeting session and/or a special meeting session shall have no significance with respect to the type of action which the Governing Body may take at such meetings. Specifically whether a reorganization meeting, an executive meeting, a regular monthly meeting session

Minutes of the Reorganization Meeting of January 1, 2020

and/or a special meeting session occurs, the Mayor and Council intend that formal action by formal vote will or may occur at any such meetings and/or sessions.

BE IT FURTHER RESOLVED that this information and schedule of meetings be distributed to the Bergen County Clerk, the RECORD and the STAR LEDGER and a copy thereof be posted on the bulletin board in the Municipal Building.

RESOLUTION NO.: 016-2019
RESOLUTION AUTHORIZING RECREATION CHECKS

WHEREAS, from time to time it is necessary for the Recreation Commission to draw certain checks in advance of the Mayor and Council Meeting; and

WHEREAS, the Governing Body authorizes the Chief Financial Officer to draw checks from the Borough's Operating Account not to exceed \$2,500.00; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the Chief Financial Officer be allowed to draft these checks in an appropriate fashion not to exceed \$2,500.00.

RESOLUTION NO.: 017-2020
RESOLUTION APPROVING CHANGE FUND

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey that the following Petty Cash Funds and Change Funds are hereby authorized for the year 2020:

CHANGE FUND:

Board of Health	\$100.00	Gina Affuso
Tax Office	\$100.00	Kellie Romero
Municipal Court	\$100.00	Sharon Grimaldi
Finance Office	\$100.00	Steve Drotos

PETTY CASH:

Finance Office	\$500.00	Kellie Romero
Public Assistance	\$100.00	Susan Frattarelli
Police Department	\$250.00	John Korin

RESOLUTION NO. 018-2020
Resolution Re: Establishing Temporary Budget Appropriation for 2020

WHEREAS, N.J.S. 40A:4-19 provides that where contracts, commitments or payments are to be made prior to final adoption of the 2020 Budget, temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided, and

Minutes of the Reorganization Meeting of January 1, 2020

WHEREAS, this resolution will take effect on the first day of January, 2020, and

WHEREAS, said total temporary appropriations are limited to 26.25% of the total appropriations in the 2019 Budget exclusive of any appropriations made for debt service, and capital improvement fund in the said 2019 Budget.

NOW THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Wood-Ridge that the following appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for the Borough's records.

GENERAL GOVERNMENT FUNCTIONS

General Administration

Salaries and Wages	\$30,000
Other Expenses	15,000

Mayor and Council

Salaries and Wages	10,000
Other Expenses	1,500

Municipal Clerk

Salaries and Wages	70,000
Other Expenses	18,000

Financial Administration

Salaries and Wages	40,000
Other Expenses	7,500

Technology and Information Systems

Other Expenses	16,000
----------------	--------

Audit Services

25,000

Revenue Administration

Salaries and Wages	35,000
Other Expenses	5,000

Tax Assessment Administration

Salaries and Wages	6,500
Other Expenses	2,000

Legal Services and Costs

Salaries and Wages	55,000
--------------------	--------

Engineering Services and Costs

Other Expenses	20,000
----------------	--------

Historical Sites Office

Other Expenses	1,500
----------------	-------

LAND USE ADMINISTRATION

Planning Board

Salaries and Wages	\$2,700
Other Expenses	7,000

INSURANCE

General Liability Insurance	85,000
Workers Compensation	85,000
Employee Group Insurance	425,000
Unemployment Insurance	3,500

Minutes of the Reorganization Meeting of January 1, 2020

PUBLIC SAFETY FUNCTIONS

Police	
Salaries and Wages	1,300,000
Other Expenses	30,000
ADAC Program	1,500
Police Auxiliary	
Other Expenses	2,000
Office of Emergency Management	
Salaries and Wages	14,000
Other Expenses	1,000
Aid to Volunteer Ambulance	
Other Expenses	10,000
Fire Department	
Clothing Allowance	47,000
Other Expenses - Miscellaneous	25,000
Fire Hydrant Service	30,000
Uniform Fire Safety	
Fire Official	
Salaries and Wages	3,000
Other Expenses	6,000
Municipal Prosecutor	
Other Expenses	6,000

PUBLIC WORKS FUNCTIONS

Streets and Road Maintenance	
Road Repairs and Maintenance	
Salaries and Wages	275,000
Other Expenses	30,000
Sewer System Maintenance	
Other Expenses	20,000
Shade Tree	
Salaries and Wages	1,500
Other Expenses	1,500
Solid Waste Collection	
Recycling	
Other Expenses	23,000
Garbage and Trash Removal	210,000
Buildings and Grounds	
Other Expenses	45,000
Vehicle Maintenance	
Salaries and Wages	60,000
Other Expenses	35,000

HEALTH AND HUMAN SERVICES FUNCTIONS

Public Health Services (Board of Health)	
Salaries and Wages	\$5,000
Other Expenses	15,000
Administration of Public Assistance	
Salaries and Wages	2,500
Other Expenses	300

Minutes of the Reorganization Meeting of January 1, 2020

PARK AND RECREATION FUNCTIONS	
Recreation Services and Programs	
Salaries and Wages	25,000
Other Expenses	25,000
Senior Citizen Organizations	3,000
Celebration of Public Events	
Other Expenses	25,000
MUNICIPAL COURT	
Salaries and Wages	32,000
Other Expenses	4,000
Public Defender	
Other Expenses	1,500
CODE ENFORCEMENT AND ADMINISTRATION	
Construction Code Official	
Salaries and Wages	45,000
Other Expenses	8,000
UTILITY EXPENSES AND BULK PURCHASES	
Street Lighting	40,000
Telephone and Telegraph	25,000
Water	12,000
Natural Gas and Electricity	70,000
Gasoline	30,000
OTHER	
Bergen County Utilities Authority	200,000
Sewer Fees	
Borough of Lodi	50,000
PVSC	15,000
Maintenance of Free Public Library	140,000
Contribution to	
Social Security System	75,000
Subtotal Current Fund	3,991,000
CAPITAL IMPROVEMENTS	
Capital Improvement Fund	\$50,000
MUNICIPAL DEBT SERVICE	
Principal on Bonds	450,000
Interest on Bonds	440,000
Principal on Notes	535,000
Interest on Notes	287,000
Total Current Fund	\$5,753,000

**RESOLUTION NO.: 019-2020
RESOLUTION APPROVING BLANKET BOND**

BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that all employees of the Borough, not required to post individual bonds, are hereby covered under a blanket bond provided by the Borough's membership in the South Bergen Joint Insurance Fund up to one million dollars.

**RESOLUTION NO.: 020-2020
RESOLUTION ADOPTING EMPLOYEE MANUAL DATED OCTOBER 1, 2018**

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations; and

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge that the Employee Manual attached hereto is hereby adopted; and

BE IT FUTHER RESOLVED that these personnel policies and procedures shall apply to all officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State Law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this manual is intended to provide guidelines covering public service employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Mayor and Council of the Borough of Wood-Ridge.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough of Wood-Ridge will operate under the legal doctrine known as "employment at will".

BE IT FURTHER RESOLVED, that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough Clerk and the Borough Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this manual.

**RESOLUTION NO.: 022-2020
RESOLUTION AUTHORIZING SEMI-MONTHLY PAYROLL**

WHEREAS, the largest percentage of the Borough Payroll is on a semi-monthly basis; and

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, that the Chief Financial Officer be authorized to release in advance the semi-monthly payroll checks prior to the monthly regular meeting at which time the payroll will be ratified.

**RESOLUTION NO.: 023-2020
RESOLUTION AUTHORIZING TAX COLLECTOR TO ADD ADDITIONAL PENALTIES ON
DELINQUENT PROPERTY TAXES**

WHEREAS, Assembly Bill No. 4425 and Senate Bill No. 2579 have been signed into law effective March 29, 1991 and April 4, 1991 respectively amending NJSA 54:4-67; AND

WHEREAS, the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, are desirous of enacting the following changes with respect to the aforementioned bills:

- Interest now charged on a property tax delinquency shall be calculated on the sum of all taxes from year to year and not calculated on a yearly basis;
- An additional penalty of 6% will be added on the amount of a property tax delinquency in excess of \$10,000. In regard to tax sale redemption, refer to N.J.S.A. 54:5-61 which sets forth the statutory penalties to be imposed, in addition to other charges and interest; i.e 2% of the amount paid for the certificate over \$200.00 up to \$5,000.00 ; up to \$10,000.00 4%; over \$10,000.00 6%. This shall also apply to all existing certificates held by the Borough on the effective date of this act.

NOW THEREFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Wood-Ridge, County of Bergen, State of New Jersey, hereby authorize the Tax Collector to implement the above stated changes; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution is given to the Tax Collector.

**RESOLUTION NO: 024-2020
RESOLUTION AUTHORIZING APPOINTMENT OF BONDING ATTORNEY-GENERAL
MUNICIPAL DEBT**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Bond Attorney for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

Minutes of the Reorganization Meeting of January 1, 2020

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Steven L. Rogut/Rogut, McCarthy, LLC is hereby appointed as Bond Counsel for general municipal debt for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Bond Attorneys for the year 2020 is made pursuant to a "Fair and Open" process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 025-2020
RESOLUTION AUTHORIZING APPOINTMENT OF BONDING ATTORNEY FOR REDEVELOPMENT

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Bond Attorney for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a "Fair and Open" process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of "Requests for Qualifications" ("RFQ") at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk's office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional's knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey Joseph P. Baumann, Jr./McMahimon Scotland & Baumann is hereby appointed Bond Counsel for redevelopment debt for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Bond Attorneys for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 003-2020
RESOLUTION AUTHORIZING APPOINTMENT OF ENGINEER

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Engineer for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/ Neglia Engineering Associates is hereby appointed Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

Minutes of the Reorganization Meeting of January 1, 2020

BE IT FURTHER RESOLVED that the award of the contract for Engineer for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO: 026-2020

RESOLUTION AUTHORIZING APPOINTMENT OF BOROUGH PLANNER

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Planner for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Michael Neglia/Neglia Engineering Associates is hereby appointed Planner for Redevelopment and any other municipal issues for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Planner for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

RESOLUTION NO.: 027-2020
RESOLUTION AUTHORIZING DESIGNATION OF FINANCIAL ADVISORS

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of a Financial Advisors for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19, N.J.S.A. 19:44 et. seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that NW Financial Group, LLC; ACACIA Financial Group, Inc.; and Phoenix Advisors are hereby deemed qualified as Financial Advisors and are authorized to be contracted with on a as need basis for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Financial Advisor for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO: 028-2020
RESOLUTION AUTHORIZING APPOINTMENT OF SPECIAL COUNSEL FOR
REDEVELOPMENT**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Attorney for Redevelopment for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Joseph P. Baumann, Jr./McManimon Scotland & Baumann is hereby appointed Special Counsel for Redevelopment for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Attorney for Redevelopment for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO: 029-2020
RESOLUTION AUTHORIZING APPOINTMENT OF ENVIRONMENTAL ENGINEER**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Environmental Engineer for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Mott MacDonald Engineering is hereby appointed Environmental Engineer for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Environmental Engineer for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 030-2020
RESOLUTION AUTHORIZING THE DESIGNATION OF ARCHITECTS**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of an Architect for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Connolly & Hickey Historical Architects; DMR Architects; and DiCara/DiCara Rubino are hereby deemed qualified Architects and authorized to be contracted on a project by project basis for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for the Architect for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

Minutes of the Reorganization Meeting of January 1, 2020

**RESOLUTION NO.: 031-2020
RESOLUTION AUTHORIZING DESIGNATION OF TAX ATTORNEYS**

WHEREAS, the Borough of Wood-Ridge has a need to engage the services of Attorneys for tax appeals for the year 2020, to provide services which are a vital and necessary operation of the Borough; and

WHEREAS, the Borough of Wood-Ridge is required to comply with the New Jersey Law (P.L. 2004c.19,N.J.S.A. 19:44 et seq.); and

WHEREAS, by Resolution No. 137-2019 adopted on October 16, 2019, the Borough determined it intended to acquire professional services for the year 2020 pursuant to a “Fair and Open” process; and

WHEREAS, the Borough of Wood-Ridge followed the guidelines as set forth in the New Jersey Law (P.L. 2004 c. 19 N.J.S.A. 19:44 et seq.) issued by the New Jersey Department of Community Affairs; and

WHEREAS, the Borough of Wood-Ridge advertised for the submission of “Requests for Qualifications” (“RFQ”) at least 10 days in advance of the opening of such qualifications in accordance with the aforesaid law; and

WHEREAS, the request for RFQ(s) was closed as of 3:00 p.m. on December 2, 2019, and

WHEREAS, the RFQ(s) were publicly opened and announced by the Borough Clerk at the Borough Clerk’s office on December 2, 2019 at 3:00 p.m.; and

WHEREAS, the proposals and qualifications have been reviewed by the Finance Committee of the Mayor and Council who considered experience and reputation in the field; the professional’s knowledge of the Borough of Wood-Ridge, the availability to accommodate any meeting; and other factors deemed to be in the best interest of the Borough of Wood-Ridge.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Wood-Ridge, County of Bergen and State of New Jersey that Paul S. Barbire/Paul S. Barbire, Esq. and Brian M. Chewcaskie/ Cleary, Giacobbe, Alfieri, Jacobs, LLP., are hereby appointed Tax Attorneys for the Borough of Wood-Ridge from the date of this resolution through December 31, 2020; and

BE IT FURTHER RESOLVED that the award of the contract for Tax Attorneys for the year 2020 is made pursuant to a “Fair and Open” process; and

BE IT FURTHER RESOLVED that this appointment is subject to the execution of a formal written contract between the Borough and the contractor and/or appointee and the adoption of said resolution shall not create an obligation on the part of the Borough to formally engage said contractor.

BE IT FURTHER RESOLVED that a notice of this action shall be printed once in the official newspaper of the Borough of Wood-Ridge.

**RESOLUTION NO: 032-2020
CASH MANAGEMENT PLAN OF THE BOROUGH OF WOOD-RIDGE
IN THE COUNTY OF BERGEN, NEW JERSEY**

I. STATEMENT OF PURPOSE

This Cash Management Plan (the “Plan”) is prepared pursuant to the provisions of N.J.S.A. 40A:5-14 in the order to set forth the basis for the deposits (“Deposits”) and investment (“Permitted Investments”) of certain public funds of the Borough of Wood-Ridge, pending the use of such funds for the intended purposes. The Plan is intended to assure that all public funds identified herein are deposited in interest bearing Deposits or otherwise invested in Permitted Investments hereinafter referred to. The intent of the Plan is to provide that the decisions made with regard to the Depositions and the Permitted Investments will be done to insure the safety, the liquidity (regarding its availability for the intended purposes), and the maximum investment return within such limits. The Plan is intended to insure that any Deposit or Permitted Investment matures within the time period that approximates the prospective need for the funds deposited or invested so that there is not a risk to the market value of such Deposits or Permitted Investments.

**II. DESIGNATION OF OFFICIALS OF THE BOROUGH OF WOOD-RIDGE
AUTHORIZED TO MAKE DEPOSITS AND INVESTMENTS UNDER THE PLAN**

The Chief Financial Officer (the “CFO”) of the Borough of Wood-Ridge is hereby authorized and directed to deposit and/or invest the funds referred to in the Plan.

III. DESIGNATION OF DEPOSITORIES

The governing body shall designate on an annual basis, the banks and financial institutions for the Deposit of all public funds referred to in the Plan, including any certificates Deposit which are not otherwise invested in Permitted Investments as provided for in this Plan.

**IV. DESIGNATION OF BROKERAGE FIRMS AND DEALERS WITH WHOM THE
DESIGNATED OFFICIALS MAY DEAL**

Brokerage firms and/or dealers and other institutions may be designated as firms with whom the Designated Officials(s) of the Borough of Wood-Ridge referred to in this Plan may deal for purposes of buying and selling securities identifies in the Plan as Permitted Investments or otherwise providing for Deposits.

V. AUTHORIZED INVESTMENTS

- A. Except as otherwise specifically provided for herein, the Designated Official is hereby authorized to invest the public funds covered by this Plan, to the extent not otherwise held in Deposits, in the following Permitted Investments:
 - (1) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America (any investment contracts providing for resale arrangements with the supplier should be analyzed for legality and should be specifically authorized in the cash managements plan);
 - (2) Government money market mutual funds:

Minutes of the Reorganization Meeting of January 1, 2020

- (3) Any obligation that a federal agency or a federal agency or a federal instrumentality has issued in accordance with an act of Congress, which security has a maturity date not greater than 397 days from the date of purchase, provided that such obligation bears a fixed rate of interest not dependent on any index or other external factor;
- (4) Bonds or other obligations of the Local Unit or bonds or other obligations of school districts of which the Local Unit is a part or within which the school district is located;
- (5) Bonds or other obligations, having a maturity date not more than 397 days from the date of purchase approved by the Division of Investment of the Department of the Treasury for investment by Local Units;
- (6) Local government investment pools;
- (7) Deposits with the State of New Jersey Cash Management fund established pursuant to section I of P.L. 1977, c.281 (C.52:18A-90.4); or
- (8) Agreements for the repurchase of fully collateralized securities if:
 - (a) the underlying securities are permitted investments pursuant to paragraphs (1) and (3) of this subsection a;
 - (b) the custody of collateral is transferred to a third party;
 - (c) the maturity of the agreement is not more than 30 days;
 - (d) the underlying securities are purchased through a public depository as defined in section I of P.L. 1970, c.236 (C.17:9-41); and
 - (e) a master repurchase agreement providing for the custody and security of collateral is executed.

For purposes of the above language, the terms “government money market mutual fund” and “local government investment pool” shall have the following definitions:

Government Money Market Mutual Fund. An investment company or investment trust:

- (a) which is registered with the Securities and Exchange Commission under the “Investment Company Act of 1940”, 15 U.S.C. sec 80a-1 et seq., and operated in accordance with 17 C.F.R sec. 270.2a-7.
- (b) the portfolio of which is limited to U.S. Government securities that meet the definition of any eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities; and

Minutes of the Reorganization Meeting of January 1, 2020

- (c) which has:
 - (i) attained the highest ranking or the highest letter and numerical rating of a nationally recognized statistical rating organization; or
 - (ii) retained an investment advisor registered or exempt from registration with the Securities and Exchange Commission pursuant to the "Investment Advisors Act of 1940", 15 U.S.C. sec 80b-1 et seq., with experience investing in U.S. Government securities for at least the most recent past 60 months and with assets under management in excess of \$500 million.

Local Government Investment Pool. An investment pool:

- (a) which is managed in accordance with 17 C.F.R. sec. 270.2a-7;
- (b) which is rated in the highest category by a nationally recognized statistical rating organization;
- (c) which is limited to U.S. Government securities that meet the definition of an eligible security pursuant to 17 C.F.R. sec. 270.2a-7 and repurchase agreements that are collateralized by such U.S. Government securities;
- (d) which is in compliance with rules adopted pursuant to the "Administrative Procedure Act, "P.L. 1968, c.410 (c.52:14B-1 et seq.) by the Local Finance Board of the Division of Local Government Services in the Department of Community Affairs, which rules shall provide for disclosure and reporting requirements, and other provisions deemed necessary by the board to provide for the safety, liquidity and yield of the investments;
- (e) which does not permit investments in instruments that: are subject to high price volatility with changing market conditions; cannot reasonably be expected, at the time of interest rate adjustment, to have a market value that approximates their par value; or utilize an index that does not support a stable net asset value; and
- (f) which purchases and redeems investments directly from the issuer, government money market mutual fund, or the State of New Jersey Cash Management Fund, or through the use of a national or State bank located within this State, or through a broker-dealer which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967 c.9 (C.49:3-56) and has a least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U. S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

VI. SAFEKEEPING CUSTODY PAYMENT AND ACKNOWLEDGMENT OF RECEIPT OF PLAN

To the extent any Deposit or Permitted Investment involves a document or security which is not physically held by the Borough of Wood-Ridge, then such instrument or security shall be covered by a custodial agreement with an independent third party, which shall be a bank or financial institution in the State of New Jersey. Such institution shall provide for the designation of such investments in the name of the Borough of Wood-Ridge to assure that there is no unauthorized use of the funds or the Permitted Investments or Deposits. Purchase of any Permitted Investment that involve securities shall be executed by a “delivery versus payment” method to insure that such Permitted Investments are either received by the Borough of Wood-Ridge or by a third party custodian prior to or upon the release of the Borough’s funds.

VII. REPORTING REQUIREMENTS

The Designated Official referred to in Section II hereof shall supply on a monthly basis to the Governing Body of the Borough of Wood-Ridge a written report of any Deposits or Permitted Investments made pursuant to this Plan, which shall include, at a minimum, the following information:

- A. The name of any institution holding funds of the Borough of Wood-Ridge as a Deposit or a Permitted Investment.
- B. The amount of securities or Deposits purchased or sold during the immediately preceding month.
- C. The class or type of securities purchased or Deposits made.
- D. The book value of such Deposits or Permitted Investments.
- E. The earned income on such Deposits or Permitted Investments. To the extent that such Amounts are actually earned at maturity, this report shall provide an accrual of such earning during the immediately preceding month.
- F. The fees incurred to undertake such Deposits or Permitted Investments.
- G. The market value of all Deposits or Permitted Investments as of the end of the immediately preceding month.
- H. All other information which may be deemed reasonable from time to time by the governing body of the Borough of Wood-Ridge.

VIII. OTHER ITEMS

1. DEPOSIT OF FUNDS

All monies collected by the CFO/Finance Department turned over to the CFO/Finance Departments shall be deposited within forty-eight (48) hours in accordance with N.J.S.A. 40A:5-15.

Minutes of the Reorganization Meeting of January 1, 2020

The CFO shall minimize the possibility of idle cash accumulating in accounts by assuring that all amounts in excess of negotiated compensating balances are kept in interest bearing accounts or invested in accordance with this plan.

2. BONDING

The Chief Financial Officer and Tax Collector shall be covered by surety bonds; said surety bonds to be examined by the independent auditor to insure their proper execution.

3. COMPLIANCE

The Cash Management Plan of the Borough of Wood-Ridge shall be subject to the annual audit conducted pursuant to N.J.S. 40A:5-4.

IX. TERM OF PLAN

This plan shall be in effect from January 1, 2020 to December 31, 2020. Attached to this Plan is a resolution of the governing body of the Borough of Wood-Ridge approving this Plan for such period of time. The Plan may be amended from time to time. To the extent that any amendment is adopted by the Borough Council, the Designated Official is directed to supply copies of the amendments to all of the parties who otherwise have received the copy of the originally approved Plan, which amendment shall be acknowledged in writing in the same manner as the original Plan as so acknowledged.

C. APPOINTMENTS:

a. ADA COORDINATOR:

Paul Barbire – 1 year term to 12/31/20

b. ASSESSMENT SEARCHER:

Gina Affuso – 1 year term to 12/31/20

c. CEPA OFFICER (Conscientious Employee Protection Act):

Paul Barbire – 1 year term to 12/31/20

d. CHIROPRACTOR:

Leonard Deleasa – 1 year term to 12/31/20

e. DEPUTY BOROUGH CLERK:

Cathleen Calabro – 1 year term to 12/31/20

f. BOARD OF HEALTH:

Maria Rojas - Member - 3 year term to 12/31/22
Joseph Ianiro - Member - 3 year term to 12/31/22
Michael D. Donato - Alt. #1 Member - 2 year term to fill unexpired term to 12/31/20

g. HISTORIAN:

Carl Dittman – 1 year term to 12/31/20

Minutes of the Reorganization Meeting of January 1, 2020

- h. **LAND USE BOARD:**
 - Joseph DiMarco - Class III – 1 year term to 12/31/20

- i. **LOCAL ASSISTANCE BOARD:**
 - Patricia Sloan - 4 year term to 12/31/23
 - Catherine Cassidy - 1 year term to 12/31/20

- j. **PROSECUTOR:**
 - Ronald Dario, Esq. – 1 year term to 12/31/20

- n. **PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.):**
 - Paul Barbire, Esq. – 1 year term to 12/31/20

- p. **SAFETY COORDINATOR:**
 - Paul Dahl – 1 year term to 12/31/20

- r. **TETERBORO AIRCRAFT NOISE ABATEMENT ADVISORY COMMITTEE:**
 - Mayor’s Designated Representative:
 - Gina Affuso – 1 year term to 12/31/20

- s. **AUXILIARY POLICE:** as listed below – 1 year term to 12/31/20
 - Reinaldo Santiago, Lt. Lucy Gebhardt, Sgt. Pedro Martin, Sgt.
 - Kevin Metcalf, Sgt. Raymond Haebler, Sgt. Matthew Hughes, Ptl.
 - Dan Diuro, Ptl. Oscar Sabillon, Ptl.

- t. **EMERGENCY SQUAD:** as listed below – 1 year term to 12/31/20
 - Dennis Kronyak III, Captain
 - Adam Mahdy, Lieutenant
 - Nick Riccio, Lieutenant
 - Stephen Sarracino, Treasurer
 - Vincent Giordano, Corresponding Secretary
 - Nicholas Riccio, Recording Secretary

- u. **FIRE DEPARTMENT OFFICERS:** as listed below – 1 year term to 12/31/20
 - Michael Cribben, Chief
 - Kenneth Schulz, 1st Assistant Chief
 - Kevin Cribben, 2nd Assistant Chief
 - Justin Berta, Captain
 - Daniel O’Beirne, Lieutenant
 - Nicholas Meglio, Lieutenant
 - Ronald Phillips, Jr., Lieutenant
 - Gregory V. Gorab, Secretary
 - Thomas Bischoff, Jr. Recording Secretary
 - Ronald Phillips, Sr., Treasurer

Minutes of the Reorganization Meeting of January 1, 2020

- v. **FIRE PREVENTION INSPECTORS LICENSED:** as listed below – 1 year term to 12/31/20
James Bartlett William Bergner Elizabeth Ferry
Gilbert Ruiz Phillip Miuccio

w. **APPLICATIONS:**
Not Applicable

x. **HIRINGS/PROMOTIONS:**
Not Applicable

Motion: Councilperson Azzolini, seconded by Cassidy moved to the adoption of all matters on the above **CONSENT AGENDA**.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

REMARKS BY GOVERNING BODY:

a. **Council Statements:**

Councilman DiMarco:

Councilman DiMarco wished everyone a Happy New Year. He thanked the council and his family for their support for all these years.

Councilwoman Cassidy:

Councilwoman Cassidy thanked everyone for their support and especially her running mate Joe DiMarco. She spoke of how her mother signed her up for little league because there were no girl sports teams and her first coach was Anthony Sarlo. She stated that 42 years later, it was a pleasure to still be playing for Team Sarlo.

b. **Mayor's Annual Address:**

I want to begin by thanking the citizens of Wood-Ridge for re-electing me to an unprecedented 6th Term as Mayor. Serving as Mayor of my beloved hometown is a great honor and a tremendous responsibility. I want to assure all residents that I remain just as committed to serving our community today as I was on January 1st in the year 2000 when I was first sworn in as Mayor.

I want to also congratulate my running-mates, Councilwoman Catherine Cassidy and Councilman Joe DiMarco for being re-elected with over 70% of the vote. The margin of our victory clearly shows that the residents of Wood-Ridge are happy with the direction of our community.

There is much to celebrate here in Wood-Ridge. Our town in the envy of Southern Bergen County and is attracting new residents every day. Our home values continue to rise, older homes continue to be renovated and new homes continue to be built. Our neighborhoods are safe, our

Minutes of the Reorganization Meeting of January 1, 2020

streets are spotless, our parks are pristine, our athletic facilities are in top shape, our finances are strong, and our municipal services are second to none.

I want to thank everyone who helps me to make this tremendous success possible. I especially want to recognize the members of the Borough Council, the members of our boards and commissions, the Borough Administrator, the Borough Professional Staff and the members of the Borough the administration, fire, police and public works departments. We are all in this together in the service of our residents.

I also want to take this opportunity to thank my family, especially my wife Connie and my sons, Anthony and Michael, for the love and encouragement you give me every day. You support me as I serve as Mayor and Senator, even though it takes me away from you at times, because you understand that public service is a noble calling and a sacred responsibility. Connie, Anthony and Michael: Thank you and I love you.

This year we will be undertaking many projects that will continue to ensure Wood-Ridge's long-term success and desirability. We are currently renovating Donna Ricker Field at Wood-Ridge High School to replace the worn out turf and track so that we continue to have a state of the art facility for our high school and recreation athletic programs.

This spring we will start construction of the new Wood-Ridge Athletic Complex in the Wesmont Station neighborhood. This new facility will literally double the number of athletic fields in our town. Soccer is the largest sports program in our community with boys and girls Varsity and JV teams at the High School and over 300 boys and girls playing in our recreation and travel soccer programs. Soccer players deserve a state of the art field of their own and they will finally have one at the new complex. The complex will also have new softball and baseball fields which will greatly reduce scheduling conflicts at our existing fields.

We also look forward to the State of New Jersey releasing the long-awaited Library Construction Grants, which we hope will enable us to expand our Library and restore the Children's room. The Library serves as a safe haven for many children after school who would otherwise be going home to an empty house while their parents are working. The Library serves an important role in the education of our children and it also enriches the lives of our residents and I am proud to support it. I want to personally thank Councilwoman Catherine Cassidy, who serves as President of the Library, and all the Library Trustees for their hard work in promoting our Library.

In conclusion, I pledge to all residents that my administration will continue to keep the Borough of Wood-Ridge on the road to progress. Our goal will always be to provide our residents with outstanding services, a high quality of life and an excellent value for their tax dollar. By working together we will ensure that the Borough of Wood-Ridge continues its ascent to being a premier community in which to live in Southern Bergen County.

Happy New Year and may God Bless the Borough of Wood-Ridge and its residents. Thank you.

Minutes of the Reorganization Meeting of January 1, 2020

c. Presentations

Councilman Altamura presented Mayor Sarlo, Councilwoman Cassidy and Councilman DiMarco with a gift on behalf of the rest of the council to congratulate them on their re-election.

Councilman Azzolini wished everyone a happy and healthy new year.

Councilman Romero congratulated the new councilmembers on their new terms.

Councilman Altamura congratulated the new councilmembers and wished all a happy new year.

Councilman Marino wished everyone a happy new year.

HEARING OF CITIZENS:

Mayor Sarlo declared the Hearing of Citizens to be open. With no citizens wishing to be heard, the hearing of citizens was declared closed.

Mayor Sarlo took a moment to thank the husband and wife team from TapInTo, the local online news website. They do an amazing job of covering all the local events in the area and keeping the citizens of the surrounding communities informed.

ADJOURNMENT:

Mayor Sarlo called for a Motion to Adjourn

Motion: Councilperson Cassidy, seconded by Councilperson Azzolini moved for adjournment. By unanimous vote of the members of the Council present, the Reorganization Meeting of the Mayor and Council of the Borough of Wood-Ridge held on January 1, 2020 was duly adjourned at 3:15 p.m.

Roll Call: Romero yes, Cassidy yes, Altamura yes, Azzolini yes, Marino yes, DiMarco yes

Respectfully submitted,

Gina Affuso, RMC
Borough Clerk