

WOOD-RIDGE MEMORIAL LIBRARY
BOARD OF TRUSTEES REGULAR MEETING
DRAFT COPY

Date: January 13, 2025
Presiding: Catherine Cassidy

<u>Members:</u>	<u>Present</u>	<u>Absent</u>	<u>Members:</u>	<u>Present</u>	<u>Absent</u>
Catherine Cassidy	X		Bozena Katic (minutes)	X	
Dolores McAlinden	X		Patricia Sloan	X	
Erin Hughes	X		Veronica York	X	
Judy Pepe		X	Philip Romero	X	
			Tracy Katz	X	

Meeting Called to Order:

The Meeting was called to order at 7:04 pm by Catherine Cassidy.

This meeting is being held in accordance with the provisions of P.L. 231.

Minutes:

A motion to accept the minutes of December 9, 2024 was made by Catherine Cassidy and seconded by Patricia Sloan with the following corrections: None.

VOTE: All

Budget Report:

A motion to accept the January Borough bills in the amount of \$43,280.63 made by Dolores McAlinden and seconded by Tracy Katz.

VOTE: All

A motion to pay the bills from the Stumm account in the amount of \$563.12 was made by Veronica York and seconded by Patricia Sloan.

VOTE: All

A motion to pay the December 2024 payroll in the amount of \$33,070.06 was made by Dolores McAlinden and seconded by Bozena Katic.

VOTE: All

A motion was made to hold off on acceptance of the Treasurer's report until next month by Tracy Katz and seconded by Veronica York.

VOTE: All

Director's Report/Committee Reports:

A motion to accept the director's report was made by Catherine Cassidy and seconded by Tracy Katz.

VOTE: All

Friends of the Library:

The Wood-Ridge Friends of the Library will be having a book sale in April 2025 (around Earth Day). They will also be hosting a contest for kids to design the new WRML library card.

Open Hearing:

There are no members of the public wishing to be heard.

Old Business:

- 1.) Staff Pay Increases: The borough agreed to 4% increases across the board.

New Business:

- 1.) A list of committees will be printed out for Catherine Cassidy.
- 2.) Kearny Dormant Account: There is a dormant unemployment account at Kearny Bank. Erin Hughes will write a letter for the account to remain active.
- 3.) BCCLS Certification of Agreement: Read and signed by Catherine Cassidy.
- 4.) Annual Motions for Reorganization Meeting:

Wood-Ridge Memorial Library Board of Trustees
Annual Motions for Reorganization Meeting
January 13, 2025

Veronica York made a motion to reaffirm the Library Director as the official purchasing agent for the Wood-Ridge Memorial Library. Seconded by Patricia Sloan.

Dolores McAlinden made a motion to reaffirm the Library Director as the official spokesperson for the Wood-Ridge Memorial Library. Seconded by Tracy Katz.

Patricia Sloan made a motion to reaffirm the current by-laws of the Wood-Ridge Memorial Library. Seconded by Catherine Cassidy.

Veronica York made a motion to keep the meeting agenda according to the bylaws of the Wood-Ridge Memorial Library Board of Trustees. Seconded by Dolores McAlinden.

Catherine Cassidy made a motion that the Director be authorized to make payment of bills in the even there is no Board Meeting for reasons such as recess or lack of quorum. Seconded by Patricia Sloan.

Dolores McAlinden made a motion approving Valley National Bank and Kearny Bank as authorized financial institutions used by the Wood-Ridge Memorial Library. Seconded by Bozena Katic.

Catherine Cassidy made a motion approving the officers of the Wood-Ridge Memorial Library Board of Trustees:

President: Catherine Cassidy
Vice President: Veronica York
Treasurer: Patricia Sloan
Secretary: Judy Pepe

Seconded by Patricia Sloan.

VOTE: All

- 5.) Professional Development: The Board needs 7 collective hours of Professional Development training this year. At the next meeting, February 10, 2025, members are needed to complete the training. Erin Hughes will email the information. Patricia Sloan, Catherine Cassidy and Bozena Katic expressed interest in completing the training on February 5, from 7:00 pm to 8:30 pm.

Correspondence:

A letter was received from Assumption Parish to thank the Friends of the Library for the food drive.

Adjournment:

A motion to adjourn the meeting was made by Patricia Sloan and seconded by Tracy Katz. The motion carried and the meeting was adjourned at 7:40 pm.