

**ADDENDUM NO. 1  
TO  
BOROUGH OF WOOD-RIDGE  
REQUEST FOR QUALIFICATIONS  
FOR DESIGN-BUILD SERVICES  
FOR CONSTRUCTION OF THE HIGHLAND AVENUE  
LEARNING ANNEX AND RECREATION CENTER  
IN WOOD-RIDGE, NEW JERSEY  
MAY 19, 2023**

**TO:** POTENTIAL RESPONDENTS

This **Addendum No. 1** is to provide an Amendment to the Borough of Wood-Ridge's Request for Qualifications for Design-Build Services for Construction of the Highland Avenue Learning Annex and Recreation Center in Wood-Ridge, New Jersey ("RFQ").

**AMENDMENT:**

**RFQ Pg 7 – List of Design-Build Team Members, paragraph a. General Contractor-** This paragraph currently states as follows:

**a. General Contractor**

The General Contractor must have a valid DPMC classification rating of \$30,000,000.00 in any of the following trades:

- Construction Manager as Contractor (C006)
- Design-Build (C007)
- General Construction (C008)

**THIS PARAGRAPH IS AMENDED AS FOLLOWS:**

**a. General Contractor**

The General Contractor must have a valid DPMC classification rating of \$30,000,000.00 in the following trade: **Design-Build (C007)**.

**NOTE:** Addendum No. 1 shall be considered part of the Project documents and should be identified on the Acknowledgement of Revisions or Addenda - Form 9, which is to be included as part of your Qualifications Proposal submission package.

**REQUEST FOR QUALIFICATIONS  
FOR  
DESIGN-BUILD SERVICES  
IN ACCORDANCE WITH N.J.S.A. 40A:11-53 et seq. and N.J.A.C. 5:34-10 et seq.  
FOR CONSTRUCTION OF THE HIGHLAND AVENUE LEARNING ANNEX  
AND RECREATION CENTER  
IN WOOD-RIDGE, NEW JERSEY**

**Issued By: BOROUGH OF WOOD-RIDGE  
85 HUMBOLDT STREET  
WOOD-RIDGE, NEW JERSEY 07075**

**Issue Date: May 9, 2023  
Proposal Due Date: June 13, 2023**

**DESIGN-BUILD SERVICES  
CONSTRUCTION OF THE HIGHLAND AVENUE LEARNING ANNEX  
AND RECREATION CENTER  
IN WOOD-RIDGE, NEW JERSEY  
REQUEST FOR QUALIFICATIONS**

**INTRODUCTION**

The Borough of Wood-Ridge (the “Borough”) is seeking to engage the services of a Design-Build Team to provide certain design consultant and general contracting services for the construction of the Highland Avenue Learning Annex and Recreation Center to be located in Wood-Ridge, New Jersey (the “Project”).

This Request for Qualifications (“RFQ”) defines the steps needed for participation in the procurement and consists of the following:

1. Request for Qualifications
2. Attachment A: Response Forms:

Form 1: List of Design-Build Team Members and Organizational Chart

Forms 2A and B: Design-Build Team Members Resumes

Forms 3A and B: Design-Build Team Members Experience – Case Studies

Form 4: Approach to Providing the Required Scope of Services

Form 5: Prohibited Russia-Belarus Activities and Iran Investment Activities Certification

Form 6: Ownership Disclosure Form

Form 7: Non-Collusion Affidavit

Form 8: Debarred, Suspended and Disqualified Respondent Affidavit

Form 9: Acknowledgement of Revisions or Addenda

Form 10: Document Submission Checklist

Form 11: Exhibit A – Mandatory Equal Employment Opportunity Language –Goods, Professional Services and General Service Contracts

Form 12: Exhibit B – Mandatory Equal Employment Opportunity Language – Construction Contracts

Form 13: Affirmative Action Compliance Certification

Form 14: Measures Taken by Design-Builder/Design-Build Team Members to Promote Workforce Diversity

Form 15: Federal Non-Debarment Certification

Form 16: List of Projects Completed by the Proposed Design-Build Team

3. Attachment B: Preliminary Design Documents

**A. PROJECT PROCUREMENT OVERVIEW**

The Project will be awarded and constructed in accordance with the Design-Build Construction Services Procurement Act under the Local Public Contracts Law, N.J.S.A. 40A:11-53 et seq. and its implementing regulations, N.J.A.C. 5:34-10 et seq. (the “Design-Build Process” or “Process”). This is a process in which consideration is given to both a price proposal and a technical proposal, and the award of the design-build contract is based upon a combination of price and qualitative considerations, such that the successful Respondent is the one whose price bid and technical proposals together are the most advantageous to the Borough, unit price and other factors considered.

The Borough has made a determination that when compared to the design-bid-build process, design-build project delivery in this case will facilitate a shorter overall design and construction process including, but not limited to, reducing the likelihood of work stoppages and change orders that would increase the Project costs. Also, this Project is estimated to have an estimated cost in excess of \$5,000,000 and therefore, the Project qualifies for use of the Design-Build Process.

In accordance with this Process, the Borough has engaged DiCara Rubino Architects as the Construction Manager for the Project. DiCara Rubino Architects shall serve as the Borough’s on-site representative for the duration of the Project, whose services shall include, but need not be limited to, technical support in the area of scheduling, value engineering services and cost estimating, document control, hosting progress meetings, project coordination with the design-builder, and inspection of construction during all phases of the Project. Neglia Engineering Group and DiCara Rubino Architects have been engaged as the Design Professionals for the Project. Neglia Engineering Group and DiCara Rubino Architects will prepare the design-build information package, which outlines the conceptual program, schematic design and performance specifications to be followed by the Design-Build Team. This package will be included as part of the Request for Proposals documentation. The preliminary design documents for the Project are set forth in Attachment B to the RFQ. Neglia Engineering Group and DiCara Rubino Architects will also review the work of the Design-Build Team to ensure that the design meets the requirements of the Borough.

The Design-Build Process involves a two-phase procurement process for the selection of the Design-Build Team for the Project. It is premised on a combination of cost and qualitative factors, with consideration to price at least equal to the consideration of other factors combined. The first phase in the Process involves the public advertisement and issuance of this RFQ. The RFQ describes the Project, outlines the scope of work involved and requests information concerning the qualifications, experience and the organizational structure of the Respondent’s proposed Design-Build Team.

The information provided in the Respondent's Qualifications Proposal that is submitted in response to this RFQ, will be reviewed and evaluated by the members of the Technical Review Committee ("TRC") appointed by Resolution No. 049-2023 of the Borough. A copy of the Resolution is attached to this RFQ. The TRC members include the Borough Administrator & Qualified Purchasing Agent, Christopher W. Eilert, C.M.F.O., Q.P.A., C.P.W.M., R.M.C., C.T.A., who will serve as the Selection Coordinator of the TRC; the Borough Chief Financial Officer & Deputy Qualified Purchasing Agent, Nicholas Fargo, C.M.F.O., Q.P.A.; Allen Barnett, A.I.A., DiCara Rubino Architects, the Borough Project Manager and Design Professional; and Michael Neglia, P.E., P.P., President of Neglia Engineering Group, the Design Professional. The TRC will prequalify Respondents based on a review and evaluation of the Qualifications Proposals submitted in response to the RFQ and select a short-list of up to a maximum of six (6) qualified Respondents, but no fewer than two (2) qualified Respondents, to compete for a Design-Build contract for the Project, based on the Proposals which are judged most advantageous to the Borough in terms of qualifications other than price. The Respondents that have been prequalified and selected for the short list will be invited to participate in the second phase of the selection procurement process. The short list will be published on the Borough's website at <https://www.njwoodridge.org/> and all Respondents that submitted a Qualifications Proposal will be notified in writing of the Respondents selected for the short list.

All members of the TRC, as well as any advisors to the TRC involved with this procurement, before reviewing and evaluating any Qualification Proposals shall be required to provide a certification that they have no conflict of interest with respect to any of the Respondents to be evaluated, any of the key Design-Build Team Members listed, named subcontractors or subconsultants of the Respondents or any of the principals, subsidiaries or parent companies of each Respondent. In addition, each member of the TRC or advisor, will be required to execute a Non-Disclosure/Confidentiality Agreement, which requires that all information received from Respondents in response to the RFQ, be maintained confidential. Additionally, no member of the TRC or any advisor to the TRC may be part of the Respondent's Design-Build Team.

The second phase in the selection process involves the issuance of a Request for Proposals ("RFP"), to the short list of prequalified Respondents. The RFP describes the Design-Build Process and forms the basis for the Design-Build proposals. The RFP shall require the submission of a proposal in two separate parts: (i) Technical Proposal and (ii) a Price Proposal. The Technical and Price Proposals shall be evaluated separately, in accordance with the evaluation factors and process set forth in the RFP. The Borough may provide for a pre-proposal conference at a designated date, time and location at which time, Respondents that have been short listed may ask questions and seek clarification concerning any of the information, data or documents set forth in the RFP. The Design-Build Proposals will be reviewed and evaluated by the members of the TRC. The technical evaluation factors to be utilized in the selection process will include the following: the Respondent's experience on projects of similar size, cost and/or complexity; the Respondent's

design consultant's experience on projects of similar size, cost and/or complexity; the Respondent's demonstrated prior affirmative action experience; the Respondent's overall approach and methodology for executing the Project; the Respondent's approach to schedule; and the Respondent's interview. The Respondent with the highest overall total score shall be recommended to the Borough by the TRC for an award of the Design-Build contract. If the recommendation is approved by the Borough, the Borough will notify the successful Design-Builder.

The RFP is anticipated to be issued by the Borough to the short list of qualified Respondents to the RFQ on or about July 6, 2023.

**B. SCOPE OF SERVICES FOR THE PROJECT**

The Project will consist of constructing the Highland Avenue Learning Annex and Recreation Center as well as interior renovations to the existing Doyle Elementary school building in order to address the growing population needs of the community. The new construction will encompass 48,500 square feet and the renovation will include approximately 12,000 square feet of interior renovations.

The Project will include the following new construction:

- (6) Kindergarten Classrooms with ADA compliant toilet rooms
- (2) Self Contained Special Education Classrooms with ADA compliant toilet rooms
- (10) Academic Classrooms — Grades 1 through 4
- (3) Small Group Instruction Classrooms
- (1) Gymnasium
- (1) Child Study Team Office
- Partial Basement
- Addition of (1) Kitchen / Serving Area adjacent to the existing multipurpose room
- Elevator, Support Spaces and ADA compliant Toilet Facilities
- Associated sitework

The scope of work will also include the following interior renovations to the existing building:

- Installation of a security vestibule to the main building entrance
- Add ADA compliant toilet rooms to (2) classrooms to serve as S.C.S.E. Classrooms
- Renovate (4) existing Kindergarten/Pre-K Classrooms and Toilet Rooms
- Renovate (4) existing Toilet Rooms
- Renovate existing Media Center
- Renovate existing Art Room
- Convert (3) academic classrooms into (6) Small Group Instruction Classrooms

The Design-Build Team will provide complete design, construction administration and general contracting services (for all trades), including securing all required permits and approvals, for the Project.

The Project must achieve substantial completion, with a Temporary Certificate of Occupancy at a minimum, and ready for occupancy by **August 1, 2025**. Based on the Project Schedule below, a Notice of Award to the Design-Builder is anticipated to be made on or about September 1, 2023. **ALL ACCURATE AND COMPLETE POST-AWARD INFORMATION MUST BE SUBMITTED BY THE DESIGN-BUILDER BY September 29, 2023 TO ACHIEVE THE NTP.** No delays will be granted if the Design-Builder does not meet the post award submission date.

Furniture, fixtures and equipment and all information technology devices are the responsibility of the Borough.

**C. REQUIREMENTS FOR PARTICIPATION IN THIS RFQ**

Respondents responding to this RFQ shall thoroughly familiarize themselves with the RFQ to ensure responsiveness in their Qualifications Proposal. A conforming Qualifications Proposal must consist of the following components:

1. Cover Letter – Understanding of the Engagement
2. List of Design-Build Team Members and Organizational Chart – Form 1
3. Resumes of Design-Build Team Members – Forms 2A and 2B
4. Design-Build Team Experience – Case Studies - Forms 3A and 3B
5. Approach to Providing the Required Scope of Services – Form 4
6. Prohibited Russia-Belarus Activities and Iran Investment Activities Certification– Form 5\*\*
7. Ownership Disclosure Form – Form 6
8. Non-Collusion Affidavit – Form 7
9. Debarred, Suspended and Disqualified Respondent Affidavit – Form 8\*
10. Acknowledgement of Revisions or Addenda – Form 9
11. Document Submission Checklist – Form 10
12. Exhibit A - Mandatory Equal Employment Opportunity Language-Good, Professional Services and General Service Contracts – Form 11
13. Exhibit B – Mandatory Equal Employment Opportunity Language-Construction Contracts – Form 12
14. Affirmative Action Compliance Certification – Form 13
15. Measures Taken by Design-Builder/Design-Build Team Members to Promote Workforce Diversity - Form 14
16. Federal Non-Debarment Certification – Form 15\*
17. List of Projects Completed by the Proposed Design-Build Team – Form 16
18. New Jersey Business Registration Certificate\*\*
19. New Jersey Public Works Registration Certificate\*

20. New Jersey Department of Treasury Notice of Classifications
21. Letter of Current Bonding Capacity
22. Letter as to Professional Liability Insurance Limits and Safety Modification Rating

Respondents are solely responsible for all costs associated in the preparation and submission of the Respondent's Qualifications Proposal.

\*Pursuant to N.J.A.C. 5:34-10.7(a), submission of the Debarred, Suspended and Disqualified Respondent Affidavit, Federal Non-Debarment Certification, and New Jersey Public Works Registration Certificate is required at the time of the Qualifications Proposal submission date for review by the TRC. In the event these documents are not submitted with the Qualifications Proposal, they must be submitted within three (3) days of Borough's request for review and evaluation pursuant to N.J.A.C. 5:34-10.7(b). **Further, there must be a valid current PWCR in place at the time of Qualifications Proposal submission.**

\*\* Respondents are requested to provide the below with their Qualifications Proposal. Be advised, however, that the below documents are required prior to Contract award.

1. Prohibited Russia-Belarus Activities and Iran Investment Activities Certification– Form 5
2. New Jersey Business Registration Certificate for the Respondent, any named subcontractor and Key-Design Build Team Members

### **Cover Letter – Understanding of the Engagement**

Respondents must present a brief understanding of the Borough's needs, as described in the Scope of Services. **Include the name, address, and phone number of the Respondent, the name, email address, and phone number of the Respondent's contact person and the name of the person who prepared the Qualifications Proposal.** Include in the Cover Letter any other information relevant to the Respondent's qualifications.

#### **1. List of Design-Build Team Members**

The Design-Build Team shall consist of a General Contractor and a Design Consultant. The General Contractor will hold the Design-Build Contract with the Borough and in that capacity will hereinafter be called the Design-Builder. Both members of the Design-Build Team must have valid NJ Department of Treasury, Division of Property Management and Construction ("DPMC") classification on the date the Qualifications Proposals are due and must provide proof with the submission.

##### **a. General Contractor**

The General Contractor must have a valid DPMC classification rating of

\$30,000,000.00 in any of the following trades:

- Construction Manager as Contractor (C006)
- Design-Build (C007)
- General Construction (C008)

The General Contractor shall also be registered with the NJ Department of Labor and Workforce Development pursuant to the Public Works Contractor Registration Act, N.J.S.A. 34:11-56.48 et seq., on the date the RFQ Proposals are due. Pursuant to N.J.A.C. 5:35-10.7(a)(12), Respondents Qualifications Proposals are required to include a copy of their Public Works Contractor Registration certificate, along with a copy of the certificates of the proposed members of the Respondents design-build team required to be registered under law. In the event that these certificates are not submitted with the Qualifications Proposal, the certificates must be submitted within three (3) days of Borough's request for review and evaluation pursuant to N.J.A.C. 5:34-10.7(b). No Respondent shall submit a proposal on any contract for public work (as defined in N.J.S.A. 34:11-56.26) unless the Respondent is registered pursuant to the Public Works Contractor Registration Act.

**b. Design Consultant**

The Design Consultant will act as a sub-consultant to the General Contractor. The Design Consultant must have a valid DPMC classification of \$30,000,000.00 in the Architecture (P001) discipline. The Design Consultant must have in-house capability and DPMC classification or have DPMC classified sub-consultants for the following required disciplines (RFQ Proposals must identify firm(s) performing in these disciplines):

- Electrical Engineering (P002)
- HVAC Engineering (P003)
- Plumbing Engineering (P004)
- Structural Engineering (P007)

The Design Consultant must have in-house capability or have sub-contractors for the following disciplines (RFQ Proposals need not identify firm(s) performing these disciplines):

- Civil Engineering (P005)\*
- Environmental Engineering (P011)\*

\* Prequalification not required unless sub-consultant's contract is in an amount equal to or greater than \$500,000.

Respondents must identify the specific individuals who will be involved as General Contractor and Design Consultant of the Design-Build Team, as well as the principal/senior officer who will serve as the engagement leader. The individuals identified need to be the actual individuals who will work on this Project. This information should be set forth on Form 1 which is attached to this RFQ. Respondents should also attach an Organizational Chart to Form 1.

## **2. Resumes of Design-Build Team**

Respondents must provide resumes for the individuals identified in Form 1. This information should be set forth in Forms 2A and 2B which are attached to this RFQ.

## **3. Design-Build Team Experience – Case Studies**

Respondents must submit at least three (3) but no more than six (6) Case Studies of projects completed within the past five (5) years which describe the Design-Build Team's general relevant experience with construction; illustrate the experience of the Design-Build Team on prior or current Design-Build projects including the size in square feet on such Design-Build projects; illustrate the experience of the Design-Build Team on municipal complex projects in New Jersey; and illustrate the experience of the Design-Build Team on projects similar to the type and scale of this Project. The Case Studies must concisely set forth the basic background information (i.e. dates and location), the scope of services provided and the results of said engagement. The Case Studies must also describe the effectiveness of the program, and the methodology used to measure such effectiveness. In addition, Respondents should include and identify information concerning the current workload of the Design-Build Team; the construction dollar value of the current backlog of the Design-Build Team; and the safety experience modification rating (EMR) of the Design-Builder and construction members of the Design-Build Team. This information should be set forth on Forms 3A and 3B which are attached to this RFQ.

## **4. Approach to Providing Required Scope of Services**

Respondents must explain in detail their specific approach to providing the services set forth in the Scope of Service. This information should be set forth on Form 4 which is attached to this RFQ.

## **5. Bond/Insurance Information**

Respondents must submit a letter as to the Respondent's current bonding capacity from a surety company authorized and approved to operate in the State of New Jersey. A letter must also be submitted as to the Professional Liability Insurance limits carried by the Respondent and the Design Consultant.

## **6. Prohibited Russia-Belarus Activities and Iran Investment Activities Certification**

Respondents are required to complete Prohibited Russia-Belarus Activities and Iran Investment Activities Certification (“Russia/Iran Certification”) which states that the Respondent, its subsidiaries or affiliates, is not identified on the lists created and maintained by the New Jersey Department of Treasury as a person or entity engaging in prohibited activities in Iran or Russia/Belarus. Respondents should complete Form 5, which is attached to this RFQ. Respondents shall provide the Borough with a completed Russia/Iran Certification prior to the award of the Design-Build Contract. Respondents are encouraged, however, to include this Certification with their Qualifications Proposal submission.

## **7. Ownership Disclosure Form**

Respondents must submit an Ownership Disclosure Form, which is attached as Form 6 to this RFQ. Failure to submit an Ownership Disclosure Form shall result in the rejection of the Proposal.

## **8. Non-Collusion Affidavit**

Respondents must submit a Non-Collusion Affidavit, which is attached as Form 7 to this RFQ.

## **9. Debarred, Suspended and Disqualified Respondent Affidavit**

Respondents must submit a Debarred, Suspended and Disqualified Respondent Affidavit, which is attached as Form 8 to this RFQ. Pursuant to N.J.A.C. 5:34-10.7(a)(13), Respondents are required to include a completed Debarred, Suspended and Disqualified Respondent Affidavit with their Qualifications Proposal for review by the TRC. In the event that the Debarred, Suspended and Disqualified Respondent Affidavit is not submitted with the Qualifications Proposal, it must be submitted within three (3) days of Borough’s request for review and evaluation pursuant to N.J.A.C. 5:34-10.7(b).

## **10. Business Registration Certificate**

Respondents are to submit proof of valid business registration with the Division of Revenue in the Department of Treasury. A Business Registration Certificate will also be required of any named subcontractor and Key Design-Build Team Members. A Respondent shall provide the Borough with the Business Registration Certificate of the Respondent and that of any named subcontractor and Key Design-Build Team Members, prior to the date of the award of the Design-

Build Contract. Respondents are free however, to include this Certificate with its Qualifications Proposal. Respondents are encouraged to verify active status of their Business Registration as soon as possible. Respondents may obtain New Jersey Business Registration assistance by going online to [www.state.nj.us/treasury/revenue/gettingregistered.shtml](http://www.state.nj.us/treasury/revenue/gettingregistered.shtml), or by calling the New Jersey Department of Treasury at (609) 292-9292.

#### **11. Mandatory Affirmative Action Compliance**

During the performance of the contract, the Respondent will be required to comply with the Mandatory Affirmative Action Compliance requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27-1 et seq. as set forth in Forms 11, 12 and 13, which are attached to this RFQ, and shall complete each Form and return same as part of its submittal.

#### **12. Prevailing Wage Requirements**

The construction component of the Project will be subject to New Jersey's Prevailing Wage Act, N.J.S.A. 34:11-56.25 et seq. Respondents shall be required to comply with the requirements of the Act and as applicable with respect to N.J.S.A. 34:11-56-27a, if the Respondent is the successful Respondent to the RFP, provide the required certification as to payment of prevailing wages. Respondents shall also be required to execute a Project Labor Agreement with the Bergen County Building and Construction Trades Council in the form to be provided as part of the RFP.

#### **13. Acknowledgement of Revisions or Addenda**

Respondents must complete and submit the Acknowledgement of Revisions or Addenda as part of the submission, which is attached as Form 9 to this RFQ.

#### **14. Document Submission Checklist**

Respondents must complete and submit the Document Submission Checklist as part of the submission, which is attached as Form 10 to this RFQ.

#### **15. Measures Taken by Design-Builder/Design-Build Team Members to Promote Workforce Diversity**

The Borough strongly encourages Respondents to maximize the use of MBE/WBE contractors/subcontractors/vendors/suppliers as part of the Design-Build Team for the Project. MBE means a minority business which is independently owned and operated and is at least 51% owned and operated by minority group members. Minority group members means persons who are Black, Hispanic, Portuguese, Asian-American, American Indian or Alaskan natives. WBE

means a business which is independently owned and operated and is at least 51% owned and controlled by women.

Respondents shall provide in detail in Form 14, the specific measures and actions taken by the Respondent and Design-Build Team Members to promote and ensure workforce diversity regarding the inclusion of minorities and women in the Project. The measures and actions identified should pertain to those involving the Design-Builder and Design-Build Team Members, including the Design-Builder and Design-Build Team Member's subcontractors, subconsultants, vendors and suppliers. Documentation to support the measures and actions taken by the Respondent should be attached to Form 14.

**16. Federal Non-Debarment Certification**

Respondents must submit a Federal Non-Debarment Certification, which is attached as Form 15 to this RFQ. Pursuant to N.J.A.C. 5:34-10.7(a)(14), Respondents are required to include a completed Federal Non-Debarment Certification with their Qualifications Proposal for review by the TRC. In the event that the Federal Non-Debarment Certification is not submitted with the Qualifications Proposal, it must be submitted within three (3) days of Borough's request for review and evaluation pursuant to N.J.A.C. 5:34-10.7(b).

**17. List of Projects Completed by the Proposed Design-Build Team**

Respondents must submit on Form 16, attached to this RFQ, a list of all its current construction projects and construction projects completed within the last five (5) years on which the Respondent has worked, that are of similar size, scope and complexity to the Project, regardless of method of project delivery. Respondents shall also include on the list, all of the Borough public works projects on which the Respondent has performed work in the past five (5) years.

Respondents must also submit a list of all current construction projects and construction projects completed within the last five (5) years on which the Design Consultant has worked, that are of similar size, scope and complexity to the Project, regardless of method of project delivery. Respondents shall also include on the list, all of the Borough public works projects on which the Design Consultant has performed work in the past five (5) years.

Respondents shall also include on each list as applicable, information of all public works projects for which any contracting unit has made a determination of prior negative experience with respect to the Respondent or the Design Consultant within the past five (5) years pursuant to N.J.S.A. 40A:11-4.

**D. SUBMITTAL REQUIREMENTS**

Design-Build Teams should submit written questions regarding the RFQ directly to the Borough's Special Counsel, Leslie G. London, Esq. at [llondon@msbnj.com](mailto:llondon@msbnj.com). All written questions must be submitted to the Borough's Special Counsel by no later than 4:00 P.M. Eastern Time on May 16, 2023. The Borough will not respond to any oral questions raised. All questions that have been presented to the Borough's Special Counsel, and the Borough's answers, will be provided electronically by Addenda by the Borough, by May 23, 2023, to each Design-Build Team that requested a copy of the RFQ.

The Design-Build Team must submit an original and ten (10) copies, and one (1) electronic/disk copy, of its Qualifications Proposal, which include the components set forth above in Section C, by no later than 2:00 P.M. Eastern Time on June 13, 2023. The Respondent is solely responsible for all costs involved with the submission of the Qualifications Proposal. The original and copies of the Qualifications Proposal should be submitted to:

**BOROUGH OF WOOD-RIDGE  
85 HUMBOLDT STREET  
WOOD-RIDGE, NEW JERSEY 07075**

**ATTENTION: Christopher W. Eilert, Borough Administrator**

**PROJECT: Construction of the Highland Avenue Learning Annex and Recreation Center**

**IMPORTANT: Faxed Qualifications Proposals will not be accepted.**

**Qualifications Proposals received after the above date and time will be returned unopened.**

**E. EVALUATION PROCESS OF QUALIFICATIONS PROPOSALS**

Each Qualifications Proposal will be reviewed by the Borough to determine responsiveness. Non-responsive Qualifications Proposals will be rejected without evaluation. Responsive Qualifications Proposals will be evaluated by the TRC established for this purpose. Such evaluation will be based upon the information provided by the Respondents in response to this RFQ. The evaluation process for evaluating the Respondent's prior performance on prior design-build projects shall consist of consideration of particularly favorable or unfavorable evaluations individually and with reference to other evaluations and consideration of multiple evaluations over the course of a given project to show consistency of performance, deterioration of performance or efforts at improvement and recovery.

The TRC shall consist of the Borough Administrator & Qualified Purchasing Agent, the Borough Chief Financial Officer & Deputy Qualified Purchasing Agent, and the Borough's Design

Professionals: the Borough Engineer and Borough Architect. The Borough Administrator & Qualified Purchasing Agent will administer the two-phase selection process and serve as Selection Coordinator for the TRC. The TRC shall use such advisors as authorized under N.J.A.C. 5:34-10.5(c) as it deems necessary to give opinions on evaluating the Proposals. The names of such advisors, if used, will be included in the report submitted to the Borough by the TRC. The Borough reserves the right in its discretion, to add additional members to the TRC in accordance with N.J.A.C. 5:34-10.5(a). The evaluation by the TRC will be based upon the information provided by a Respondent in response to this RFQ, and any necessary verification thereof.

The members of the TRC will evaluate each Respondent's Qualifications Proposal and may confer with each other regarding the content of the submissions before scoring, but each TRC member will independently score each Qualifications Proposal in all of the evaluation categories described in this RFQ, in accordance with the evaluation criteria described herein. Qualifications Proposals for the Design-Build Team shall be evaluated in the following categories in accordance with the Design-Build Process and the Procedures adopted by the Borough in Resolution No. 049-2023, as amended by Resolution No. 057-2023:

- i. Experience level, including municipal complex building experience and degree of technical competence and Project profiles of similar nature and complexity. **(maximum total points: 25);**
- ii. Qualifications of key personnel, including training and certifications held by professional and field workforce **(maximum total points: 15);**
- iii. Performance capability, including the ability of the Design-Builder and Design-Build Team to meet the Borough's design and construction quality standards **(maximum total points: 10);**
- iv. Approach/methodology to providing Services **(maximum total points: 15);**
- v. Safety experience modification rating (EMR) of the Design-Builder and construction members of the Design-Build Team **(maximum total points: 5);**
- vi. Past performance of the individual members of the Design-Builder and Design-Build Team in their respective capacities, including the architect-engineer and construction members of the Team **(maximum total points: 10);**
- vii. Measures taken by the Respondent and members of the proposed Design-Build Team to promote workforce diversity with respect to minorities and women in the Project **(maximum total points: 20).**

All of the scores awarded by the TRC to a particular Respondent's Qualifications Proposal will be added together to arrive at a Total Qualifications Proposal Score for each Respondent. Not more than the top six (6) qualifying Respondents receiving the highest total scores will be selected

and identified in a report from the TRC to the Borough, which shall include a recommendation for the RFP to be issued to the short list of Respondents.

**F. REQUEST FOR PROPOSAL PROCESS**

The number of qualified Design-Build Teams that will be short listed and invited to submit proposals through an RFP process, which will include Technical and Price Proposals, will be up to a maximum of six (6). However, in the event that there are fewer than six (6) qualified Respondents submitting responsive Qualifications Proposals, the short list will consist of no fewer than two (2) firms submitting responsive Qualifications Proposals.

The requirements for the Technical and Price Proposals, as well as the evaluation criteria, will be defined in the RFP documents.

The RFP will include the Design-Build Agreement that the selected Design-Builder will be expected to execute without modification.

The Design-Build Team's RFP submission must include drawings, specifications, calculations, etc., as appropriate to demonstrate the Design-Build Team's intended design of the Project.

The Design-Build Team's RFP submission must include the proposed design/build schedule, the lump sum/stipulated sum proposed, and any other information required by the RFP.

The Borough has no obligation to make an award and reserves the right to waive any non-material defects, reject any or all Proposals in accordance with applicable law, and terminate the selection process at any time.

Any Respondent or Key Member of the Design-Build Team who attempts to contact Borough officials (elected or appointed), including Borough Staff and Technical Review Committee members, in an effort to influence the selection process, shall be immediately disqualified.

**G. CURRENT PROJECT SCHEDULE**

	<u>DATE</u>
<b>A. RFQ Phase</b>	
RFQ Released and Advertised	May 9, 2023
Last Date for submission of Questions	May 16, 2023
Response to Questions	May 23, 2023
RFQ Proposals Due	June 13, 2023

Completion of Review and Evaluation of Respondents and Issuance of Report and Recommendation of Short-List of Respondents to receive RFP	June 23, 2023
Action by Borough on TRC Report/Recommendation	June 28, 2023

**B. RFP Phase (all dates are estimated and will be updated/finalized in the RFP)**

RFP Issued/Commencement of RFI submissions	July 6, 2023
Pre-Proposal Meeting	July 13, 2023
Last Date for submission of RFIs	July 21, 2023
Response to Questions	August 1, 2023
RFP Proposals Due	August 11, 2023
Evaluation of RFP; Conduct Interviews/Completion of Review/Decision as to Successful Respondent	August 25, 2023
Action by Borough as to Successful Respondent	August 30, 2023

**C. SELECTION/AWARD**

Notice of Award to Design-Builder	September 1, 2023
Receipt of post-award information from Design-Builder	September 29, 2023
Notice To Proceed	October 5, 2023
Substantial Completion of Project, Occupancy of the Building	August 1, 2025
Final Completion, including all closeout documents and punchlist complete	October 1, 2025

**H. MAINTENANCE OF RECORDS/DOCUMENTS**

The Respondent shall maintain all documentation related to products, transactions or services under the Design-Build Contract for a period of five years from the date of final payment. Such records shall be made available to the New Jersey Office of the State Comptroller upon request in accordance with N.J.A.C. 17:44-2.2.

**ATTACHMENT A – RESPONSE FORMS**



FORM 2A

**DESIGN-BUILD TEAM MEMBER RESUME (DESIGN/BUILDER/GENERAL CONTRACTOR)**

(This form should be photocopied as necessary)

**TEAM MEMBER NAME:**

**YEARS OF EXPERIENCE:**

**YEARS WITH FIRM:**

**TECHNICAL SPECIALTIES:**

**PROFESSIONAL HISTORY:**

**EDUCATION:**

**PROFESSIONAL REGISTRATIONS & AFFILIATIONS:**

**REPRESENTATIVE PROJECT EXPERIENCE & QUALIFICATIONS (Describe experience on projects of similar size, cost, complexity and identify role performed on each (i.e. project manager, safety inspector, etc. Note particularly experience working with subcontractors identified for this project.):**

**FORM 2B**

**DESIGN-BUILD TEAM MEMBER RESUME (DESIGN CONSULTANT)**

**(This form should be photocopied as necessary)**

**TEAM MEMBER NAME:**

**YEARS OF EXPERIENCE:**

**YEARS WITH FIRM:**

**TECHNICAL SPECIALTIES:**

**PROFESSIONAL HISTORY:**

**EDUCATION:**

**PROFESSIONAL REGISTRATIONS & AFFILIATIONS:**

**REPRESENTATIVE PROJECT EXPERIENCE & QUALIFICATIONS (Describe experience on projects of similar size, cost, complexity and identify role performed on each (i.e. project manager, safety inspector, etc. Note particularly experience working with subcontractors identified for this project.)):**

**FORM 3A**

**GENERAL CONTRACTOR'S EXPERIENCE ON COMPARABLE PROJECTS**

Submit at least three (3), but no more than six (6). Case studies representing specialized experience and technical competence in performing and managing comparable Design Build experience should be identified. At least two (2) case studies should be public sector projects. This Form should be photocopied as necessary. Also, see Section C.3 for information to be provided in this Form.

**CASE STUDY #**

<b>PROJECT NAME:</b>	
<b>PROJECT ADDRESS:</b>	
<b>CONTACT NAME &amp; TITLE FOR OWNER'S REPRESENTATIVE:</b>	<b>CONTACT PHONE NUMBER:</b>
<b>PROJECT MANAGER:</b>	<b>PROJECT SUPERINTENDENT:</b>
<b>PROJECT SAFETY COORDINATOR/INSPECTOR:</b>	<b>PROJECT QUALITY ASSURANCE/QUALITY CONTROL COORDINATOR OR INSPECTOR:</b>
<b>AFFIRMATIVE ACTION COORDINATOR:</b>	
<b>PUBLIC SECTOR:</b>	<b>PRIVATE SECTOR:</b>
<b>PROJECT COST:</b>	
<b>START DATE:</b>	<b>END DATE:</b>

**SUBCONTRACTOR INFORMATION (Please provide company name):**

<b>PLUMBING:</b>	
<b>ELECTRICAL:</b>	
<b>HVAC:</b>	
<b>STRUCTURAL STEEL:</b>	

**Describe the effectiveness of project, and the methodology used to measure such effectiveness -- on-time delivery, successful completion of project, effective management of costs:**

**GENERAL CONTRACTOR'S EXPERIENCE (cont'd)**

**SCOPE OF WORK (Describe the project and indicate why this case study is comparable to the project being bid, in terms of cost, size & complexity.):**

**Identify information concerning the current workload of the Design-Build Team; and the construction dollar value of the current backlog of the Design-Build Team.**

**FORM 3B**

**DESIGN CONSULTANT'S EXPERIENCE ON COMPARABLE PROJECTS**

Submit at least three (3), but no more than six (6). Case studies representing specialized experience and technical competence in performing and managing comparable Design-Build experience should be identified. At least two (2) case studies should be public sector projects. This Form should be photocopied as necessary. Also see Section C.3 for information to be listed in this Form.

**CASE STUDY #**

<b>PROJECT NAME:</b>	
<b>PROJECT ADDRESS:</b>	
<b>CONTACT NAME &amp; TITLE FOR OWNER'S REPRESENTATIVE:</b>	<b>CONTACT PHONE NUMBER:</b>
<b>PROJECT MANAGER:</b>	<b>PROJECT SUPERINTENDENT:</b>
<b>PUBLIC SECTOR:</b>	<b>PRIVATE SECTOR:</b>
<b>PROJECT COST:</b>	
<b>START DATE:</b>	<b>END DATE:</b>

<b>SUBCONTRACTOR/SUBCONSULTANT INFORMATION (Please provide company name):</b>	
<b>PLUMBING:</b>	
<b>ELECTRICAL:</b>	
<b>HVAC:</b>	
<b>STRUCTURAL STEEL:</b>	

**Describe the effectiveness of project, and the methodology used to measure such effectiveness – on-time delivery, successful completion of project, effective management of costs:**

**DESIGN CONSULTANT'S EXPERIENCE ON COMPARABLE PROJECTS (cont'd)**

**SCOPE OF WORK (Describe the project and indicate why this case study is comparable to the project being bid, in terms of cost, size & complexity.):**

**Identify information concerning the current workload of the Design-Build Team; and the construction dollar value of the current backlog of the Design-Build Team.**

**FORM 4**

**RESPONDENT'S OVERALL APPROACH TO PROVIDING THE SERVICES  
REQUIRED IN THE SCOPE OF SERVICES**

Indicate the proposed approach and methodology for executing the Project addressing relevant topics as indicated in the RFQ.

FORM 5

**Prohibited Russia-Belarus Activities & Iran Investment Activities**

**Person or Entity**

**Part 1: Certification**

**COMPLETE PART 1 BY CHECKING ONE OF THE THREE BOXES BELOW**

Pursuant to law, any person or entity that is a successful bidder or proposer, or otherwise proposes to enter into or renew a contract, for goods or services must complete the certification below prior to contract award to attest, under penalty of perjury, that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list or Chapter 25 list as a person or entity engaging in prohibited activities in Russia, Belarus or Iran. Before a contract for goods or services can be amended or extended, a person or entity must certify that neither the person or entity, nor any parent entity, subsidiary, or affiliate, is identified on the Department of Treasury's Russia-Belarus list. Both lists are found on Treasury's website at the following web addresses:

<https://www.nj.gov/treasury/administration/pdf/RussiaBelarusEntityList.pdf>  
[www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf](http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf)

As applicable to the type of contract, the above-referenced lists must be reviewed prior to completing the below certification.

A person or entity unable to make the certification must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran. The person or entity must cease engaging in any prohibited activities and provide an updated certification before the contract can be entered into.

If a vendor or contractor is found to be in violation of law, action may be taken as appropriate and as may be provided by law, rule, or contract, including but not limited to imposing sanctions, seeking compliance, recovering damages, declaring the party in default, and seeking debarment or suspension of the party.

**CONTRACT AWARDS AND RENEWALS**



*I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate appears on the N.J. Department of Treasury's lists of entities engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3 or in investment activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)*

**CONTRACT AMENDMENTS AND EXTENSIONS**



*I certify, pursuant to law, that neither the person or entity listed above, nor any parent entity, subsidiary, or affiliate is listed on the N.J. Department of the Treasury's lists of entities determined to be engaged in prohibited activities in Russia or Belarus pursuant to P.L. 2022, c. 3. I further certify that I am the person listed above, or I am an officer or representative of the entity listed above and am authorized to make this certification on its behalf. (Skip Part 2 and sign and complete the Certification below.)*

**IF UNABLE TO CERTIFY**



*I am unable to certify as above because the person or entity and/or a parent entity, subsidiary, or affiliate is listed on the Department's Russia-Belarus list and/or Chapter 25 Iran list. I will provide a detailed, accurate, and precise description of the activities as directed in Part 2 below, and sign and complete the Certification below. Failure to provide such will prevent the award of the contract to the person or entity, and appropriate penalties, fines, and/or sanctions will be assessed as provided by law.*

**Part 2: Additional Information**

**PLEASE PROVIDE FURTHER INFORMATION RELATED TO PROHIBITED ACTIVITIES IN RUSSIA OR BELARUS AND/OR INVESTMENT ACTIVITIES IN IRAN.**

You must provide a detailed, accurate, and precise description of the activities of the person or entity, or of a parent entity, subsidiary, or affiliate, engaging in prohibited activities in Russia or Belarus and/or investment activities in Iran in the space below and, if needed, on additional sheets provided by you.

**Part 3: Certification of True and Complete Information**

*I, being duly sworn upon my oath, hereby represent and state that the foregoing information and any attachments there, to the best of my knowledge, are true and complete. I attest that I am authorized to execute this certification on behalf of the above-referenced person or entity.*

*I acknowledge that the Borough of Wood-Ridge is relying on the information contained herein and hereby acknowledge that I am under a continuing obligation from the date of this certification through the completion of any contracts with the Borough of Wood-Ridge to notify the Borough of Wood-Ridge in writing of any changes to the answers of information contained herein.*

*I acknowledge that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I recognize that I am subject to criminal prosecution under the law and that it will also constitute a material breach of my agreement(s) with the Borough of Wood-Ridge and that the Borough of Wood-Ridge at its option may declare any contract(s) resulting from this certification void and unenforceable.*

<b>Full Name (Print)</b>		<b>Title</b>	
<b>Signature</b>		<b>Date</b>	

## FORM 6 OWNERSHIP DISCLOSURE FORM

**RESPONDENT NAME:**

PURSUANT TO N.J.S.A. 52:25-24.2, ALL PARTIES ENTERING INTO A CONTRACT WITH THE BOROUGH OF WOOD-RIDGE ARE REQUIRED TO PROVIDE A STATEMENT OF OWNERSHIP.

- |   |                          |                          |
|---|--------------------------|--------------------------|
|   | YES                      | NO                       |
| 1. The Respondent is a <b>Non-Profit Entity</b> ; and therefore, no disclosure is necessary.  | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. The Respondent is a <b>Sole Proprietor</b> ; and therefore, no other disclosure is necessary.<br>A Sole Proprietor is a person who owns an unincorporated business by himself or her-self.<br>A limited liability company with a single member is not a Sole Proprietor. | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. The Respondent is a <b>corporation, partnership, or limited liability company</b> .  | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered YES to Question 3, you must disclose the following: (a) the names and addresses of all stockholders in the corporation who own 10% or more of its stock, of any class; (b) all individual partners in the partnership who own a 10% or greater interest therein; or, (c) all members in the limited liability company who own a 10% or greater interest therein.\*

NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____	NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____
NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____	NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____

- |  |                          |                          |
|--|--------------------------|--------------------------|
| 4. For each of the corporations, partnerships, or limited liability companies identified above, are there any individuals, partners, members, stockholders, corporations, partnerships, or limited liability companies owning a 10% or greater interest of those listed business entities? | YES                      | NO                       |
|  | <input type="checkbox"/> | <input type="checkbox"/> |

If you answered YES to Question 4, you must disclose the following: (a) the names and addresses of all stockholders in the corporation who own 10% or more of its stock, of any class; (b) all individual partners in the partnership who own a 10% or greater interest therein; or, (c) all members in the limited liability company who own a 10% or greater interest therein. The disclosure(s) shall be continued until the names and addresses of every non-corporate stockholder, individual partner, and/or member a 10% or greater interest has been identified.\*

NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____	NAME ADDRESS _____ ADDRESS CITY _____ _____ STATE _____ ZIP _____
NAME _____ ADDRESS _____ ADDRESS _____ CITY _____ STATE _____ ZIP _____	NAME ADDRESS _____ ADDRESS CITY _____ _____ STATE _____ ZIP _____

5. As an alternative to completing this form, a Respondent with any direct or indirect parent entity which is publicly traded, may submit the name and address of each publicly traded entity and the name and address of each person that holds a 10% or greater beneficial interest in the publicly traded entity as of the last annual filing with the federal Securities and Exchange Commission or the foreign equivalent, and, if there is any person that holds a 10% or greater beneficial interest, also shall submit links to the websites containing the last annual filings with the federal Securities and Exchange Commission or the foreign equivalent and the relevant page numbers of the filings that contain the information on each person that holds a 10% or greater beneficial interest.\*

\* Attach additional sheets if necessary

**FORM 7**  
**NON-COLLUSION AFFIDAVIT**

STATE OF NEW JERSEY

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_ of the \_\_\_\_\_

of \_\_\_\_\_ in the County of \_\_\_\_\_

in the State of \_\_\_\_\_ being of full age, and being duly sworn according to law on my oath depose and say that:

I am \_\_\_\_\_

of the firm of \_\_\_\_\_

In accordance with N.J.S.A. 52:34-15, the Respondent making the Proposal for the Project, attests that they execute the said Proposal with full authority to do so; that said Respondent has not directly or indirectly entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free, competitive procurement in connection with the Project; and that all statements contained in said proposal and in this affidavit are true and correct, and made with full knowledge that the Borough relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in its consideration of our qualifications for said Project. I further warrant that no person or selling agency has been employed or retained to solicit or secure any approval upon agreement or understanding for a commission, percentage, brokerage or contingent fee.

\_\_\_\_\_  
**NAME OF RESPONDENT**

Subscribed and sworn to

\_\_\_\_\_  
**(RESPONDENT SIGNATURE)**

Before me this \_\_\_\_\_ day

\_\_\_\_\_  
(Also type or print name of affiant under signature)

Of \_\_\_\_\_ 20

\_\_\_\_\_  
**NOTARY PUBLIC OF**

My Commission Expires \_\_\_\_\_

**FORM 8**

**DEBARRED, SUSPENDED and DISQUALIFIED RESPONDENT AFFIDAVIT**

STATE OF NEW JERSEY )  
 )  
COUNTY OF )

I, \_\_\_\_\_ of the Borough of \_\_\_\_\_  
\_\_\_\_\_ in the county of \_\_\_\_\_ and the State of \_\_\_\_\_  
being of full age, being duly sworn according to law on my oath depose and say that;

I am \_\_\_\_\_, an officer of the firm(s) of \_\_\_\_\_  
\_\_\_\_\_ the Respondent making the proposal for the above named work, and that I executed the said proposal with full authority to do so; that said Respondent at the time of making this proposal, **as applicable, CIRCLE "is" or "is not"** included on the (1) State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders; or (2) the New Jersey Department of Labor and Workforce Development's New Jersey Prevailing Wage Debarment List. Respondent further certifies that it is in compliance with and not currently debarred from award of State or local contracts for one or more violations of the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.), and/or the Construction Industry Independent Contractor Act (N.J.S.A. 34:20-1 et seq.); and that all statements contained in said proposal and in this affidavit are true and correct, and made with the full knowledge that the Borough relies upon the truth of the statements contained in said proposal and in the statements contained in this affidavit in reviewing the proposal. The undersigned further warrants that should the name of the firm making this proposal appear on the State of New Jersey, State Treasurer's List of Debarred, Suspended and Disqualified Bidders or the New Jersey Department of Labor and Workforce Development's New Jersey Prevailing Wage Debarment List at any time prior to, and during the period of the Borough's review and action on the proposal, that the Borough shall be immediately so notified by the signatory of this Affidavit.

The undersigned understands that the firm making the proposal as a contractor is subject to debarment, suspension and/or disqualification in contracting with the State of New Jersey and local contracting units if the contractor violates the New Jersey Prevailing Wage Act (N.J.S.A. 34:11-56.25 et seq.), Public Works Contractor Registration Act (N.J.S.A. 34:11-56.48 et seq.), and/or the Construction Industry Independent Contractor Act (N.J.S.A. 34:20-1 et seq.), as determined according to applicable law and regulation.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Name and Address of Respondent  
\_\_\_\_\_  
\_\_\_\_\_  
Name and Title of Affiant (Signature)

Subscribed and Sworn  
Before me this \_\_\_\_\_ day  
Of \_\_\_\_\_, 20\_\_  
\_\_\_\_\_

*Notary Public of*  
My commission expires \_\_\_\_\_, 20\_\_

Signed: \_\_\_\_\_

By: \_\_\_\_\_  
Signature of Officer or Individual

\_\_\_\_\_  
\_\_\_\_\_

If RESPONDENT is:

***An Individual***

By \_\_\_\_\_  
(SEAL)  
(Individual's Name)

Doing business as \_\_\_\_\_  
Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

***A Partnership***

By \_\_\_\_\_  
(SEAL)  
(Firm Name)

\_\_\_\_\_  
(General Partner)  
Business Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

***A Corporation***

By \_\_\_\_\_  
(SEAL)  
(Corporation Name)

\_\_\_\_\_  
(State of Incorporation)

By \_\_\_\_\_  
(Name of Person Authorized to Sign)

\_\_\_\_\_  
(Title)  
(Corporate Seal)  
Attest \_\_\_\_\_  
(Secretary)  
Business Address: \_\_\_\_\_  
\_\_\_\_\_  
Phone Number: \_\_\_\_\_

*A Joint Venture*

By \_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)  
By \_\_\_\_\_  
(Name)  
\_\_\_\_\_  
(Address)

(Each joint venturer must sign. The manner of signing for each individual, partnership, and corporation that is party to the joint venture should be in the manner indicated above)

**FORM 9**

**ACKNOWLEDGMENT OF REVISIONS OR ADDENDA**

The undersigned Respondent hereby acknowledges receipt of the following notices, revisions, or addenda to the Request for Qualifications for the Design-Build Services for Construction of the Highland Avenue Educational Annex and Recreation Center in Wood-Ridge, New Jersey. By indicating date of receipt, Respondent acknowledges the submitted proposal takes into account the provisions of the notice, revision, or addendum. Note that the Borough's record of notice to Respondents shall take precedence and that failure to include provisions of changes in a proposal may be subject for rejection of the proposal.

I \_\_\_\_\_, acknowledge receipt of the following addenda and or revisions. They are as follows:

Borough Reference Number or Title of Addendum/Revision	How Received (mail, fax, pick-up, etc.)	Date Received

**If no Addenda was issued or received by Respondent, check here:** \_\_\_\_\_

**Acknowledgement by Respondent:**

Name of Respondent: \_\_\_\_\_

By Authorized Representative:

Signature: \_\_\_\_\_

Print Name and Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FORM 10**

**DOCUMENT SUBMISSION CHECKLIST FOR QUALIFICATIONS PROPOSAL**

A conforming Qualifications Proposal shall consist of the following documents as indicated below. Please initial each document submitted.

<b><u>Required Document</u></b>	<b><u>Initial each item submitted</u></b>
Cover Letter	_____
List of Design –Build Team Members (Form 1)	_____
Organizational Chart (attached to Form 1)	_____
Resumes of Design-Build Team Members (Forms 2A and 2B)	_____
Design-Build Team Experience/Case Studies (Forms 3A and 3B)	_____
Approach to Providing Required Scope of Services (Form 4)	_____
Prohibited Russia-Belarus Activities and Iran Investment Activities Certification (Form 5)**	_____
Ownership Disclosure Form (Form 6) -Note: Failure to submit this Form shall result in the rejection of the Proposal	_____
Non-Collusion Affidavit (Form 7)	_____
Debarred, Suspended and Disqualified Respondent Affidavit (Form 8)*	_____
Acknowledgement of Revisions or Addenda (Form 9)	_____
Document Submission Checklist (Form 10)	_____
Exhibit A-Mandatory Equal Employment Opportunity Language-Good, Professional Services and General Service Contracts (Form 11)	_____
Exhibit B–Mandatory Equal Employment Opportunity Language-Construction Contracts (Form 12)	_____
Affirmative Action Compliance Certification (Form 13)	_____
Measures to Promote Workforce Diversity (Form 14)	_____
Federal Non-Debarment Certification (Form 15)*	_____
List of Projects Completed by the Proposed Design-Build Team (Form 16)	_____

New Jersey Business Registration Certificates\*\* \_\_\_\_\_

New Jersey Public Works Registration Certificates\* \_\_\_\_\_

New Jersey Department of Treasury Notice of Classifications \_\_\_\_\_

Letter of Current Bonding Capacity from Surety \_\_\_\_\_

Letter as to Professional Liability Insurance Limits  
(Respondent/Design-Consultant) and Safety Modification Rating  
(Respondent/Construction team members) \_\_\_\_\_

**Signed:** \_\_\_\_\_

**Name/ Title:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Email:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

\*Pursuant to N.J.A.C. 5:34-10.7(a), submission of the Debarred, Suspended and Disqualified Respondent Affidavit, Federal Non-Debarment Certification, and New Jersey Public Works Registration Certificate is required at the time of the Qualifications Proposal submission date for review by the TRC. In the event these documents are not submitted with the Qualifications Proposal, they must be submitted within three (3) days of Borough's request for review and evaluation pursuant to N.J.A.C. 5:34-10.7(b). **Further, there must be a valid current PWCR in place at the time of Qualifications Proposal submission for the Proposed members of Respondent's design build team required to be registered under law.**

\*\* Respondents are requested to provide the below with their Qualifications Proposal. However, Respondents are required to submit the below documents prior to Contract award.

1. Prohibited Russia-Belarus Activities and Iran Investment Activities Certification– Form 5
2. New Jersey Business Registration Certificate for the Respondent, any named subcontractor and Key-Design Build Team Members

**FORM 11**

**EXHIBIT A**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)**

**N.J.A.C. 17:27 et seq.**

**GOODS, GENERAL SERVICES, AND PROFESSIONAL SERVICES CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union of the contractor's commitments under this chapter and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to meet targeted county employment goals established in accordance with N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, and labor unions, that it does not discriminate on the basis of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.

The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personnel testing conforms with the principles of job related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the targeted employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval;

Certificate of Employee Information Report; or

Employee Information Report Form AA-302 (electronically provided by the Division and distributed to the public agency through the Division's website at: [http://www.state.nj.us/treasury/contract\\_compliance](http://www.state.nj.us/treasury/contract_compliance).)

The contractor and its subcontractors shall furnish such reports or other documents to the Division of Purchase & Property, CCAU, EEO Monitoring Program as may be requested by the office from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Purchase & Property, CCAU, EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE**

**(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)**

This form is a summary of the successful professional service entity's requirement to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

The successful professional service entity shall submit to the Borough of Wood-Ridge, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

- a. A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

- b. A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

- c. A photocopy of an Employee Information Report (Form AA302) provided by the Division of Contract Compliance and distributed to the Borough of Wood-Ridge to be completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Borough of Wood-Ridge during normal business hours.

The successful professional service entities must submit the white and canary copies of the AA302 (Employee Information Report) to the Division of Contract Compliance and Equal Employment Opportunity in Public Contracts (Division). The pink *Public Agency* copy is submitted to the Borough of Wood-Ridge, and the gold *Vendor* copy is retained by the professional service entity.

**The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.**

**The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.**

RESPONDENT: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

**FORM 12**

**EXHIBIT B**

**MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE**

**N.J.S.A. 10:5-31 et seq. (P.L.1975, c.127)**

**N.J.A.C. 17:27-1.1 et seq.**

**CONSTRUCTION CONTRACTS**

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will ensure that equal employment opportunity is afforded to such applicants in recruitment and employment, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such equal employment opportunity shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor will send to each labor union, with which it has a collective bargaining agreement, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer, pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time and the Americans with Disabilities Act.

When hiring or scheduling workers in each construction trade, the contractor or subcontractor agrees to make good faith efforts to employ minority and women workers in each construction trade consistent with the targeted employment goal prescribed by N.J.A.C. 17:27-7.2; provided, however, that the Dept. of LWD, Construction EEO Monitoring Program, may, in its discretion, exempt a contractor or subcontractor from compliance with the good faith procedures prescribed by the following provisions, A, B, and C, as long as the Dept. of LWD, Construction EEO

Monitoring Program is satisfied that the contractor or subcontractor is employing workers provided by a union which provides evidence, in accordance with standards prescribed by the Dept. of LWD, Construction EEO Monitoring Program, that its percentage of active "card carrying" members who are minority and women workers is equal to or greater than the targeted employment goal established in accordance with N.J.A.C. 17:27-7.2. The contractor or subcontractor agrees that a good faith effort shall include compliance with the following procedures:

(A) If the contractor or subcontractor has a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor shall, within three business days of the contract award, seek assurances from the union that it will cooperate with the contractor or subcontractor as it fulfills its affirmative action obligations under this contract and in accordance with the rules promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et. seq., as supplemented and amended from time to time and the Americans with Disabilities Act. If the contractor or subcontractor is unable to obtain said assurances from the construction trade union at least five business days prior to the commencement of construction work, the contractor or subcontractor agrees to afford equal employment opportunities minority and women workers directly, consistent with this chapter. If the contractor's or subcontractor's prior experience with a construction trade union, regardless of whether the union has provided said assurances, indicates a significant possibility that the trade union will not refer sufficient minority and women workers consistent with affording equal employment opportunities as specified in this chapter, the contractor or subcontractor agrees to be prepared to provide such opportunities to minority and women workers directly, consistent with this chapter, by complying with the hiring or scheduling procedures prescribed under (B) below; and the contractor or subcontractor further agrees to take said action immediately if it determines that the union is not referring minority and women workers consistent with the equal employment opportunity goals set forth in this chapter.

(B) If good faith efforts to meet targeted employment goals have not or cannot be met for each construction trade by adhering to the procedures of (A) above, or if the contractor does not have a referral agreement or arrangement with a union for a construction trade, the contractor or subcontractor agrees to take the following actions:

(1) To notify the public agency compliance officer, the Dept. of LWD, Construction EEO Monitoring Program, and minority and women referral organizations listed by the Division pursuant to N.J.A.C. 17:27-5.3, of its workforce needs, and request referral of minority and women workers;

(2) To notify any minority and women workers who have been listed with it as awaiting available vacancies;

(3) Prior to commencement of work, to request that the local construction trade union refer minority and women workers to fill job openings, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade;

(4) To leave standing requests for additional referral to minority and women workers with the local construction trade union, provided the contractor or subcontractor has a referral agreement or arrangement with a union for the construction trade, the State Training and Employment Service and other approved referral sources in the area;

(5) If it is necessary to lay off some of the workers in a given trade on the construction site, layoffs shall be conducted in compliance with the equal employment opportunity and nondiscrimination standards set forth in this regulation, as well as with applicable Federal and State court decisions;

(6) To adhere to the following procedure when minority and women workers apply or are referred to the contractor or subcontractor:

(i) The contractor or subcontractor shall interview the referred minority or women worker.

(ii) If said individuals have never previously received any document or certification signifying a level of qualification lower than that required in order to perform the work of the construction trade, the contractor or subcontractor shall in good faith determine the qualifications of such individuals. The contractor or subcontractor shall hire or schedule those individuals who satisfy appropriate qualification standards in conformity with the equal employment opportunity and non-discrimination principles set forth in this chapter. However, a contractor or subcontractor shall determine that the individual at least possesses the requisite skills, and experience recognized by a union, apprentice program or a referral agency, provided the referral agency is acceptable to the Dept. of LWD, Construction EEO Monitoring Program. If necessary, the contractor or subcontractor shall hire or schedule minority and women workers who qualify as trainees pursuant to these rules. All of the requirements, however, are limited by the provisions of (C) below.

(iii) The name of any interested women or minority individual shall be maintained on a waiting list, and shall be considered for employment as described in (i) above, whenever vacancies occur. At the request of the Dept. of LWD, Construction EEO Monitoring Program, the contractor or subcontractor shall provide evidence of its good faith efforts to employ women and minorities from the list to fill vacancies.

(iv) If, for any reason, said contractor or subcontractor determines that a minority individual or a woman is not qualified or if the individual qualifies as an advanced trainee or apprentice, the contractor or subcontractor shall inform the individual in writing of the reasons for the determination, maintain a copy of the determination in its files, and send a copy to the public agency compliance officer and to the Dept. of LWD, Construction EEO Monitoring Program.

(7) To keep a complete and accurate record of all requests made for the referral of workers in any trade covered by the contract, on forms made available by the Dept. of LWD, Construction EEO Monitoring Program and submitted promptly to the Dept. of LWD, Construction EEO Monitoring Program upon request.

(C) The contractor or subcontractor agrees that nothing contained in (B) above shall preclude the contractor or subcontractor from complying with the union hiring hall or apprenticeship policies in any applicable collective bargaining agreement or union hiring hall arrangement, and, where required by custom or agreement, it shall send journeymen and trainees to the union for referral, or to the apprenticeship program for admission, pursuant to such agreement or arrangement. However, where the practices of a union or apprenticeship program will result

in the exclusion of minorities and women or the failure to refer minorities and women consistent with the targeted county employment goal, the contractor or subcontractor shall consider for employment persons referred pursuant to (B) above without regard to such agreement or arrangement; provided further, however, that the contractor or subcontractor shall not be required to employ women and minority advanced trainees and trainees in numbers which result in the employment of advanced trainees and trainees as a percentage of the total workforce for the construction trade, which percentage significantly exceeds the apprentice to journey worker ratio specified in the applicable collective bargaining agreement, or in the absence of a collective bargaining agreement, exceeds the ratio established by practice in the area for said construction trade. Also, the contractor or subcontractor agrees that, in implementing the procedures of (B) above, it shall, where applicable, employ minority and women workers residing within the geographical jurisdiction of the union.

After notification of award, but prior to signing a construction contract, the contractor shall submit to the public agency compliance officer and the Dept. of LWD, Construction EEO Monitoring Program an initial project workforce report (Form AA-201) electronically provided to the public agency by the Dept. of LWD, Construction EEO Monitoring Program, through its website, for distribution to and completion by the contractor, in accordance with N.J.A.C. 17:27-7. The contractor also agrees to submit a copy of the Monthly Project Workforce Report once a month thereafter for the duration of this contract to the Dept. of LWD, Construction EEO Monitoring Program, and to the public agency compliance officer.

The contractor agrees to cooperate with the public agency in the payment of budgeted funds, as is necessary, for on-the-job and/or off-the-job programs for outreach and training of minorities and women.

(D) The contractor and its subcontractors shall furnish such reports or other documents to the Dept. of LWD, Construction EEO Monitoring Program as may be requested by the Dept. of LWD, Construction EEO Monitoring Program from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Dept. of LWD, Construction EEO Monitoring Program for conducting a compliance investigation pursuant to N.J.A.C. 17:27-1.1 et seq.

**FORM 13**

**AFFIRMATIVE ACTION COMPLIANCE CERTIFICATION**

**N.J.S.A. 10:5-31 and N.J.A.C 17:27-1 et seq.**

If awarded a contract, the Respondent will be required to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq. Within seven (7) days after receipt of the notification of intent to award the contract or receipt of the contract, whichever is sooner, the Respondent should present one of the following to the Purchasing Agent:

1. A photocopy of a valid letter from the U.S. Department of Labor that the contractor has an existing federally-approved or sanctioned Affirmative Action Plan (good for one year from the date of letter).  
OR
2. A photocopy of their approved Certificate of Employee Information Report.  
OR
3. An Affirmative Action Employee Information Report (Form AA302)  
OR
4. All successful construction contractors must submit within three days of the signing of the contract an Initial Project Manning Report (AA201) for any contract award that meets or exceeds the Public Agency bidding threshold (available upon request).

NO FIRM MAY BE ISSUED A CONTRACT UNLESS IT COMPLIES WITH THE AFFIRMATIVE ACTION REGULATIONS OF N.J.S.A. 10:5-31 AND N.J.A.C. 17:27-1 ET SEQ.

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The following questions must be answered by all Respondents:

1. Do you have a federally-approved or sanctioned Affirmative Action Program?

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please submit a copy of such approval.

2. Do you have a State Certificate of Employee Information Report Approval?

YES \_\_\_\_\_ NO \_\_\_\_\_

If yes, please submit a copy of such certificate.

The undersigned Respondent certifies that he is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq. and agrees to furnish the required documentation pursuant to the law.

RESPONDENT: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TITLE: \_\_\_\_\_

**Note: A Respondent's submission must be rejected as non-responsive if the Respondent fails to comply with the requirements of N.J.S.A. 10:5-31 and N.J.A.C. 17:27-1 et seq., within the required time frame.**

**FORM 14**

**DESIGN-BUILDER AND DESIGN-BUILD TEAM**

**WORKFORCE DIVERSITY MEASURES FOR PROJECT**

The Borough strongly encourages Respondents to maximum the use of MBE/WBE contractors/subcontractors/vendors/suppliers as part of the Design-Build Team for the Project. Respondents shall provide in detail in this Form 14, the specific measures and actions taken by the Respondent and Design-Build Team Members to promote and ensure workforce diversity regarding the inclusion of minorities and women in the Project. The measures and actions identified should pertain to those involving the Design-Builder and Design-Build Team Members, including the Design-Builder and Design-Build Team Member's subcontractors, subconsultants, vendors and suppliers. Documentation to support the measures and actions taken by the Respondent should be attached to Form 14. (add additional sheets as needed)

**FORM 15**

**FEDERAL NON-DEBARMENT CERTIFICATION**

**N.J.S.A. 52:32-44.1**

**Summary of the Certification Requirements under N.J.S.A. 52:32-44.1**

Pursuant to state law any natural person, company, firm, association, corporation, or other entity prohibited, or “debarred,” from contracting with the federal government agencies, shall also be prohibited from contracting for public work in the state of New Jersey. This prohibition also extends to any affiliate organization(s) held by or subject to the control of an entity of that prohibited person or entity.

Prior to awarding a contract for public work a local unit must obtain written certification from the contracting person or entity through the form below, attesting to their non-debarment from contracting with federal government agencies. Accordingly, this certification shall be completed, certified to, and submitted to the contracting unit prior to contract award, except for emergency contracts where submission is required prior to payment.

<b>PART I: VENDOR INFORMATION</b>	
Individual or Organization Name	
Address of Individual or Organization	
DUNS Code (if applicable)	
CAGE Code (if applicable)	
<b>Check the box that represents the type of business organization:</b>	

Sole Proprietorship (skip Parts III and IV)  Non-Profit Corporation (skip Parts III and IV)

For-Profit Corporation (any type)  Limited Liability Company (LLC)  Partnership

Limited Partnership

Limited Liability Partnership (LLP)

Other (be specific): \_\_\_\_\_

**PART II – CERTIFICATION OF NON-DEBARMENT: Individual or Organization**

I hereby certify that the individual or organization listed above in Part I is not debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Borough of Wood-Ridge (the “Borough”) is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Borough to notify the Borough in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Borough, permitting the Borough to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

**PART III – CERTIFICATION OF NON-DEBARMENT: Individual or Entity Owning Greater than 50 Percent of Organization**

**Section A (Check the Box that applies)**

<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of its voting stock, or of the partner in the partnership who owns more than 50 percent interest therein, or of the member of the limited liability company owning more than 50 percent interest therein, as the case may be.
<b>Name of Individual or Organization</b>	
<b>Home Address (for Individual) or Business Address</b>	
<b>OR</b>	
<input type="checkbox"/>	No one stockholder in the corporation owns more than 50 percent of its voting stock, or no partner in the partnership owns more than 50 percent interest therein, or no member in the limited liability company owns more than 50 percent interest therein, as the case may be.

**Section B (Skip if no Business entity is listed in Section A above)**

<input type="checkbox"/>	Below is the name and address of the stockholder in the corporation who owns more than 50 percent of the voting stock of the organization's parent entity, or of the partner in the partnership who owns more than 50 percent interest in the organization's parent entity, or of the member of the limited liability company owning more than 50 percent interest in organization's parent entity, as the case may be.
<b>Stockholder/Partner/Member Owning Greater Than 50 Percent of Parent Entity</b>	
<b>Home Address (for Individual) or Business Address</b>	

**OR**

<input type="checkbox"/>	No one stockholder in the parent entity corporation owns more than 50 percent of its voting stock, no partner in the parent entity partnership owns more than 50 percent interest therein, or no member in the parent entity limited liability company owns more than 50 percent interest therein, as the case may be.
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**Section C – Part III Certification**

I hereby certify that no individual or organization that is debarred by the federal government from contracting with a federal agency owns greater than 50 percent of the **Organization listed above in Part I** or, if applicable, owns greater than 50 percent of a parent entity of the Organization. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Borough of Wood-Ridge is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award the Borough to notify the Borough in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Borough, permitting the Borough to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

**Part IV – CERTIFICATION OF NON-DEBARMENT: Contractor – Controlled Entities**

**Section A**

<input type="checkbox"/>	Below is the name and address of the corporation(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent of voting stock, or of the partnership(s) in which the <b>Organization listed in Part I</b> owns more than 50 percent interest therein, or of the limited liability company or companies in which the <b>Organization listed above in Part I</b> owns more than 50 percent interest therein, as the case may be.
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Name of Business Entity	Business Address

**\*\*Add additional sheets if necessary\*\***

**OR**

<input type="checkbox"/>	The <b>Organization listed above in Part I</b> does not own greater than 50 percent of the voting stock in any corporation and does not own greater than 50 percent interest in any partnership or any limited liability company.
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**Section B (skip if no business entities are listed in Section A of Part IV)**

<input type="checkbox"/>	Below are the names and addresses of any entities in which an entity listed in Part III A owns greater than 50 percent of the voting stock (corporation) or owns greater than 50 percent interest (partnership or limited liability company).
--------------------------	---

Name of Business Entity Controlled by Entity Listed in Section A of Part IV	Business Address

**\*\*Add additional Sheets if necessary\*\***

**OR**

<input type="checkbox"/>	No entity listed in Part III A owns greater than 50 percent of the voting stock in any corporation or owns greater than 50 percent interest in any partnership or limited liability company.
--------------------------	--

**Section C – Part IV Certification**

I hereby certify that the **Organization listed above in Part I** does not own greater than 50 percent of any entity that that is debarred by the federal government from contracting with a federal agency and, if applicable, does not own greater than 50 percent of any entity that in turns owns greater than 50 percent of any entity debarred by the federal government from contracting with a federal agency. I further acknowledge: that I am authorized to execute this certification on behalf of the above-named organization; that the Borough of Wood-Ridge is relying on the information contained herein and that I am under a continuing obligation from the date of this certification through the date of contract award by the Borough to notify the Borough in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification, and if I do so, I am subject to criminal prosecution under the law and that it will constitute a material breach of my agreement(s) with the Borough, permitting the Borough to declare any contract(s) resulting from this certification void and unenforceable.

Full Name (Print):		Title:	
Signature:		Date:	

**FORM 16**

**LIST OF PROJECTS COMPLETED BY THE PROPOSED DESIGN-BUILD TEAM**

Respondents must submit a list of all the current construction projects and construction projects completed within the last five (5) years on which the Respondent has worked, that are of similar size, scope and complexity to the Project, regardless of method of project delivery. Respondents shall also include on the list, all of the Borough public works projects on which the Respondent has performed work in the past five (5) years.

Respondents must also submit a list of all current construction projects and construction projects completed within the last five (5) years on which the Design Consultant has worked, that are of similar size, scope and complexity to the Project, regardless of method of project delivery. Respondents shall also include on the list, all of the Borough public works projects on which the Design Consultant has performed work in the past five (5) years.

Respondents shall also include on each list as applicable, information of all public works projects for which any contracting unit has made a determination of prior negative experience with respect to the Respondent or the Design Consultant within the past five (5) years pursuant to N.J.S.A. 40A:11-4.

<b>PROJECT NAME:</b>	
<b>PROJECT ADDRESS:</b>	
<b>CONTACT NAME &amp; TITLE FOR REPRESENTATIVE FOR PROJECT:</b>	<b>CONTACT PHONE NUMBER:</b>
<b>PROJECT MANAGER:</b>	<b>PROJECT SUPERINTENDENT:</b>
<b>PROJECT COST:</b>	
<b>START DATE:</b>	<b>END DATE:</b>
<b>Has any contracting unit made a determination of prior negative experience with respect to the Respondent or members of its proposed Design-Build Team pursuant to <u>N.J.S.A. 40A:11-4</u> as it pertains to this project? If so, please provide details with respect to the circumstances surrounding such determination.</b>	



**ATTACHMENT B – PRELIMINARY DESIGN DOCUMENTS**



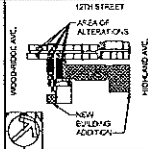
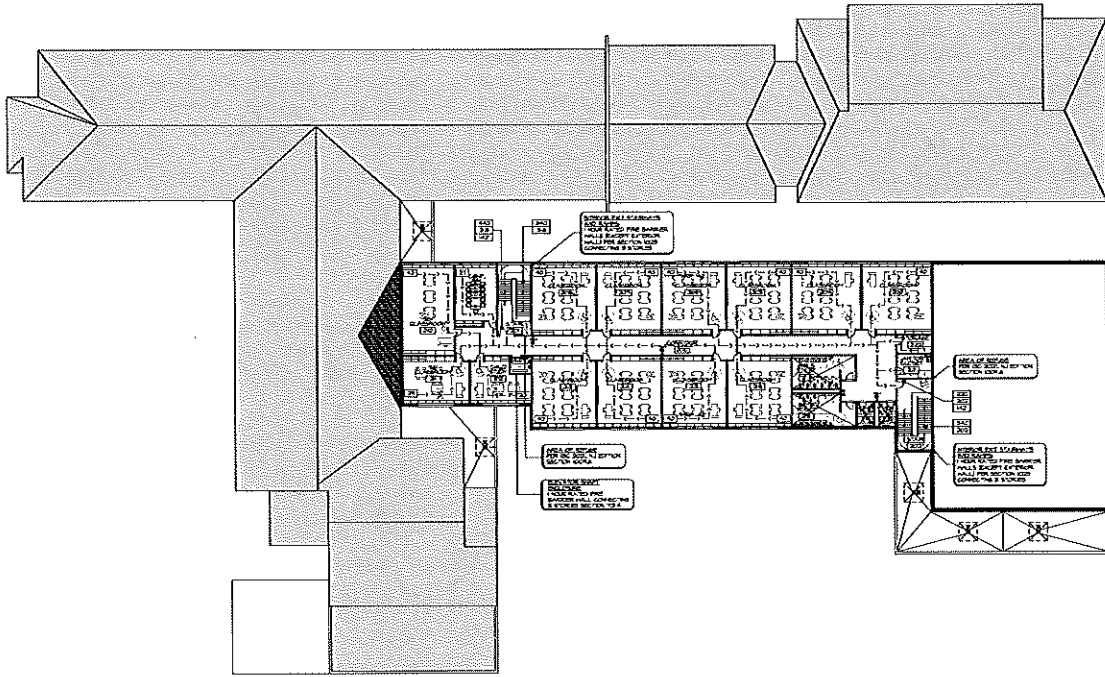




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EGRESS LEGEND



**di cara | rubino**  
architects

1000 10th Ave  
New York, NY 10018  
Tel: 212 692 1234  
www.dicaramrubino.com

DATE: 01/15/2015  
PROJECT NO: 4157  
SHEET NO: T1.2

BOROUGH OF  
WOOD-RIDGE

1000 10th Ave  
New York, NY 10018

DATE: 01/15/2015  
PROJECT NO: 4157  
SHEET NO: T1.2

BOROUGH OF  
WOOD-RIDGE

1000 10th Ave  
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BOROUGH OF  
WOOD-RIDGE

1000 10th Ave  
New York, NY 10018

DATE: 01/15/2015  
PROJECT NO: 4157  
SHEET NO: T1.2

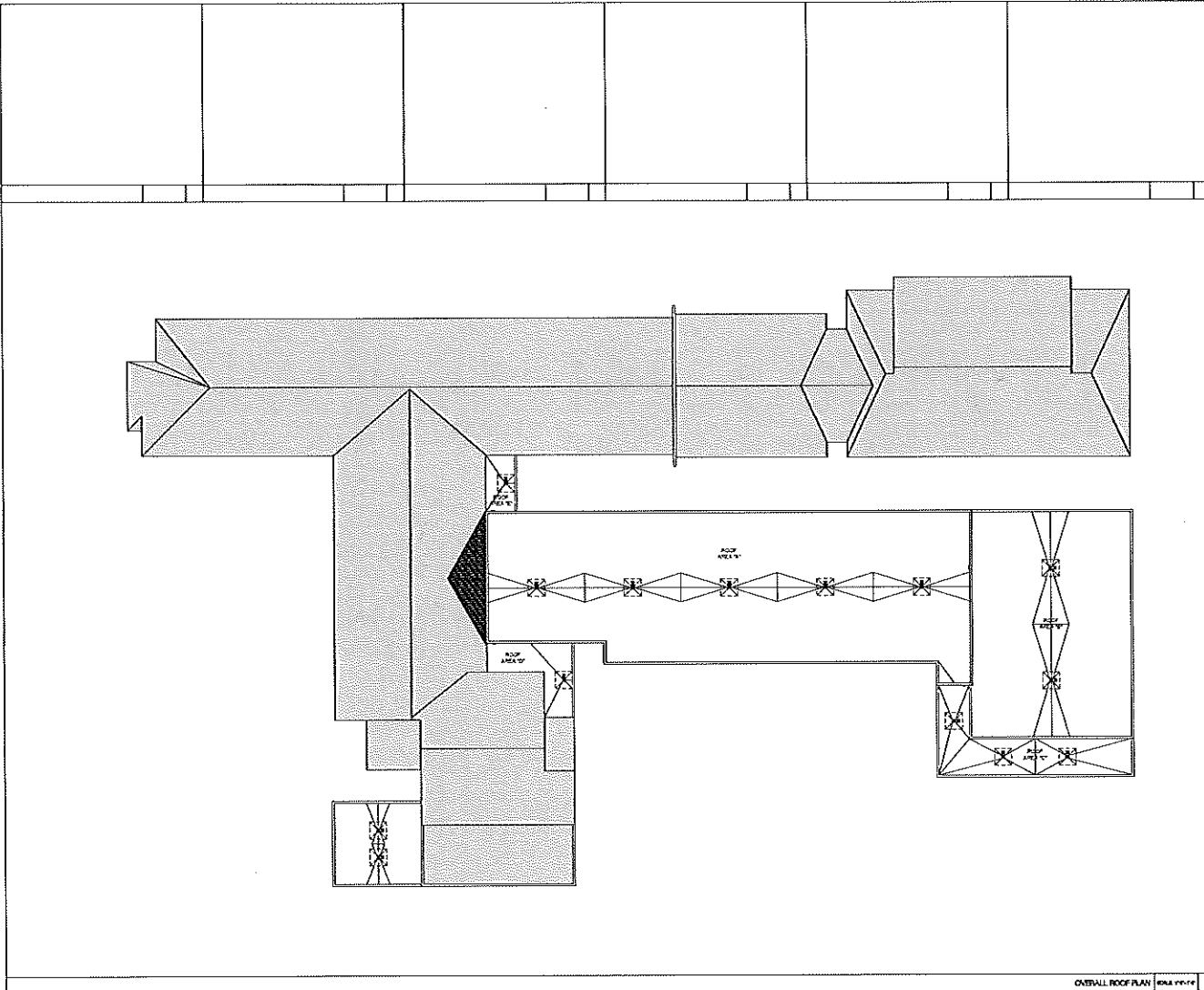
BOROUGH OF  
WOOD-RIDGE

1000 10th Ave  
New York, NY 10018

OVERALL SECOND FLOOR EGRESS PLAN

4157

T1.2



17th STREET  
 WOODBURY AVE  
 AREA OF ALTERATIONS  
 NEW BUILDING ACTION

**di cara | rubino**  
 architects

17th STREET  
 1422 17th Street, 2nd Floor  
 WOODBURY, NJ 07095

OWNER: THE BOARD OF SUPERVISORS

DATE: 08/14/18  
 DRAWN BY: J. J. RUBINO  
 CHECKED BY: J. J. RUBINO  
 SCALE: AS NOTED

FOR THE BOROUGH OF WOOD-RIDGE  
 NEW RIDGE ROAD AND/OR LEADOFF  
 LAYERS & REINFORCEMENT CENTER FOR

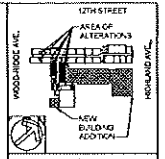
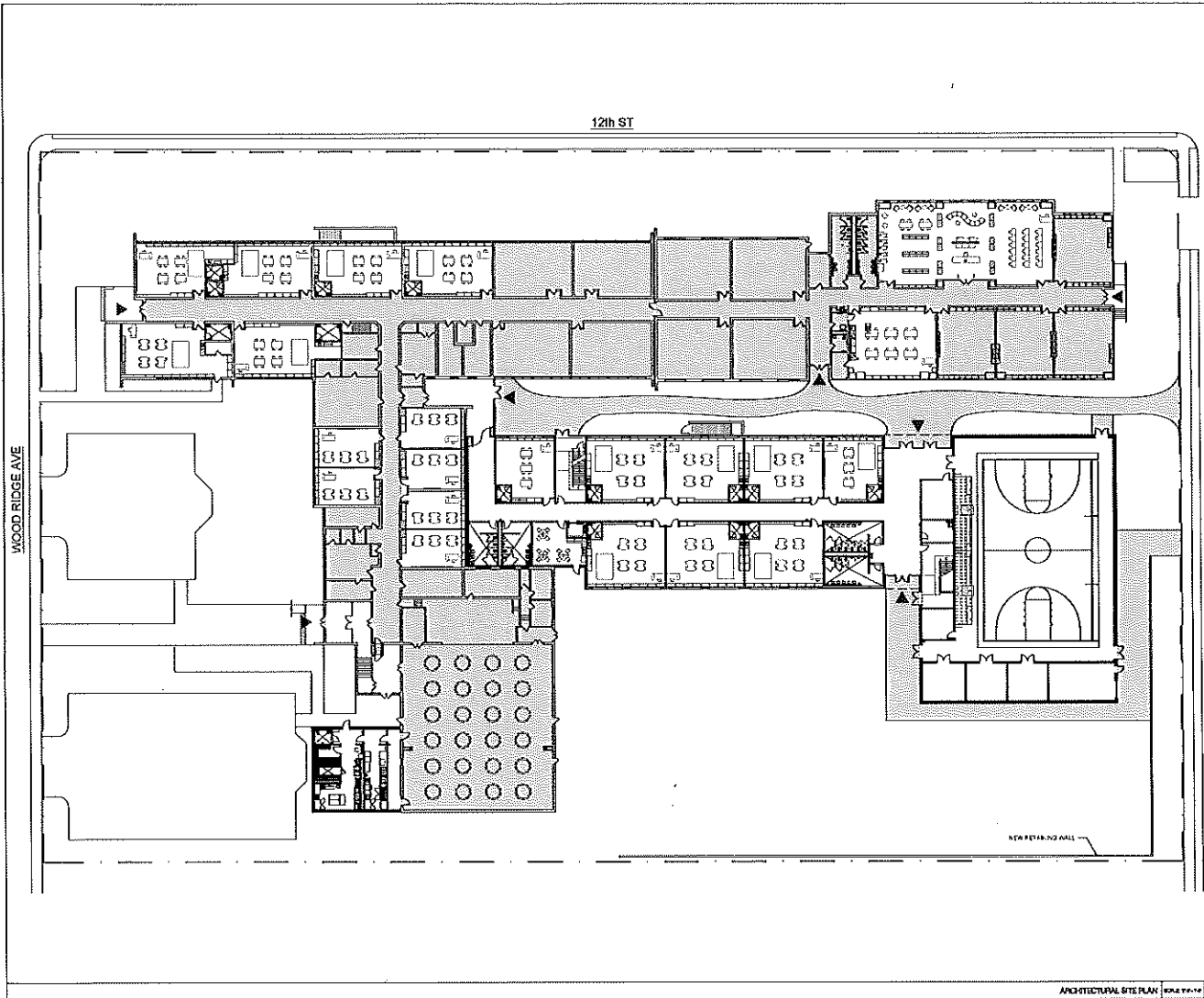
**BOROUGH OF WOOD-RIDGE**  
 LOT 13, BLOCK 839  
 613 WOOD RIDGE AVE.  
 WOOD-RIDGE, NEW JERSEY 07095  
 SUBDIVISION OF WOOD-RIDGE

**OVERALL ROOF PLAN**

SCALE AS NOTED

NO.	DATE	BY	FOR

PROJECT NO. **4157** SHEET NO. **T1.3**



**di cara | rubino architects**  
 1000 12th Street, Suite 200  
 Wood-Ridge, NJ 07075  
 Phone: (201) 261-1100  
 Fax: (201) 261-1101  
 www.dicaramrubino.com

DATE: 08/14/18  
 DRAWN BY: J. RUBINO  
 CHECKED BY: D. CARA  
 PROJECT NO.: 18-001

THIS PLAN IS THE PROPERTY OF DI CARA | RUBINO ARCHITECTS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. ANY REUSE OR MODIFICATION OF THIS PLAN WITHOUT THE WRITTEN CONSENT OF DI CARA | RUBINO ARCHITECTS IS STRICTLY PROHIBITED.

NO USE SHALL BE MADE OF ANY PART OF THIS PLAN OR ANY INFORMATION CONTAINED HEREIN FOR ANY OTHER PROJECT OR SITE WITHOUT THE WRITTEN CONSENT OF DI CARA | RUBINO ARCHITECTS.

**BOROUGH OF WOOD-RIDGE**  
 LOT 13, BLOCK 593  
 855 WOOD RIDGE AVE.  
 WOOD-RIDGE, NEW JERSEY 07075  
 SOUTHWEST CORNER OF WOOD-RIDGE

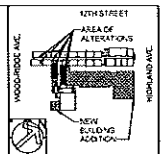
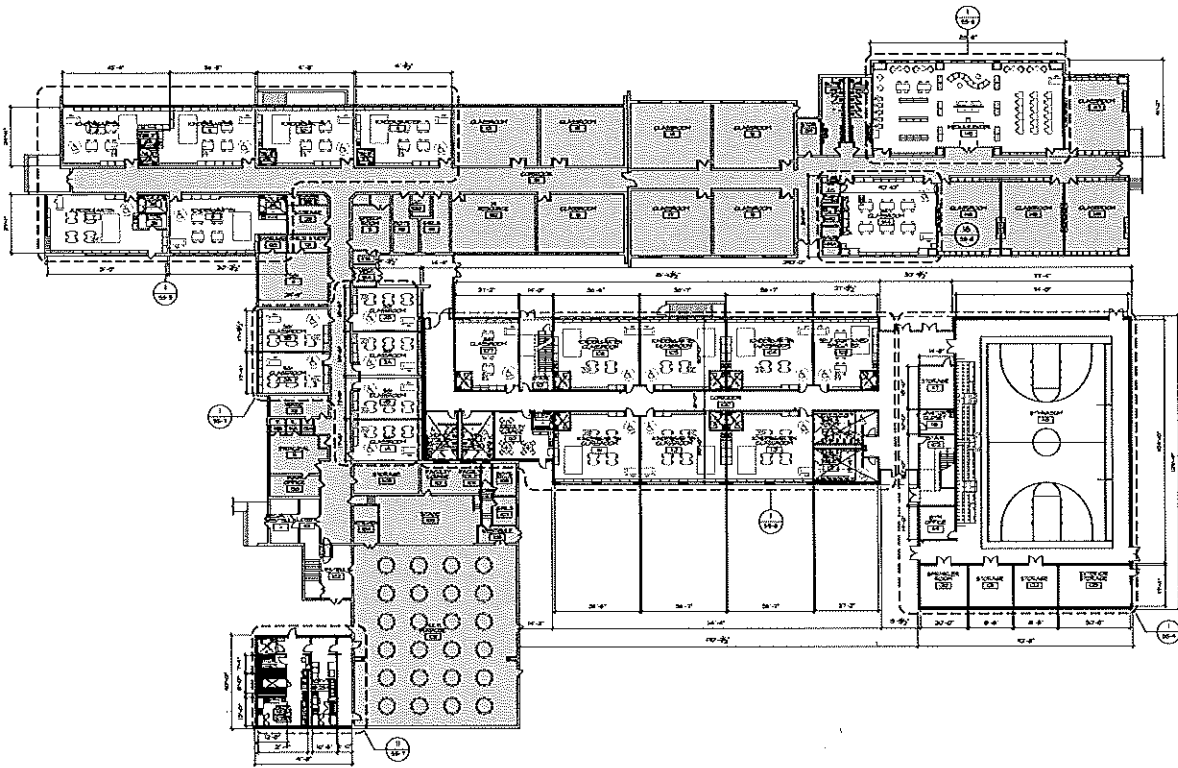
ARCHITECTURAL SITE PLAN

SCALE AS NOTED

NO.	DATE	BY	FOR

PROJECT NO. 18-001 SHEET NO. 4157 SS-1





**di cara | rubino**  
architects  
P.C.

100 WEST 10TH STREET  
NEW YORK, NY 10011-3202  
TEL: 212 279 1200  
WWW.DICARARUBINO.COM

ALL NEW WORK SHALL BE SUBJECT TO THE  
APPROVAL OF THE BOARD OF PLANNING  
BY THE BOARD OF PLANNING  
BOROUGH OF WOOD-RIDGE  
LOT 13, BLOCK 249  
255 WOOD RIDGE AVE.  
WOOD-RIDGE, NEW JERSEY 07075  
BOROUGH OF WOOD-RIDGE

**OVERALL FIRST FLOOR PLAN**

SCALE AS NOTED

NO.	DATE	BY	CHKD.	REVISION

OVERALL FIRST FLOOR PLAN 1 4157 SS-3





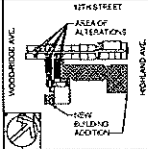
VISUAL DISPLAY BOARD SCHEDULE		
NO.	TYPE	DESCRIPTION
1	1	10" x 10" PHOTOGRAPH
2	2	10" x 10" PHOTOGRAPH
3	3	10" x 10" PHOTOGRAPH

- NEW YORK KEY NOTES:**
1. NEW YORK STATE DOORS AND WINDOWS SHALL BE AS SHOWN ON THE DRAWINGS UNLESS OTHERWISE NOTED.
  2. ALL NEW YORK STATE DOORS AND WINDOWS SHALL BE AS SHOWN ON THE DRAWINGS UNLESS OTHERWISE NOTED.
  3. ALL NEW YORK STATE DOORS AND WINDOWS SHALL BE AS SHOWN ON THE DRAWINGS UNLESS OTHERWISE NOTED.
  4. ALL NEW YORK STATE DOORS AND WINDOWS SHALL BE AS SHOWN ON THE DRAWINGS UNLESS OTHERWISE NOTED.
  5. ALL NEW YORK STATE DOORS AND WINDOWS SHALL BE AS SHOWN ON THE DRAWINGS UNLESS OTHERWISE NOTED.

**FLOOR PLAN LEGEND**

EXIST. CONSTRUCTION TO REMAIN  
 EXIST. TO BE DEMOLISHED  
 NEW CONSTRUCTION  
 NEW CONSTRUCTION TO REMAIN  
 NEW CONSTRUCTION TO BE DEMOLISHED

NEW YORK STATE DOORS AND WINDOWS  
 NEW YORK STATE DOORS AND WINDOWS  
 NEW YORK STATE DOORS AND WINDOWS  
 NEW YORK STATE DOORS AND WINDOWS  
 NEW YORK STATE DOORS AND WINDOWS



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 177 WEST 11TH STREET  
 NEW YORK, NY 10014  
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 WWW.DICARA-RUBINO.COM

VISUAL DISPLAY BOARD SCHEDULE 16

NEW YORK NOTES 10

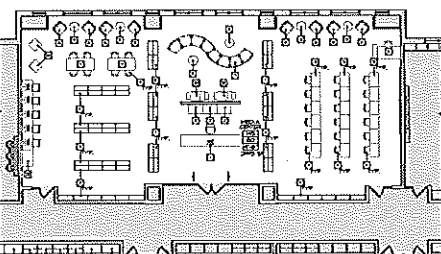
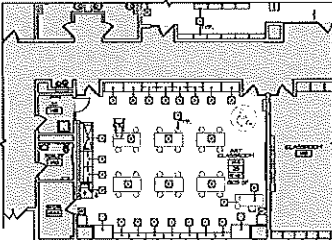
FLOOR PLAN LEGEND 5

**2ND QUADRANT**

NO.	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	1" x 1" Storage Cabinet	10	ea	20.00	200.00
2	2" x 2" Storage Cabinet	5	ea	40.00	200.00
3	3" x 3" Storage Cabinet	3	ea	60.00	180.00
4	4" x 4" Storage Cabinet	2	ea	80.00	160.00
5	5" x 5" Storage Cabinet	1	ea	100.00	100.00
6	6" x 6" Storage Cabinet	1	ea	120.00	120.00
7	7" x 7" Storage Cabinet	1	ea	140.00	140.00
8	8" x 8" Storage Cabinet	1	ea	160.00	160.00
9	9" x 9" Storage Cabinet	1	ea	180.00	180.00
10	10" x 10" Storage Cabinet	1	ea	200.00	200.00
11	11" x 11" Storage Cabinet	1	ea	220.00	220.00
12	12" x 12" Storage Cabinet	1	ea	240.00	240.00
13	13" x 13" Storage Cabinet	1	ea	260.00	260.00
14	14" x 14" Storage Cabinet	1	ea	280.00	280.00
15	15" x 15" Storage Cabinet	1	ea	300.00	300.00
16	16" x 16" Storage Cabinet	1	ea	320.00	320.00
17	17" x 17" Storage Cabinet	1	ea	340.00	340.00
18	18" x 18" Storage Cabinet	1	ea	360.00	360.00
19	19" x 19" Storage Cabinet	1	ea	380.00	380.00
20	20" x 20" Storage Cabinet	1	ea	400.00	400.00

**3RD QUADRANT**

NO.	DESCRIPTION	QTY	UNIT	PRICE	TOTAL
1	1" x 1" Storage Cabinet	10	ea	20.00	200.00
2	2" x 2" Storage Cabinet	5	ea	40.00	200.00
3	3" x 3" Storage Cabinet	3	ea	60.00	180.00
4	4" x 4" Storage Cabinet	2	ea	80.00	160.00
5	5" x 5" Storage Cabinet	1	ea	100.00	100.00
6	6" x 6" Storage Cabinet	1	ea	120.00	120.00
7	7" x 7" Storage Cabinet	1	ea	140.00	140.00
8	8" x 8" Storage Cabinet	1	ea	160.00	160.00
9	9" x 9" Storage Cabinet	1	ea	180.00	180.00
10	10" x 10" Storage Cabinet	1	ea	200.00	200.00
11	11" x 11" Storage Cabinet	1	ea	220.00	220.00
12	12" x 12" Storage Cabinet	1	ea	240.00	240.00
13	13" x 13" Storage Cabinet	1	ea	260.00	260.00
14	14" x 14" Storage Cabinet	1	ea	280.00	280.00
15	15" x 15" Storage Cabinet	1	ea	300.00	300.00
16	16" x 16" Storage Cabinet	1	ea	320.00	320.00
17	17" x 17" Storage Cabinet	1	ea	340.00	340.00
18	18" x 18" Storage Cabinet	1	ea	360.00	360.00
19	19" x 19" Storage Cabinet	1	ea	380.00	380.00
20	20" x 20" Storage Cabinet	1	ea	400.00	400.00



ENLARGED PARTIAL FIRST FLOOR PLAN 16

ENLARGED PARTIAL FIRST FLOOR PLAN 1

**BOROUGH OF WOOD-RIDGE**  
 LOT 18, BLOCK 200  
 250 WOOD RIDGE AVE.  
 WOOD-RIDGE, NEW JERSEY 07075

**ENLARGED PARTIAL FIRST FLOOR PLANS**  
 SCALE AS NOTED

NO.	DATE	BY	FOR	REVISION

PROJECT NO. 4157  
 SHEET NO. SS-6



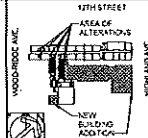
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1	ISSUED FOR PERMITS	10/15/14
2	ISSUED FOR PERMITS	10/15/14
3	ISSUED FOR PERMITS	10/15/14

**NEW WORK KEY NOTES:**

1. ALL NEW WORK SHALL BE SHOWN IN RED.
2. EXISTING WORK SHALL BE SHOWN IN BLACK.
3. ALL NEW WORK SHALL BE SHOWN IN RED.
4. ALL NEW WORK SHALL BE SHOWN IN RED.
5. ALL NEW WORK SHALL BE SHOWN IN RED.

**FLOOR PLAN LEGEND**

- 1. EXISTING CONSTRUCTION TO REMAIN
- 2. EXISTING CONSTRUCTION TO REMAIN
- 3. NEW WORK TO BE SHOWN IN YELLOW
- 4. NEW WORK TO BE SHOWN IN YELLOW
- 5. NEW WORK TO BE SHOWN IN YELLOW
- 6. NEW WORK TO BE SHOWN IN YELLOW
- 7. NEW WORK TO BE SHOWN IN YELLOW
- 8. NEW WORK TO BE SHOWN IN YELLOW
- 9. NEW WORK TO BE SHOWN IN YELLOW
- 10. NEW WORK TO BE SHOWN IN YELLOW



**d'carr | rubino architects**  
 10000 ROUTE 100  
 SUITE 100  
 WOOD-RIDGE, NJ 07075  
 TEL: 973-261-1234  
 FAX: 973-261-1234

**VISUAL DISPLAY BOARD SCHEDULE**

**NEW WORK NOTES**

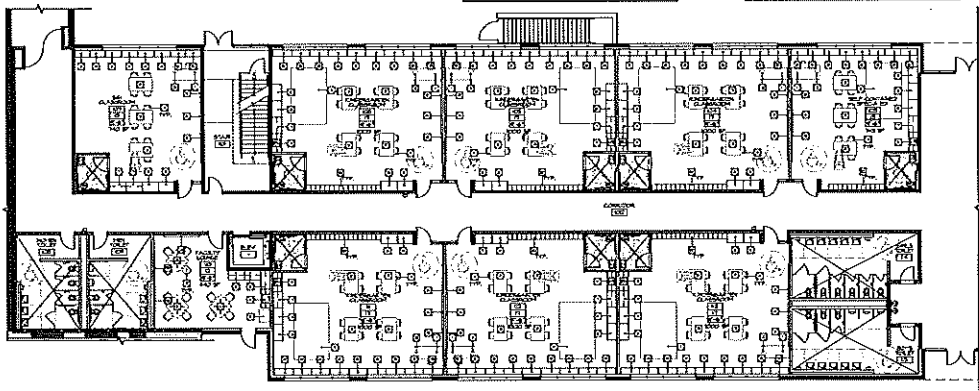
**FLOOR PLAN LEGEND**

NO.	DESCRIPTION	AREA	QTY	UNIT	TOTAL
1	1. Teachers Desk and Chair	10.00	1	10.00	10.00
2	2. File Cabinet	10.00	1	10.00	10.00
3	3. Study Vt Desk	10.00	1	10.00	10.00
4	4. Study Vt Chair	10.00	1	10.00	10.00
5	5. Teacher Workstation	10.00	1	10.00	10.00
6	6. Ball Storage	10.00	1	10.00	10.00
7	7. Ball Cabinet or Locker	10.00	1	10.00	10.00
8	8. Ball Cabinet or Locker	10.00	1	10.00	10.00
9	9. Ball Cabinet or Locker	10.00	1	10.00	10.00
10	10. Ball Cabinet or Locker	10.00	1	10.00	10.00

NO.	DESCRIPTION	AREA	QTY	UNIT	TOTAL
1	1. Teachers Desk and Chair	10.00	1	10.00	10.00
2	2. File Cabinet	10.00	1	10.00	10.00
3	3. Study Vt Desk	10.00	1	10.00	10.00
4	4. Study Vt Chair	10.00	1	10.00	10.00
5	5. Teacher Workstation	10.00	1	10.00	10.00
6	6. Ball Storage	10.00	1	10.00	10.00
7	7. Ball Cabinet or Locker	10.00	1	10.00	10.00
8	8. Ball Cabinet or Locker	10.00	1	10.00	10.00
9	9. Ball Cabinet or Locker	10.00	1	10.00	10.00
10	10. Ball Cabinet or Locker	10.00	1	10.00	10.00

NO.	DESCRIPTION	AREA	QTY	UNIT	TOTAL
1	1. Teachers Desk and Chair	10.00	1	10.00	10.00
2	2. File Cabinet	10.00	1	10.00	10.00
3	3. Study Vt Desk	10.00	1	10.00	10.00
4	4. Study Vt Chair	10.00	1	10.00	10.00
5	5. Teacher Workstation	10.00	1	10.00	10.00
6	6. Ball Storage	10.00	1	10.00	10.00
7	7. Ball Cabinet or Locker	10.00	1	10.00	10.00
8	8. Ball Cabinet or Locker	10.00	1	10.00	10.00
9	9. Ball Cabinet or Locker	10.00	1	10.00	10.00
10	10. Ball Cabinet or Locker	10.00	1	10.00	10.00

NO.	DESCRIPTION	AREA	QTY	UNIT	TOTAL
1	1. Teachers Desk and Chair	10.00	1	10.00	10.00
2	2. File Cabinet	10.00	1	10.00	10.00
3	3. Study Vt Desk	10.00	1	10.00	10.00
4	4. Study Vt Chair	10.00	1	10.00	10.00
5	5. Teacher Workstation	10.00	1	10.00	10.00
6	6. Ball Storage	10.00	1	10.00	10.00
7	7. Ball Cabinet or Locker	10.00	1	10.00	10.00
8	8. Ball Cabinet or Locker	10.00	1	10.00	10.00
9	9. Ball Cabinet or Locker	10.00	1	10.00	10.00
10	10. Ball Cabinet or Locker	10.00	1	10.00	10.00



**BOROUGH OF WOOD-RIDGE**  
 LOT 18, BLOCK 999  
 855 WOOD RIDGE AVE.  
 WOOD-RIDGE, NEW JERSEY 07075  
 SUBDIVISION OF WOOD-RIDGE

**ENLARGED PARTIAL FIRST FLOOR PLANS**

SCALE AS NOTED

NO.	DATE	BY	CHKD	REVISION

VISUAL DISPLAY BOARD SCHEDULE	
NO.	DESCRIPTION
1	CONSTRUCTION
2	NEW CONSTRUCTION
3	EXISTING CONSTRUCTION

**NEW YORK KEY NOTES:**

- 1. NEW CONSTRUCTION SHALL BE SHOWN IN RED.
- 2. EXISTING CONSTRUCTION SHALL BE SHOWN IN BLUE.
- 3. DIMENSIONS SHALL BE SHOWN IN BLACK.
- 4. DIMENSIONS SHALL BE SHOWN IN RED.
- 5. DIMENSIONS SHALL BE SHOWN IN BLUE.

**FLOOR PLAN LEGEND**

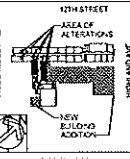
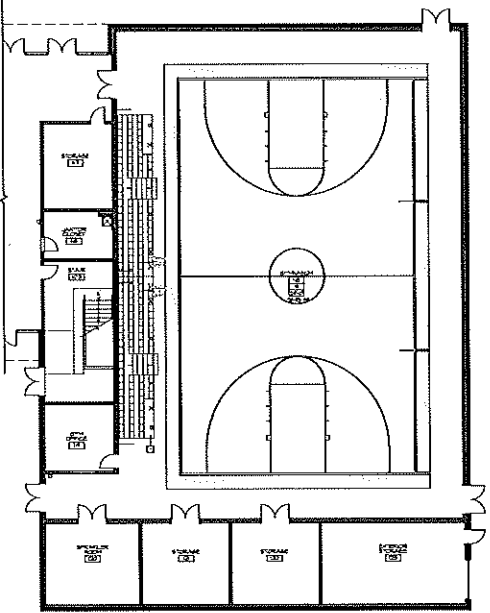
- 1. ROOM CONSTRUCTION TO REMAIN
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- 3. NEW ROOM TO REMAIN
- 4. NEW ROOM TO REMAIN
- 5. NEW ROOM TO REMAIN
- 6. NEW ROOM TO REMAIN
- 7. NEW ROOM TO REMAIN
- 8. NEW ROOM TO REMAIN
- 9. NEW ROOM TO REMAIN
- 10. NEW ROOM TO REMAIN

VISUAL DISPLAY BOARD SCHEDULE 16

NEW WORK NOTES 10

FLOOR PLAN LEGEND 6

NO.	DESCRIPTION	QTY	UNIT	PRICE
1	CONCRETE	1	CU YD	100.00
2	STEEL	1	TON	1000.00
3	BRICK	1	SQ YD	100.00
4	PLASTER	1	SQ YD	100.00
5	PAINT	1	SQ YD	100.00



**dicara | rubino architects**

12th STREET  
WOODRIDGE AVE  
1000 WOODRIDGE AVE

NEW BUILDING ADDITION

LOT 18, BLOCK 240  
255 WOODRIDGE AVE  
WOODRIDGE, NEW JERSEY 07095

BOROUGH OF WOOD-RIDGE

ENLARGED PARTIAL FIRST FLOOR PLANS

SCALE AS NOTED

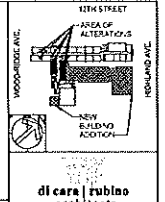
NO.	DATE	BY	REVISION

PROJECT NO. 4157

SHEET NO. SS-9

ENLARGED PARTIAL FIRST FLOOR PLAN 1

VISUAL DISPLAY BOARD SCHEDULE		NEW WORK KEY NOTES:		FLOOR PLAN LEGEND	
1	DESCRIPTION	1	NEW WORK	1	NEW CONSTRUCTION TO REMAIN
2	DESCRIPTION	2	EXISTING	2	EXIST. DOOR TO REMAIN
3	DESCRIPTION	3	REMOVE	3	NEW REVISIONS IN YELLOW
4	DESCRIPTION	4	REMOVE	4	REMOVE EXIST. PARTITION
5	DESCRIPTION	5	REMOVE	5	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
6	DESCRIPTION	6	REMOVE	6	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
7	DESCRIPTION	7	REMOVE	7	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
8	DESCRIPTION	8	REMOVE	8	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
9	DESCRIPTION	9	REMOVE	9	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
10	DESCRIPTION	10	REMOVE	10	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
11	DESCRIPTION	11	REMOVE	11	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
12	DESCRIPTION	12	REMOVE	12	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
13	DESCRIPTION	13	REMOVE	13	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
14	DESCRIPTION	14	REMOVE	14	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
15	DESCRIPTION	15	REMOVE	15	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION



**di cara | rubino architects**  
 100 WOODRIDGE AVE. SUITE 100  
 WOODRIDGE, NJ 07095  
 TEL: 908.261.1111  
 WWW.DICARARUBINO.COM

VISUAL DISPLAY BOARD SCHEDULE		NEW WORK NOTES		FLOOR PLAN LEGEND	
1	DESCRIPTION	1	NEW WORK	1	NEW CONSTRUCTION TO REMAIN
2	DESCRIPTION	2	EXISTING	2	EXIST. DOOR TO REMAIN
3	DESCRIPTION	3	REMOVE	3	NEW REVISIONS IN YELLOW
4	DESCRIPTION	4	REMOVE	4	REMOVE EXIST. PARTITION
5	DESCRIPTION	5	REMOVE	5	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
6	DESCRIPTION	6	REMOVE	6	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
7	DESCRIPTION	7	REMOVE	7	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
8	DESCRIPTION	8	REMOVE	8	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
9	DESCRIPTION	9	REMOVE	9	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
10	DESCRIPTION	10	REMOVE	10	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
11	DESCRIPTION	11	REMOVE	11	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
12	DESCRIPTION	12	REMOVE	12	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
13	DESCRIPTION	13	REMOVE	13	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
14	DESCRIPTION	14	REMOVE	14	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION
15	DESCRIPTION	15	REMOVE	15	REMOVE EXIST. DOOR AND FRAME AND OPENING TO BE MADE TO THE EXISTING PARTITION

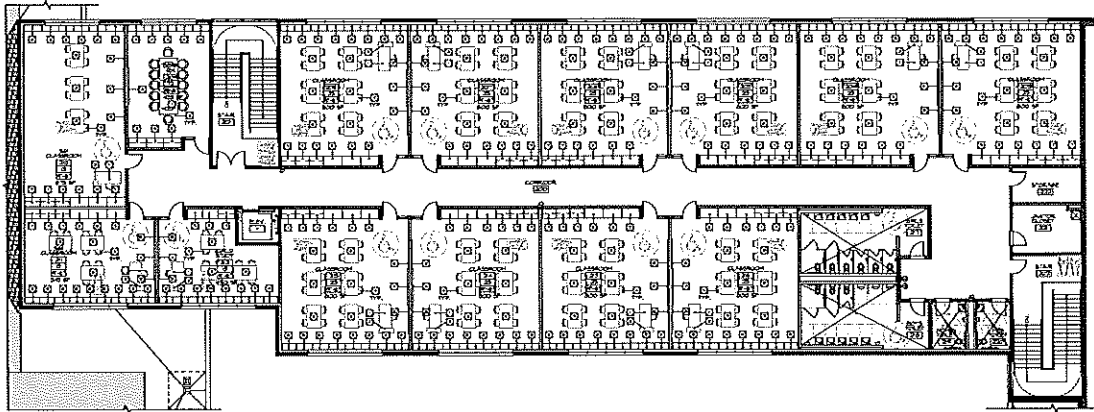
NO.	DESCRIPTION	QTY	UNIT	AMOUNT
1	Living Room	1	Sq. Ft.	200
2	Bedroom	1	Sq. Ft.	150
3	Bath	1	Sq. Ft.	50
4	Kitchen	1	Sq. Ft.	100
5	Dining Room	1	Sq. Ft.	120
6	Breakfast Room	1	Sq. Ft.	80
7	Front Porch	1	Sq. Ft.	100
8	Rear Porch	1	Sq. Ft.	100
9	Garage	1	Sq. Ft.	200
10	Basement	1	Sq. Ft.	1000
11	Staircase	1	Sq. Ft.	50
12	Hallway	1	Sq. Ft.	50
13	Entry	1	Sq. Ft.	50
14	Storage	1	Sq. Ft.	50
15	Other	1	Sq. Ft.	50

NO.	DESCRIPTION	QTY	UNIT	AMOUNT
1	Living Room	1	Sq. Ft.	200
2	Bedroom	1	Sq. Ft.	150
3	Bath	1	Sq. Ft.	50
4	Kitchen	1	Sq. Ft.	100
5	Dining Room	1	Sq. Ft.	120
6	Breakfast Room	1	Sq. Ft.	80
7	Front Porch	1	Sq. Ft.	100
8	Rear Porch	1	Sq. Ft.	100
9	Garage	1	Sq. Ft.	200
10	Basement	1	Sq. Ft.	1000
11	Staircase	1	Sq. Ft.	50
12	Hallway	1	Sq. Ft.	50
13	Entry	1	Sq. Ft.	50
14	Storage	1	Sq. Ft.	50
15	Other	1	Sq. Ft.	50

NO.	DESCRIPTION	QTY	UNIT	AMOUNT
1	Living Room	1	Sq. Ft.	200
2	Bedroom	1	Sq. Ft.	150
3	Bath	1	Sq. Ft.	50
4	Kitchen	1	Sq. Ft.	100
5	Dining Room	1	Sq. Ft.	120
6	Breakfast Room	1	Sq. Ft.	80
7	Front Porch	1	Sq. Ft.	100
8	Rear Porch	1	Sq. Ft.	100
9	Garage	1	Sq. Ft.	200
10	Basement	1	Sq. Ft.	1000
11	Staircase	1	Sq. Ft.	50
12	Hallway	1	Sq. Ft.	50
13	Entry	1	Sq. Ft.	50
14	Storage	1	Sq. Ft.	50
15	Other	1	Sq. Ft.	50

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7	Front Porch	1	Sq. Ft.	100
8	Rear Porch	1	Sq. Ft.	100
9	Garage	1	Sq. Ft.	200
10	Basement	1	Sq. Ft.	1000
11	Staircase	1	Sq. Ft.	50
12	Hallway	1	Sq. Ft.	50
13	Entry	1	Sq. Ft.	50
14	Storage	1	Sq. Ft.	50
15	Other	1	Sq. Ft.	50

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9	Garage	1	Sq. Ft.	200
10	Basement	1	Sq. Ft.	1000
11	Staircase	1	Sq. Ft.	50
12	Hallway	1	Sq. Ft.	50
13	Entry	1	Sq. Ft.	50
14	Storage	1	Sq. Ft.	50
15	Other	1	Sq. Ft.	50



**BOROUGH OF WOOD-RIDGE**  
 LOT 12, BLOCK 200  
 200 WOODRIDGE AVE.  
 WOODRIDGE, NEW JERSEY 07095

**ENLARGED PARTIAL SECOND FLOOR PLANS**

SCALE AS NOTED

NO.	DATE	BY	FOR
1			
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PROJECT NO. 4157 SHEET NO. SS-10

ENLARGED PARTIAL SECOND FLOOR PLAN SHEET NO. 1









